DRAFT Minutes from MSUAASF Meet and Confer  
October 15th, 2009  1:15 pm  CSU 204

Attendance:

Meeting Chair:  Dr. Davenport

I. Informational Items

A. Minutes from Sept 16th meeting approved

B. MSU President’s Report
   • Open forum on Nov 10th regarding Student First Initiative. John O’Brien from the Office of the Chancellor has been invited to participate. No location or time set yet.
   • University is asking for matching funds from the federal government for the International Renewable Energy Technology Institute at MSU (partnership with the country of Sweden)
   • The Presidential Work Plan has met 3 of its 5 goals, however the university will be challenging the evaluation of the other goals as they feel they weren’t fairly evaluated. The goals for underrepresented students and STEM students were set after the students were already enrolled at MSU.

C. MSUAASF President’s Report
   • The Dean of Students position description was reviewed and ASF members shared comments.
   • Members addressed concerns about the term “The Cliff” when referring to our newest budget situation. Is there a way to frame this that will help employee morale?

D. Dean of Students Report
   • Fall visit days and Family Weekend (Oct 17th/18th) will have over 500 guests on campus. This is an important time of year to promote our campus
   • CSU Ballroom renovation scheduled for summer 2011
   • Students received an email on copyright infringement; cases of illegal sharing and downloading of music and movies on campus computers

E. Cover Letter NEOGOV (Warren Sandmann)
   • Recommendation that the NEOGOV website require a cover letter as part of the job application process – right now a cover letter isn’t required

II. Action Items
III. Discussion Items

A. H1N1 Update: Chris Connolly/DeeAnn Snaza
   • Chris thanked everyone for their support on campus so far. There have been some “pods” of outbreaks. Keep informing student health services if you have a concern.
   • DeeAnn shared that if you or your dependent are home sick and you are out of sick leave, you can use vacation leave depending on your bargaining unit agreements.

B. Update on Student First Initiative: Scott Olson
   • Cost and implementation are the two biggest hurdles right now.
   • There are MSUAASF members that have been appointed to Students First based on their expertise. However, there is currently no state ASF representation on this initiative. This was brought up at the MSUAASF State Meet & Confer and a formal request was made to the Chancellor to allow ASF representation. He agreed. The State MSUAASF Vice President will be working with the Office of the Chancellor staff on these appointments.

C. Budget: Update: Rick Straka
   • Balanced budget this year, partly due to an increase in enrollment of grad students.
   • University will be $400,000 – 500,000 ahead in tuition if numbers stay.
   • Shared possible scenarios for 2012, including $4 billion and $7 billion projected state deficits.

D. Board Early Separation Incentive: Scott Olson/DeeAnn Snaza
   • 60 – 100 positions will need to be eliminated to make the target for the aforementioned budget scenarios of 2012.
   • There are possibly up to 20 applications for BESI received in HR. There will be better numbers and salary savings figures in December.

E. Retrenchment: Scott Olson
   • The IFO will be notified at their Meet and Confer that the President is invoking Article 23, considering retrenchment (contract requirement).
   • The biggest share of cuts will come from the faculty.
   • Fall 2010 will be the announcement of any eliminated positions. March 1st, 2010 is the deadline for any program closure decisions.

F. Program Metrics: Scott Olson
   • Position/department eliminations will be decided with a system of 4 metrics. Anyone with ideas on how to define/identify these metrics is asked to give feedback to the Provost, Avra Johnson, or our ASF reps Chris Mickel and Carolyn Nelson who are on the Planning Sub-Meet.
     o Mission Centrality ➔ can we as a university exist without it?
     o Quality
Cost → how much is being spent per student?
Enrollment
A 5th consideration is professional relevance – is this program/degree appropriate for jobs in MN?

G. Code of Conduct: DeeAnn Snaza
- 50.71% of ASF members have completed the online code of conduct training. If you haven’t, you can access it here: https://d2l.mnsu.edu/

H. Veteran’s Day: DeeAnn Snaza
- A recognized holiday for AFSCME/MAPE/MMA
  - The Hub, Financial Aid and janitorial/maintenance services will not be operating except for essential employees
  - ASF members will be credited an alternate holiday

I. Follow-Up Alcohol Policy: President Davenport
- Met with MSSA to discuss alcohol policy
- ASF would like to see a copy of the resolution passed by MSSA

J. E-Services: Bryan Schneider
- Starting in November, everyone will be required to create a new pin when logging into MSU e-services. A more secure pin is necessary because bank information will now be tied to e-services.

K. Advising Task Force and Differential Tuition Task Force: Don Larsson/Scott Olson
- MSSA and IFO are forming two task forces: One on advising to help identify high and low satisfaction service areas on campus. A better definition and charge will be formed after the task force meets. The other is on Differential Tuition. These are not official university task forces. Don Larsson is looking for ASF representation.