

MINUTES
MSUAASF Meet and Confer
November 10th, 2011

Attendance: R. Davenport, R. Straka, R. Wheeler, D. Jones, S. Murray, J. Myers, B. Jones, M. Lagerquist, S. Olson, B. Barkmeier, W. Sandmann, L. Akey, H. Morris, E. Clark, D. Mayo

I. Informational Items

- A. Minutes from 10/6/11 meeting were approved.
- B. MSU President's Report (President Davenport)
 - Thanks for the great work with Comprehensive Campaign kick-off and CSU Ballroom grand opening. Great events.
 - The Chronicle of Higher Education report has ranked MSU 2nd only behind the U of M for enrollment of in-state students. From 2006 – 2010, we've increased our share by 13%, which is a higher increase than the U of M had.
 - The President returned from a city tour of Charlottesville, VA. He learned quite a bit about city/university partnerships, entrepreneur activities and how the University of Virginia works with the city and neighborhoods.
 - Construction on the library roof and residence hall is going well.
- C. MSUAASF Report (Shirley Murray)
 - The Big Ideas kick-off in the CSU Ballroom was great. Members share their enthusiasm and feeling of investment in the capital campaign.
 - Thank you to HR for the roll out of the e-timesheets. That was a large undertaking.
 - ASF looks forward to giving comments on the policies up for expedited review and is appreciative of the consultation process.
- D. Student Affairs Associate Vice President Report (David Jones)
 - It's great to have the ballroom back; we realize how much we missed it once we start having events there again.
 - Thanks to ASF for submitting names for the different enrollment management committees. That meeting process will begin shortly.
- E. Informal Policies Review (Lynn Akey)
 - There are more policies than usual up for review. Some of this is due to the changing of federal guidelines.
 - The informal review period will go to the formal review period. Expedited review only has one review period, so comments are needed now. The full list of policies for review is [here](#).

II. Discussion Items

- A. General Budget Update (Rick Straka)
 - Enrollment and tuition revenue are positive.
 - 50% of the non-instructional cuts that were identified earlier will be implemented; only \$1 million of the \$2 million originally identified.
 - \$4 million of the identified money for instructional cuts will be restored to address the enrollment increase. There are not any plans for more reductions.
- B. Human Resources
 - Vacancies were shared.
 - The Dean of Allied Health and Nursing is reviewing applications.
 - ASF expressed concern that some fixed term hiring seems to be happening behind the scenes and that can limit opportunities for ASF members who might be interested in those positions. It is a benefit to members to know about these opportunities.
- C. Non-Base Investment Process (MSUAASF)

- Totals proposals submitted:
 - 35 for Strategic Priority Funding (totaling \$3.5 million)
 - 71 for Big Ideas (totaling \$16.6 million)
 - 26 for Facilities (totaling \$5.1 million)
 - Proposals are posted [here](#).
 - The planning sub-meet has received evaluation materials and has until November 21st to review. At that time, results will be compiled and the chosen proposals will be invited to complete step 2.
 - Everyone who submitted a proposal will receive feedback and an invitation (or no invitation) to complete step 2 of the process. That step will need to be completed by January 11th, 2012.
- D. Summer Orientation Dates (David Jones)
- No negative feedback was received regarding the proposal of the summer 2012 dates.
- E. Update on Great Place to Work and Anti-Bullying (MSUAASF)
- ASF was wondering about the status of this task force. As of now, GPTW as it functioned previously, is inactive.
 - The focus now is on bullying and the campus environment. There has been a lot of discussions, but not a lot of action. Bullying is a culture problem and there is an internal campus campaign/plan that will be happening soon to address this issue. The plans from the campaign will be brought to the ASF Meet and Confer. Linda Hanson, Becky Barkmeier and Scott Olson will be serving on this comprehensive working committee.
- F. Undergraduate Graduation Application
- There has been a change in the process from the registrar and ASF members are concerned that there wasn't a consultation process
 - The new form that students receive back after applying for graduation does not explicitly say if the student is ready to graduate or not. This puts more onus or responsibility on the student to figure out if they have what they need to graduate. This can be frustrating to SRCs and advisors when they don't know about this change either.
- G. Technology Update
- Electronic repair will be moving to the third floor of the library so ITS can centralize their operations.
 - The campus computer store will be expanding over winter break.
 - The 7700 France expansion is happening right now with a computer lab and other media options. The goal is to be ready for spring classes.

Submitted by Jen Myers