

**BUDGET SUB MEET & CONFER
TUESDAY, FEBRUARY 14, 2006
3:00 PM – CSU 204**

Please note: The agenda and supporting documents can be obtained at Web site <http://www.mnsu.edu/finadm/submeetconfer/>.

Attendees: Jean Haar, Nina LeNoir, Phillip Miller, Victoria Peters, Linda Wenkel, Mark Parsley, Jerry Anderson, Karen Foreman, Mike Hodapp, Sandi Jessen, Lynn Akey, Kevin Buisman, David Cowan, Scott Johnson, Rosemary Kinne, Mike Miller, Pat Swatfager-Haney, John Winkworth and Rob Wills.

1. Discussion Items – President Davenport decided to put the student recreation facilities plan on the shelf. Revenue defeasement rates are expected to be approved at the March MnSCU Board of Trustees meeting. The operating budget has already been approved.

2. Parking – David Cowan – David distributed four handouts regarding parking at MSU. On the budget sheet, column 9 shows the projected revenue and expenses that will be proposed at the March 3, 2006 public hearing for parking. This public hearing is mandated by Minnesota statute. It includes the proposed increase in the cost of parking permits. We have not had a permit increase since 2001-02. Lee Cornell, a member of the Parking Advisory Committee, submitted a proposal that the committee endorsed and will be given at the public hearing. Our costs related to parking have gone up and classified staff have now received raises, so it was decided to increase the cost of permits. In accordance with the suggestions given at the December 8 Budget Sub Meet & Confer, personnel costs were changed. Jim Schramski is now full-time in parking and Darcy Larvick has gone from full-time to one-quarter time in parking as shown on the parking program personnel expenditures handout. Dar Bruns who drives the Maverick Shuttle is 20% in parking. Capital improvements and these personnel changes are additional reasons for an increase in parking permit costs. The proposal gives the following rates for 2006-07 permits:

Gold - \$230	Nighttime Purple - \$70
Purple - \$130	Orange - \$94
Green - \$166	

From the students' point of view, one thing that repeatedly comes up is the free gravel lot being kept free. The PAC wants to pave the free lot and charge a small permit rate. The free lot is not striped, and it is hard to enforce parking in it. Until it is paved it should be free. Students want a free lot and do not want to turn it into a pay lot to pay for the pavement. Money is not included in the budget to pave the lot.

Column 7 of the budget sheet shows the parking income as of today. At this point \$1,318,103 has been collected for permits, specialty stalls, citation fine receipts, meters, pay lot stalls, subsidy for traffic control program, intersection, traffic control and event parking, and miscellaneous. The 10% increase in permits would cover the \$40,000 needed to make the budget. We will not raise fine charges or parking meters. Parking citation income is at \$143,809.

Last year \$1,580 per stall for 12 months was generated in the pay lot. We received \$10,000 from the Vikings Village. In the proposed 2006-07 budget there is a reserve of \$300,000 for parking expansion, property acquisition and ramp construction. It would cost about \$350,000 to pave the free lot. It would run about \$1,300 per stall. Drainage was improved and wooden lights have been installed which are the minimal improvements that have been made. In the capital improvement program the plan is to resurface Lot 20A. There is also a plan to construct a small road to connect Lots 20 and 21 on the north side and then close a dangerous exit. More electrical service will be put out there. The bus shelter does not have adequate electrical service for both heat and lights. We get the most income from the pay lot. We had talked about expanding the pay lot in the area of Lot 20. We have done that at peak times, but we usually have space left in the visitors' pay lot. At least 30% of the money received from the pay lot is from permit holders who choose to park there in bad weather. There is a pay box in Lot 21 for overflow. There are so many exits and entrances to some other lots that it is difficult to regulate cars paying for parking there. We have taken over those lots when the Vikings are here to test them and brought in \$58,000 at \$5.00 a car. There is a concern about an event booked in April for 1,500 people and where they will park. Lot 4A would go away if we decide to expand. Lot 4A was changed to a permit lot since it was noted that the pay lot had many open stalls most of the time and there is such a demand for close-in parking. We have pulled curbside parking away from areas. Lot 11A would go away if we construct a College of Business building. Part of the horseshoe lot will be going away in May.

3. Criteria Update – Budget Sub Meet & Confer was to develop criteria for the planning process. More questions have come up, and the sub group is still looking at the process and will be meeting next Tuesday. The Cabinet will also look at the process and criteria next Monday. If there is more information, it will be shared at the joint Planning and Budget Sub Meet & Confer.

4. Instruction and Academic Support Summary

When we get our allocation each year from MnSCU, the Chancellor's Office gives us an allocation on different types of activity such as instruction and academic support. The attachment to today's agenda shows by CIP allocation MSU's average state appropriation expended per student, and the MnSCU average state appropriation expended and the per-student expenditure. Part of MSU's allocation is determined through this process. State universities are put together with the two-year colleges on program costs for lower division programs. Part of our allocation is based on whether or not we are higher or lower than the system average with a 10% plus or minus leeway. If we are over 10% of the system average, dollars are taken away. If we are under 10% of the system average, dollars are added. Upper division and graduate programs averaged only with universities. Our starting point for the allocation is \$689,910, but we will not get this amount. There are other factors that are used that cause dollars to be deducted from that number. MnSCU is starting to look at the allocation model to calculate allocations differently. However, it will be a while before anything is changed. Our MnSCU allocation is decreased by certain amounts and increased by other amounts. This is only one indicator of our allocation.

5. Indirects & Institutional Equipment Sub Groups

Indirects Members – Meeting Monday, February 20

Lynn Akey	Scott Johnson	Nina Lenoir
Mike Bentley	John Winkworth	Sharon Sandland

Institutional Equipment Prioritization – Meeting Monday, February 20

Brad Heilman	Malcolm O'Sullivan	Bryan Schneider
Lynn Akey	Sandi Jessen	Linda Wenkel

A sub group will be looking at indirect dollars coming to the University. Last year \$215,000 came to the University from indirects. This sub group will meet at 2:00 Monday afternoon.

Each division has submitted its list of institutional equipment priorities. This committee will meet Monday morning and will prioritize all the equipment lists. The final prioritized list will be submitted to the Cabinet to approve or change. The money will be available in July.

Anybody else who wants to be part of this committee or the Institutional Equipment Prioritization committee should e-mail Rosemary Kinne.

6. Other Items – No other items were brought up to be discussed.

7. Next Meeting Date – Tuesday, February 28 – 3:00 PM in CSU 204
Update on FY06 and FY07 Budget

8. Joint Budget and Planning Sub Meet – Wednesday, February 22 – 3:00 PM in
MH103