

**CLASSIFIED MEET & CONFER
OCTOBER 6, 2005, 10:00 AM, WA303**

Attendees: President Davenport, Tony Francour, Terry Homer, Joe Klaseus, Rose Marie Ley, Richard Kolodziejcki, Mitch Wallerstedt, Mark Parsley, Lori Lamb, Scott Olson and Pat Swatfager-Haney

A. Information Items

- 1. Reorder/Additions to Agenda** – The agenda was not reordered, and no additions were made.
- 2. Approval of Minutes from Previous Meeting** – The minutes had been e-mailed to each member of Classified Meet & Confer, and no changes were received.
- 3. President's Report** (Standing Item)

The President thought that Family Weekend and Homecoming went very well. There was good order, and things were kept under control. There were a number of events held that week including a Foundation Board of Directors meeting and the MSU football game. He expressed sorrow about the death of the young man who fell from the balcony. The individual was not an MSU student. Vice President Trauger is taking advantage of the Rule of 90 and the new legislation that will enable him to work half-time when he retires. Work is being done on getting a national search started, and an announcement should be out in a few weeks. Lori Lamb asked for the names of one person from each bargaining unit to be on the search committee. The names are needed within ten days. They are talking about hiring a search firm and are working out the details, but they are not yet ready to start the search. Scott Olson and John Frey have worked extremely hard to get MSU's Center for Excellence proposal done, and we think we have a strong one. The state universities were designated to submit a proposal. Panels will review the proposals on October 10 and 11, and the finalists will be presented at the October MnSCU Board meeting.

- 4. Bargaining Unit Leaders' Reports** (Standing Item)

MAPE – No report

MMA – The MMA contract has been approved.

AFSCME –The status of Presidents' Day was requested. Lori Lamb mentioned that a meeting is being held on October 20 to discuss this with AFSCME since they requested it. Mark Parsley from MMA will also attend this meeting. Some of the AFSCME leadership are at the AFSCME fall convention this week.

- 5. MnSCU/Legislative Relations** (Standing Item)

There isn't much to report. The item still hanging is the bonding cycle. MSU's Trafton request is at the top of the capital projects' list with only HEAPR funding placed ahead of it. In FY06, we are asking for \$32.9 million for the construction of a new 70,000 square foot facility and some interior renovation of the Trafton North. In FY08, we will be asking for \$24.5 million to renovate Trafton South and the plaza area. We have heard from legislative people that the bonding bill will be sizable. The work should help

stimulate the economy. This is the largest request ever submitted by the Chancellor's office."

B. Discussion Items

1. Budget (Standing Item)

The President mentioned that budget planning is being done for next year, and there will be an intensive process regarding what the tuition will be. The needs of the institution and the concerns and issues of the students will be considered. Last year the students were able to convince the Board of Trustees to cap tuition at 7%. We do not know if the students are planning to do anything this year.

2. Recurring Items (If Needed)

- a. Parking – No discussion
- b. Master Plan – No discussion
- c. Unclassified Searches (Lori Lamb)

Lori Lamb distributed a list of unclassified administrative position openings as of 10/4/05. It was asked when a search will be done for Sue Reinders' position in Athletics. The process has not been started. They are looking into how they want to proceed.

- d. Campus Safety – No discussion

3. Policy Consultation and Approval Committee – What is the charge, who's on the committee, how the process will work, timelines, etc. (AFSCME)

This committee was formed when the policy approval process was approved which incorporated this committee. Warren Sandman heads the committee, and he will be getting it together again soon. This committee reviews all policies and has representatives from the bargaining units. The fire policy was sent out for informal review and feedback. It will then be sent to the meet and confers for formal review and feedback. Everyone on campus is asked to review and send their input regarding all policies, but it is not known if the parking issues in the fire policy will be sent specifically to the Parking Advisory Committee. Lori Lamb will follow up on this.

4. Availability of CSU Consultant's Report (AFSCME)

Karen Foreman had asked about the availability of this report. The consultant had looked at the CSU a while ago, and they have still not seen it. Vice President Swatfager-Haney met with Karen and CSU staff earlier this week and had a long discussion about the 20 recommendations from the report and where they are with them at this point. Carol Stallkamp can be contacted for a copy of the report. There will be a national search for a CSU director.

5. Health and Wellness Strategic Priority Feedback

Vice President Swatfager-Haney has not received much feedback from the charge that was given at the last meeting. Names of representatives from the bargaining units to

serve on the committee were requested. Feedback was to have been received by now, but the names of representatives should be sent to VP Swatfager-Haney within the next ten days. There will be three representatives from classified staff—one each from MMA, MAPE and AFSCME. The committee will meet monthly, and there may be sub committees. We want to move forward on this. The Otto Recreation Center grand opening was held. Glen Taylor attended. The facilities are excellent. The fee is \$50 per semester for faculty and staff to use the center.

6. Meet & Confer Web Page

There was a request to create a central place for meet and confer items. IT Services has completed this Web site, so items will now be posted there. Lori Lamb distributed an information sheet on this.

7. Commencement Update

On behalf of Vice President David Williams, there will be two fall semester commencement programs on December 17, 2005. The 9:00 a.m. ceremony will be for the colleges of Allied Health and Nursing, Arts and Humanities, and Science, Engineering and Technology. The 12:00 p.m. ceremony will be for the colleges of Business, Social and Behavioral Sciences, and Education. There will be three commencement ceremonies in spring since there are more students who graduate at that time. The feedback on having more than one commencement and having them on campus has been very positive. Students can have more people attend, and the ceremonies are not as long. There was much better faculty participation at spring commencement than when there was only one ceremony for all colleges and it was held at the Civic Center. The change was made to benefit the students and their families. The classified bargaining units were thanked for the support and work that was done by their members at commencement.

C. Action Items

No action items were brought forward.

D. Other Items

Renovation work is continuing in Nelson Hall including painting, asbestos removal and other improvements.

NEXT MEETING DATE: NOVEMBER 3, 2005, 10:00 AM, WA303