Attendees:  President Davenport, Tony Francour, Tom Dougherty, Mark Johnson, Lori Lamb, Rob McGinn, Scott Olson, Mark Parsley, Pat Pearce, LoRita Powell, Valerie Roberts, Toya Schmidtke, Pat Swatfager-Haney, Dean Trauger, Mitchell Wallerstedt

Guests:  Chris Connolly Cindy Janney, Pat Lipetzky, Johanna Simpson, Carol Stallkamp

Introductions – Since this is the first meeting with the new officers/representatives of the classified bargaining units, introductions were made.

A. Information Items

1. Reorder/Additions to Agenda – Cindy Janney’s item will be moved up on the agenda.

2. Vice President Swatfager-Haney stated that Cindy Janney is chairing the CSU Director search. They will start reviewing the applications next week and then begin the phone interviews and reference checks. They hope to bring the candidates to campus the first week of June when the students are still on campus. The search committee for the CSU Evening Building Coordinator position has a finalist pool ready to submit for approval and hope to bring in the candidates shortly.

University Dining Services – Cindy Janney talked about the new food service that will be coming to campus at the end of May and who will be known as University Dining Services. We will continue to have Freshens Smoothie, Grindstone Coffee, Taco Bell, Sub Generations, Chic-fil-A. The grill will be coming upstairs. Downstairs will be Ultimate Baja (Tex-Mex) and pizza. The Library will have Jazzman’s Café. There will also be food outside of the ACC in Wissink. Sandella’s will have Caribou Coffee. There will be more focus on healthy options. The residence halls will be the only place that will have a salad bar.

3. Approval of Notes from Previous Meeting – No comments.

4. President’s Report – There is no opposition to the College of Business building project. We are moving forward with the Trafton project and plan to break ground in the fall for the new residence hall. Planting Day is scheduled for May 3. It is estimated that the IT Initiative will go from a $20 million level of support to $60 million. This will have a big impact on our budget. This will be an agenda item this summer.

5. Bargaining Unit Leaders’ Reports
AFSCME - Front Line conference coming up in May; 25 people have signed up for smoking cessation.
MMA – no report
MAPE – Local elections will take place this summer
MNA – no report
6. MnSCU/Legislative Relations – covered in President’s report

7. Campus Smoking Policy – Many comments were received. All comments were reviewed and a final policy was recommended by the Cabinet to the President for formal approval. The effective date of the policy is August 15, 2006. Room 42 of the Centennial Student Union will remain a smoking room. Smoking is prohibited within 15 feet of building entrances except those designated as Smoke Free Entrances where smoking is completely prohibited. The reason for designated smoke-free entrances is that there were complaints by visitors having to walk through the smoke. No one individual or department will be assigned to enforce this policy. There will be a one year trial period. If the policy is not adhered to, this will become a smoke-free campus.

8. Health & Wellness Strategic Initiative Update – Chris Connolly distributed a handout listing the Heath/Wellness Strategic Initiative Task Force 2006. There are four sub-committees: Student Health/Wellness Data Analysis, Health Costs to the University, Needs/Interests Assessment Faculty/Staff, Compilation of Existing Services and Program. Open forums for the campus will be scheduled in September. Final report and finding to be presented to the campus community in October 2006. There is a problem with students and alcohol on campus, but that problem is not unique to our campus. The weight loss program by staff in Student Health Services was also mentioned. Mention was made regarding students getting hurt in sporting activities and the need for educating people.

9. On-Line Tuition – The Online Tuition Rate Proposal was distributed. We need to remain competitive in tuition and fees for online courses. Beginning spring semester 2007 Minnesota State Mankato proposes charging one tuition rate for online courses, eliminating the resident/non-resident tuition structure for online courses. This rate will be equivalent to the resident tuition rate.

B. Discussion Items

1. Recurring Items
   a. Budget – The Cabinet is working on the FY07 budget. Budget Sub Meet & Confer is reviewing strategic priority budget requests.
   b. Parking – Gold parking permit drawing is done for next year. It was a closed door drawing.
   c. Master Plan – No report
   d. Unclassified Searches – The Unclassified Administrative Position Openings was distributed. Let Lori know if you have questions.
   e. Campus Safety Committee – Pandemic Flu Planning – The Pandemic Planning Group will meet on May 15. Emergency Response Planning – Every syllabus should include a plan so students know the procedure to evacuate buildings. Fire Marshall Inspections – Question is how often should inspections take place since cost could be a factor. Segways – Working on a policy regarding Segways. IFO does not have a member on the Safety Committee. The committee needs to request a representative to serve each year.

2. Work Units – Final Approval – The list of work units was distributed.
3. Frontline Conference – As of last Friday there were 18 people signed up. State-wide they were hoping to hit the 200 mark. If there are around 30 people from our campus going, they will go by motor coach. If under 30 people, vans will be taken. The department pays the registration fee for the employee, and the University would pay for transportation. If employees choose to drive their own vehicle instead of the transportation provided, they will not be able to request mileage reimbursement. The same is true for housing – the cost to stay at the dorm is $18, but if you choose to stay in a hotel, your maximum reimbursement for lodging would be $18.

4. Campus Security – The Cabinet received a proposal from the Campus Security Office regarding a partnership with the City of Mankato.

5. Proposed Freshmen Housing Requirements – We are looking at requiring freshmen to live on campus. Question was raised about students in Mankato living at home and if they would be required to live on campus also. A list of important dates (Family Weekend, Homecoming, Welcome Week and Orientation Dates) was handed out.

6. Campus Demonstration Policy Group Update – A copy of the Final Report of the Campus Demonstration Work Group was handed out. The proposed policy statement is in bold print. The President charged the Campus Demonstration Work Group, chaired by Mike Miller, to identify locations that may be reserved and develop a plan/process for reserving space. There will be one form for all campus reservations. A suggestion was made to move the sentence “ALL PLANS FOR SUPPORT SERVICES TO BE FINALIZED TWO WEEKS PRIOR TO EVENT” under Services on the form.

C. Action Items - None

D. Other Items –

No summer meetings are scheduled at this time, but if issues need to be addressed, a meeting will be scheduled.