

**CLASSIFIED MEET & CONFER**

**February 1, 2007  
9:00 a.m., CSU 202**

Attendees: President Davenport, Karen Foreman, Tony Francour, Pat Pearce, Valerie Roberts, Rob McGinn, Mitch Wallerstedt, Mark Parsley, John Caven, Lori Lamb, Scott Olson, Bryan Schneider, Rick Straka, Pat Swatfager-Haney

Guests: Malcolm O'Sullivan, LoRita Powell, Susan Taylor

**I. Information Items**

- A. Reorder/Additions to Agenda – There were no requests to reorder or make additions to the agenda.
- B. Approval of Minutes from Previous Meeting – Minutes were approved.
- C. President's Report – Out of \$177 million to get \$123 million is very good; However, this leaves nothing for inflation. 4% tuition recommendation. Lot's of new legislatures in the area, a lot of freshman faces. Looks like Kathy Sheran is being groomed on the major health bill. The I-90 Legislative Colition focus for current year, Rochester will be brought in. The number one focus is energy and bills that will benefit the region. New Board of Trustees will be approved. Dan McElroy may not be confirmed (he has been a friend of MSU).
- D. Bargaining Unit Leaders' Reports
  - AFSCME (Pat Pearce) – Have been negotiating the past two weeks and putting the final package together. A meeting has been scheduled for March 7 with the State. February 23 is the Safety Conference and today they are having a reception for the Sodexo employees welcoming them to the AFSCME Unit.
  - MMA (Mark Parsley) – Kudos to the Employee Recognition Committee for a great job on Monday's celebration.
  - MAPE (Mitchell Wallerstedt) – Negotiations are underway. February 14 is their day on the hill.
  - MNA (Toya Schmidtke) – Not present – no report.
  - MGEC (John Caven) – Working on the renovations in Trafton, drawings; engineering has been involved; Center of Excellence involvement equipment coming in and their people have done 99% of the work; helping with search committees.
- E. MnSCU/Legislative Relations – Covered in President's Report.

- F. Enrollment Management Summit – Capstone on this year’s focus on Leadership Enrollment Management under the direction of Scott Olson and Pat Swatfager-Haney on where we are going and what the goals should be. A tentative date of March 23 has been set for either a 1/2 day or full-day mini retreat to discuss the outcome and recommendations on Enrollment Management.

President Davenport’s vision – goal for the day. Enrollment is our future. The population of students, preview 2014 will see a significant increase in enrollment (recruiting) to 14,000 student capacity. Master strategy plan (1) expand capital projects on campus second phase in a year, (2) College of Business (3) Engineering Building 2010 construction money for new Allied Health and Nursing Building. (4) 2012 new Social Sciences Education Building, new residence halls, decision on Towers (Gage), second campus, expand outdoor facilities/skywalks. As we need more space and add more students we target the metropolitan area. By the end of 2014 have 17,000 to 20,000 students.

## **II. Discussion Items**

1. **Parking**-MSU will be making improvements to the free lot. The Parking Advisory Group recommends a \$40 minimum parking fee for former free lot. Get feedback from members and bring back for discussion.
2. **Budget**-Governor gave us a wonderful starting point; positive thing \$120 million to start with in budget. At Budget Sub M&C ask for basic concept in building budget strategies, come forward with operational bread and butter and look if we have enough dollars to do all these reallocations.
3. **HR Topics**
  - a. Unclassified Searches (Handout)
  - b. Committee Composition
    - i. Leadership of unions, bargaining units. President Davenport accepted proposal which will be reviewed after one year to see how it’s working. Any comments should be directed to Lori Lamb.
4. **Campus Safety**
  - a. Rob McGinn recommends to the Safety Committee to eliminate parking behind Armstrong Hall due to people driving through and cars stopping to drop people off. Recommends removal of nine spots, three of which are handicapped. Lori Lamb suggested referring removal of handicap spots to Julie Snow for review with the disability coordinator. The committee should work with David Cowan in getting some signage put up stating “authorized use only”. Rick suggested having a two wheel dolly accessible for deliveries.

## **5. Workplace Bullying Study**

- a. Susan Taylor gave us an update on the survey conducted by the Commission on the Status of Women. The consultants will be here Friday, February 2 to gather information about the campus issues related to bullying so that they can begin to formulate a strategy for the bullying study. They will be back in a few weeks for a campus wide session. Any questions or comments can be emailed to Kelly Meier, Susan Taylor or Lori Lamb.

## **III. Action Items**

- A. Formal Review of Undergraduate Course Repeat Policy-Response
  - a. Have 45 days to respond (until February 21, 2007)
- B. Formal Review of Undergraduate Admissions Policy-Response
  - a. Formal response good to go

## **IV. Other Items**

- A move was made to move Action Items A. and B. under Discussion Items for the next meeting.
- President Davenport mentioned that Rick Straka will be testifying before the Higher Ed Budget Allocation/Budget hearing today in St. Paul regarding the reallocation funds process we use within our institution.

The meeting was adjourned.