Attendees: Provost Olson, Jerry Harty, Karen Foreman, Marie Loverink, Pat Pearce, Mitch Wallerstedt, Barry Wilkens, Mike Peters, DeeAnn Snaza for Lori Lamb, Scott Olson, Ted Johnson for Marilyn Delmont, Pat Swatfager-Haney, Rick Straka, Vickie Hanson

Guest: Malcolm O’Sullivan

I. Information Items

A. Reorder/Additions to Agenda – There were no additions to the agenda.

B. Approval of Minutes from Previous Meeting - The minutes were approved and seconded.

C. President’s Report – Provost Olson
   • President Davenport is still recuperating from knee surgery. He should be back soon, maybe next week sometime.
   • Any feedback on VSA proposal is needed right away. The deadline is March 24. It sounds like a go ahead.

D. Bargaining Unit Leaders’ Reports
   • AFSCME (Pat Pearce) – They attended AFSCME conference on controlled health care. Their Day on the Hill will be April 1 and 2.
   • MMA (Brad Heilman) – Nothing to report.
   • MAPE (Matthew Clay) – Nothing to report.
   • MNA (Toya Schmidtke) – Not present.
   • MGEC (Mike Peters) – Nothing to report.

E. MnSCU/Legislative Relations –
   Provost Olson-Board decision on tuition will now be delayed to the May Board meeting. All bargaining units are progressing well, except one. ASF is still bargaining.
   VP Straka-During the last bonding session, $25 million was allocated to complete the final phase of a major addition to the Trafton Science Center at Minnesota State University Mankato. $50-$60M in HEAPR was approved ($550,000 projected in the bubble (outside envelope of Wigley).
F. **Update on Policy Review Process (Handout)** – Formal review on polices will be ending April 7. Three more policy review periods end. Sometime in the next week five more policies will be sent out for expedited review. Some of the policies are not in compliance with Board of Trustee requirements and need to be brought into compliance. SCUPPS policies are compliant with federal, but not compliant with MnSCU policies. Student Affairs and Faculty Association have received drafts to bring into compliance. Please direct any comments or questions to Malcolm O’Sullivan.

G. **Open Forum for Campus Master Plan** – Open forums will be held on Monday, March 31, 2008 from 9-12 noon and Wednesday, April 2, 2008 from 1-4 p.m. in the lower level of the CSU. Bryan Paulsen with Paulsen Architects will be on campus. VP Straka has invited Sally Grans from the Systems Office to come down. VP Straka met last week with officials from the city and county to talk about parking and the traffic study. All bargaining units will be asked to get involved with the study. The res hall master plan process went well with good input received.

II. **Action Items**

A. **Comments on Policies Presented for Formal Review through April 7, 2008**
   - Transfer of Technical Credits
   - Student Athletic Drug and Alcohol Education and Testing
   - Grading
   - Priority Registration
   - Make-up work and Missed Classes
   - Mathematics Placement
   - Campus Information/Technology Privacy

Comments are needed by April 22 on the smoking policy.

III. **Discussion Items**

A. **Standing Items**

1. Parking-
   - Pat Pearce asked about the parking behind Armstrong Hall and what decision was made. VP Straka will follow-up with Rob McGinn on this and let them know at the next Meet & Confer.
   - Parking Advisory Council recommendations have not been moved on yet by President Davenport. The parking study will be very important for future planning. At the last Budget SubMeet & Confer meeting there was good discussion regarding parking ramps and their funding.
     - Basic concept of a parking ramp
       a) Cost would be $1,500 to $2,000 per stall
       b) Parking ramp $15,000-$20,000 per stall (factor of 10 to pay for this)
• We would need a minimum of $1,500 to $1,600 per stall per year revenue to fund a ramp. With private capital they want to see $2,000 per stall per year in revenue.
• St. Cloud funded their ramp with a combination of 20-30% parking rate increases. They have a little different budget will all salary savings coming back to the general fund and they built up a $10M reserve. $1,000 per stall spread out over the entire parking structure rates. One-time general fund use.

2. Budget
   1) Current projections prior to the governor’s recommendations for FY10
   • 300 student increase in the long-term; $1M out of balance; reduce $1M.
   • Admissions/retention reasonable-$1/2M in investment for enrollment increase class size and support.
   • Pres Davenport asked all divisions to come up with 1.5% reduction in the FY09 basis to bring back to Cabinet.
   • Governor held K-12 harmless in balancing the budget.
   • $26.2M cut to MnSCU; could flow down to us.
   • It will be late April before we have an idea. Board has said last resort goes to tuition.
   • How will the House and Senate act to the governor; plan to balance the budget.
   • Current year in good shape with timing of settlements create pool of salary savings this year. Bigger reserve at end of fiscal year; problem FY10 out of balance going into FY10.
   • Our reserve balance is at 6.4% (near $7M). We are in as good of position as we can be.

3. HR Topics – DeeAnn Snaza for Lori Lamb
   • Lists-The unclassified/classified openings lists were distributed. Any questions or changes should be forwarded to LuAnn in H/R.

4. Campus Safety – Rob McGinn
   • VP Straka reported that Coop planning is moving along. The Chancellor’s Office knows where we are at with Coop. It just a matter of knowing what questions to ask and identifying the areas.
   • Administration and Expanded Cabinet will be taking NIMS training on May 13-14. This is required to continue to get federal funding.

B. New Items

1. New Telecommuting Procedure (MAPE request)
   MAPE was not present and this item will be tabled until next month’s meeting.
2. **Security Issues (AFSCME request)**
   AFSCME is still waiting to hear a decision on the outside security people being brought in. There are not enough security people period helping with the large crowds on campus. It’s a bigger issue here. Updated status will be provided at the next meeting.

3. **Sodexho Contract Review (AFSCME request)**
   The annual addendum to the contract is every 3-5 years. VP Swatfager-Haney is working with Laurie Woodward, CSU to confirm when the next contract period will be. Major contract review is part of the process of which bargaining units participate in. All major agreements must follow the flow chart process and be brought to M&C.

**IV. Other Items**
Karen Foreman suggested that Provost Olson send out a thank you to all the bargaining units thanking them for their help during the recent athletic events on campus.

The meeting was adjourned.

**NEXT MEETING: Thursday, April 10, 2008, 10:00 AM (CSU203)**