

CLASSIFIED MEET & CONFER

February 25, 2010

10:00 a.m., CSU204

Meeting Chair – Rick Straka

Attendees: President Davenport, Becky Barkmeier, Avra Johnson, Walt Wolff, Scott Olson, Marilyn Delmont, Val Roberts, Deanna Hoechst, Julie Dornack, Matt Clay, Norleen Turensky, Mitch Wallerstedt, Toya Schmidtke, Barry Wilkins, Kevin Schull, Vickie Hanson and Rick Straka

Guests: Barb Mitchell, Kathy Fodness, Julie Snow, Malcolm O'Sullivan

I. Information Items

A. Reorder/Additions to Agenda – The agenda was approved.

B. Approval of Minutes from Previous Meeting – A motion was made and seconded to approve the minutes.

C. President's Report – President Davenport

A lot is happening at the Capitol. The announcement was made that the Senate, state and local government operations and the Oversight Committee passed their bills ratifying labor agreements and the compensation plans included in MSUAASF, MAPE, MMA, AFSCME, Commissioner's Plan and for System Administrators. Now it goes to the House.

Scenario's on the bonding projects for the Clinical Science Building and city projects for Performing Arts Building and an upgrade to the Verizon Center. The Governor wanted to spend \$725M on bonding projects with the House and Senate wanted to spend \$1B. Yesterday afternoon the House and Senate pulled back the bonding plan and did not give it to the Governor. They are trying to get the plan down to \$800M which means our project is in jeopardy. Senator Sheran offered a letter to the Governor in support of our projects as well as Glen Taylor who made a phone call to the Governor supporting the Clinical Sciences Building.

You have all been hearing about the program budget reductions. We spent months working on this very open and transparent process. It's difficult when we have to lay off anyone from this campus. They will be opening the BESI incentive for faculty which might help lessen the impact. Administration will continue rolling out cuts some more visible than others. Some were done internally as every single division is making cuts.

The Student's First Proposal does involve streamlining and coming up with a system approach for students to register for financial aid and to sign up for classes at any of the state universities in the system. It's a high agenda item for the Board of Trustees. One of the biggest concerns is can it be done and can it be done within a timeline the Board is pushing for without crashing which would affect over 200,000 students if it is not done right. Students want them to slow down the process and get it right. More information will be forthcoming.

The Pan African Conference is being held this week on campus.

Dr. Olson will be announcing the hiring of the interim Dean of Diversity later today. President Davenport recently emailed the concept paper on the College Access Program. CAP is a two-year program that should be made into a four-year program to make sure that the at-risk students graduate. We need to have a model that will work for these students. Contract Students are students right on the bubble as they didn't quite make the requirements under automatic admissions (we accept 200 contract students). College Access Students (CAP) are most at-risk of all students. President Davenport has received a lot of good input and would like to hear your thoughts by next week.

D. Bargaining Unit Leaders' Reports

- **AFSCME (Val Roberts)** –
 - Want to talk about the holiday schedule for FY10-11. Wondering if the academic calendar is set for FY2010-11 and if Veteran's Day will be a scheduled holiday for AFSCME?
 - Is there any professional development funding available for the frontline staff to go to the Frontline Conference on May 19-20? This will be checked on and reported back.
- **MMA (Barry Wilkins)** – Nothing to report
- **MAPE (Matt Clay)** – Nothing to report
- **MNA (Toya Schmidtke)** – Nothing to report
- **MGEC (Kevin Schull)** – Nothing to report

E. MnSCU/Legislative Relations (Standing Item) – President Davenport Reported under the "President's Report".

II. Action Items

A. Formal Review of University Policies (Malcolm O'Sullivan)

There are 16 policies out for formal review with three different closing dates. Classified representatives on the committee are Deb Spreng and Kristel Lynch if you have comments. *(Copies of policies may be accessed at <http://www.mnsu.edu/acadaf/policies/>)*

1. Revised Policies (February 5 – April 2, 2010)
 - a. Crime Reporting Requirements
 - b. Heating, Ventilation and Air-conditioning (HVAC)
 - c. Maximum Credit Registration Limit
 - d. University-provided Clothing
 - e. Weapons & Firearms
2. Revised Policy (February 11 – April 9, 2010)
 - a. Addressing Conflict of Significant Financial Interests as Related to Grants and Sponsored Programs
3. New Policies (February 5 – April 2, 2010)
 - a. Emergency Notification
 - b. English Placement
 - c. Minors on Campus
4. New Policy (February 11 – April 9, 2010)
 - a. Missing Residential Student
5. Current Policies Presented for Elimination (February 5 – April 2, 2010)
 - a. AIDS
 - b. Election and Campaign Guidelines for Employees
 - c. Receiving and Delivery Services
 - d. Theft, Prohibitions Against
6. Expedited Review (February 5 – March 19, 2010)
 - a. Academic Probation, Suspension and Reinstatement for Undergraduate Students
 - b. Awarding of Credit for International Baccalaureate

III. Discussion Items

A. Standing Items (If Needed)

1. Parking-Nothing to report

2. Budget (Rick Straka)

On Monday the university has a one-page narrative report due to the Office of the Chancellor. This report talks about:

- 1) What was our budget approach the past several years?
- 2) What is our approach as we move into the FY12-13 biennium?
- 3) What is our vision as we move forward?

Until last year we had a very status quo budget with some minimal investments each year. We've been primarily reallocating within divisions. Last year we had to make significant reductions going into FY10. The vision is that we are not going to have the funding we have now, so we will have to figure out how to be as efficient as possible and prioritize services to students, faculty and staff. The numbers for FY12-13 are scary. We are looking at \$5.4B before factoring in inflation and other issues. It's an \$8.1B problem of a \$33B budget. We are at 22-25% of the state budget.

President Davenport-The overall unallotment reduction to higher ed is divided up with MnSCU getting a \$10M budget reduction and the U of M getting a \$36M reduction. Two-thirds of the students enrolled are from MnSCU institutions. One-third of the students are from the U of M and private colleges combined. VP Straka-In order to solve a \$1.2B problem for FY11, the governor can only take \$46M from higher ed because of a continuity of funding clause in our federal stimulus funds. If we go below that level of funding to higher education we put at risk all of our federal stimulus dollars. We have built into our FY11 budget the \$20M additional unallotment to MnSCU. If we get a \$10M cut, we're hopeful to use BESI costs (one-time funding), if not we will have to dip into our \$2.5M in restricted reserve for unrestricted absences. It shouldn't affect our FY11 budget. FY12 is where we need to get back into balance and there may be some cuts we take early.

President Davenport-Yesterday Bush Foundation President, Peter Hutchinson had a hearing with the Senate to talk about teacher education reform in Minnesota. MSU is a recipient of a beginning grant of \$6.3M to work with the Bush Foundation Grant for Teacher Education. Hutchinson is proposing that the money funded by the state for all of the teacher education programs be pulled back and put into a state-wide account to be used to help implement teacher education reform down the line for all colleges (including private) to help fund graduates. The response was how much of that will actually go to MnSCU graduates versus private colleges? We will follow and track this as it could cost us a lot of money on campus.

- a) Non-Academic Program Metrics-We've done a good job with program metrics on the academic side but now we are looking at what we can do on the non-academic side. Provost Olson has some proposed metrics he will pass around for Student Affairs. We would like some input in developing metrics for the non-instruction areas. Forward your feedback.

3. HR Topics (Becky Barkmeier)

- a. **Unclassified/Classified Lists**-The lists were distributed. Any comments can be directed to LuAnn Struck in the HR Office.

4. Campus Safety – Dale Plemmons

Dale was unable to attend the meeting. We'll bring back a couple of items to the next meeting.

5. **Feedback on CAP Model**-The President has brought you his ideas of the CAP reorganization and the new model. Any feedback on the proposed decentralized CAP model should be given to the President by Monday or Tuesday of next week.
6. **Feedback on Academic Reductions**-Would like to hear your view from the non-academic side on the information released. Matt Clay did hear from his members that they are very pleased on how open the process was and hopes it will continue.
7. **BESI Update**-An email will be going out to staff later today. Right now BESI is being offered to IFO. Other BESI options may be looked at when non-academic program metrics are discussed.

IV. Other Items

1. **Reestablishing the American with Disabilities Act (ADA) / 504 Committee (Julie Snow)**-Julie distributed a proposal that she is recommending to reestablish a ADA/503 Advisory Committee. This would be a method to look at university-wide ADA issues. The committee would include all union groups and people on campus with expertise to look at these broader issues. She has given recommended charges and is open for questions or comments. This committee falls into the university's core values statement. Julie would like your feedback within the next couple of weeks.

The meeting was adjourned.

Next meeting scheduled March 18, 2010 at 10 a.m. in CSU204