Attendees: President Davenport, Becky Barkmeier, Walt Wolff, Scott Olson, Pat Pearce, Val Roberts, Julie Dornack, Matt Clay, Norleen Turensky, Mitch Wallerstedt, Dale Plemmons, Toya Schmidtke, Barry Wilkins, Kevin Schull, Vickie Hanson and Rick Straka

Guests: Barb Mitchell and Craig Talmage

I. Information Items

A. Reorder/Additions to Agenda – The agenda was approved.

B. Approval of Minutes from Previous Meeting – A motion was made and seconded to approve the minutes.

C. President’s Report – President Davenport

- Henry Morris will be the new interim Dean of Diversity.
- President Davenport gave the group an update on the CAP program. He received 200–300 responses back with only a few being negative. He plans to move forward with the diversity area reporting to Provost Olson. The CAP program will be put under Henry Morris using a decentralized model that will be the most effective. The timeline for the CAP program transition will be within a few days. There has been a lot of misinformation about the program that administration has not been able to address publicly because of privacy laws. The university is making the right move to help the students.
- President Davenport was in Washington, DC two days last week. MSU has five federal earmarks being proposed. He is predicting that we will possibly get 3 out of 5. This is the year we could use all the federal help for our institution to move forward. The earmarks proposed are:
  1. American Swedish Partnership for renewal energy. We’ve established a statewide reputation in this area with that spreading throughout the Midwest. It has support from Amy Klobuchar, Tim Walz and Al Franken.
  2. Statewide Modeling and Simulation Center. Focuses on statewide issues and problems. We will be focusing on renewable energy, transportation, heath, government and education.
  3. Transportation Center-The U of M has a transportation center, but we have done careful analysis and there would not be much overlap as the two transportation centers could work jointly together.
- Bonding-Governor Pawlenty told the House and Senate that he wanted a bill around $725M to $800M. They came back with a billion dollar bill and he line-item vetoed it. He took every project out but a few out of the higher ed bonding bill for MnSCU. He did not fund any of the university projects except those in the top five which he had to fund. This sent a strong message out about bricks and mortar. We will be pushing for our projects next year including the Clinical Sciences Building.
- He is still doing work arounds and is working with Student Government to set up meetings in their office for 2-3 days where there will be open time for students to sign up to meet with him.
D. Bargaining Unit Leaders’ Reports
   • AFSCME (Val Roberts) –
     o Frontline conference web site is up and running. The conference will be May 19-20, 2010.
     o Val thanked VP Straka for setting up funding for those who might not have funding in their departments for the conference.
     o President Davenport reported that Karen Foreman did a great job presenting in front of the Board of Trustees.
   • MMA (Barry Wilkins) – Nothing to report
   • MAPE (Matt Clay) – Nothing to report
   • MNA (Toya Schmidtke) – Nothing to report
   • MGEC (Kevin Schull) – Nothing to report

E. MnSCU/Legislative Relations (Standing Item) –
   VP Straka—There has been interesting language in the bills and political statements being made. House is saying of the $10.5M reduction to MnSCU that $3M will be taken from the Office of Chancellor and $7M from the colleges and universities. Another plan was for the central office to take $1.1M. Individuals from the Office of Chancellor are testifying today at the hearing for guaranteed transfers.

II. Action Items
   A. Policy Review: Informal review of all policies has been completed. Formal Review for all policies this year began on February 15, 2010 and will conclude on April 9, 2010. Policies may be accessed at http://www.mnsu.edu/acadaf/policies/ within the “Policies under Review” section.

III. Discussion Items
   A. Standing Items (If Needed)
      1. Parking—Today is the parking hearing if you have any issues to discuss.
      2. Budget (Rick Straka)
         Legislative bills are looking at MnSCU taking another $10.5M, up to $20M. Higher Ed will be taking $40M in cuts. The surprising part is the federal stimulus funds had a stipulation of a continuity of funding (can’t go lower than what we were funded in 2006). That is based on a state-wide level. The Governor recommended that we look at the systems and where they were funded in 2006. The split would be $30M to the U of M and $10M to MnSCU. We will be able to handle these cuts without affecting our FY11 operating budget.

FY12—There have been major announcements on the academic side recently. Now the emphasis for FY12 will be the non-instructional areas. **The next deadline will be for ASF. If we want to reduce permanent ASF members they need a 180 day notice, which would be January 1, 2012. Other deadlines with bargaining units are 6 months for excluded managers, and 45 days to 30 days depending on bargaining unit. **Note: Factual Change—Permanent ASF members receive 270 days notice. Planning must be completed by September 30. ASF would like first Meet & Confer on non-academic reductions to be made in July. We are looking at a process with the timing for non-instructional staff decisions to be made by December 31 next year. Starting with proposals brought to the November Meet & Confers and December Meet & Confers. Primary decisions will be made by November 1, 2011. Hopefully at the April Meet & Confer there will be more of a layout on the process. We won’t be using program metrics systems like used on the academic side, as it doesn’t fit the non-instructional (support services) units. We will be using something that is fair and not using across the board cuts. There are a number of services that are critical to the university that would not be looked at.
We are ahead of all the other campuses. St. Cloud announced yesterday their budget cuts and announcement on retrenchment. On March 15 they announced the closure of 26 programs (9 FTE adjuncts). They have used their federal stimulus dollars to stay status quo. They are looking at a $15M reduction to their budget in FY12.

3. HR Topics (Becky Barkmeier)
   a. Unclassified/Classified Lists-The lists were distributed.
   b. FY2010-11 Holiday “Draft” Schedule
      The schedule being proposed is the same as last year. A final schedule should be done before the end of the academic year. Veteran’s Day was brought up with a possible change. It is being talking about at Meet & Confers for input. Val Roberts asked about a calendar committee? Becky will visit with Carol Stallkamp regarding this. Would like feedback from this group on feelings about how the Veteran’s Day holiday went last year.

4. Campus Safety – Dale Plemmons
   a. MSU 2009 OSHA Log Posted on Union Bulletin Boards-This was sent to all of the bargaining units for posting. The web link is below:
      www.mnsu.edu/facilities/departments/ehs/pdf/OSHA%20form%20300A.pdf
   b. MSU Injury Reporting Process – For more information the web site is:
      www.mnsu.edu/humanres/iminjured.html

IV. Other Items
1. Great Place to Work – Campus Climate Survey (Craig Talmage)
   Craig gave the group a breakdown on the GPTW survey conducted. He discussed:
   a. Individual ratings
      • Half of all employees filled out the survey
   b. Outcomes
   c. Red items (items that feel below the 70% rating)
      • Such as overloaded with work
   d. Group differences (age)
   e. Quick summary of the open ended responses

   More information on the survey can be found at:
   Work Climate Survey Report:
   Work Climate Survey Addendum:
   2009 Workplace Climate Survey Addendum

   The meeting was adjourned.

**Factorial correction
Permanent ASF members need to be notified 270 days prior to any reduction. This would begin the process September 30, 2011 with a decision by December 31, 2011. This is 90 days sooner than we talked about.

Next meeting scheduled April 15, 2010 at 10 a.m. in CSU238