

Graduate Sub Meet and Confer  
January 28, 2008

Present: Dr. Bevacqua, Dr. Banschbach, Dr. Blackhurst, R. Bothmann, C. Mickle, Dr. Robicheau, Dr. Secott (chair)

1. The notes of the previous meeting were approved.
2. A new meeting time for the current semester may be required if all members are to attend the majority of scheduled meetings. Calendars will be reviewed to determine a new date and time for future meetings.
3. The HLC Focused Visit will be on March 17 and 18. Evaluators will meet with Sub Meet members at 11:00 on March 17.
4. The Dean will send reminders to all members of the faculty and deans concerning the existing Graduate Faculty process and deadlines. The reminder will also include recently approved changes in the policy that will take effect next fall. Sub Meet members will also forward a similar message to their respective deans for distribution. The Dean of the College of Graduate Studies and Research will also forward a reminder to dept. chairs that some current grad. faculty members with associate status may have to reapply, and -that graduate faculty status is now determined at the point of hire.

Sub Meet members suggest that supporting documentation be kept to a minimum. Those seeking associate or regular status should submit curriculum vitae, while those seeking research faculty status should submit a vitae, evidence of a publication or conference presentation, and evidence of effective teaching.

Sub Meet members envision that all nominations will be before the Sub Meet on April 1. After submissions are organized, the nominations will be reviewed starting no later than the week of April 7, with final recommendations being made during the week of the April 21.

5. The Dean submitted a statement concerning graduate assistant stipends funded by means other than state appropriations or tuition and fees. Discussion ensued and the statement was approved. The Chair will draft a proposal concerning other assistantship issues to eventually be brought forward for campus consideration.
6. The Dean distributed a draft version of a statement concerning a potential campus-wide review of graduate education. Members of the Sub Meet will review and this draft version of the document will be discussed at the next meeting.
7. The MSW program faculty provided an assessment of the university's readiness to host a Friday/Saturday graduate program. The Sub Meet agrees with the concerns raised in this document, although all recognize that it will be a laborious endeavor to change campus culture. Short-term solutions were discussed and the Dean will incorporate these suggestions in a memorandum supporting the views of the MSW faculty.