

Graduate Sub Meet and Confer Meeting Notes
Monday, February 18, 2008

Members present: Dr. Anne Blackhurst, Chris Mickle, Dr. John Alessio, Dr. Kevin Elliot, Dr. John Banschbach, Dr. Jerry Robicheau, Bobby Bothman, Dr. Maria Bevacqua, Dr. Tim Secott, Chair

Notes

The notes of the January meeting were approved.

Curriculum Proposals

The following Curriculum Proposals were approved

Proposal 31, Political Science/Law Enforcement, Masters in Political Science (Program Suspension)
Proposal 32, SOC 460/560 (3) Environmental Sociology (New Course)
Proposal 33, POL 438/538 (3) International Relations of East Asia (New Course)
Proposal 36, ANTH 604 (1-3) Seminar: Advanced Topics (Change in Credits)
Proposal 37, POL 611 (1), Orientation for Graduate Students (Change in Requirements-Course)
Proposal 38, BIOL 451/551 (4), Plant Biotechnology, (Change in Credits and Number)
Proposal 39, EE620 (3), Advanced Embedded Networking, (New Course)
Proposal 41, ENG-Graduate Certificate in Technical Communication (Change in options Course)
Proposal 44, ENG – MA in English-Technical Communication option (Change in Requirements-Course)
Proposal 47, MATH 470/570, Numerical Analysis, (Change in Course –other)

Variable Sub-Title Request (For Information Purposes)

EEC 691-01 selected Topics: Literacy Coaching (1credit)
EEC 691-02 selected Topics: Questioning in the Classroom (1credit)
EEC 691-03 selected Topics: K-12 Literacy for Culturally and Linguistically Diverse Learners (1credit)
EEC 691-04 selected Topics: Getting Started/R+I: Literacy Focus (1credit)
EEC 691-05 selected Topics: R+I: Literacy Intervention and Monitoring (1credit)
PSYC 590 selected Topics: Workshop: South Africa Study Abroad (1-3 credits)
ESSP 590 selected Topics: Workshop: Special Ed Law for Early Childhood Sp. Ed. (3 credits)

Graduate Assistant Compensation Proposals

The Sub Meet endorses the following Proposals:

Graduate assistant stipends funded by state appropriations or tuition and fees will increase by 3% \$250 annually to adjust for the cost of living. Externally-funded graduate assistant stipends may also be adjusted.

A tuition waiver of up to four credits will be granted to graduate students receiving summer teaching or summer research assistantships. Students must register for at least one credit of coursework during the terms for which they are receiving summer assistantships, and are responsible for paying activity fees commensurate with the number of credits for which they have registered.

It was decided Dr. Tim Secott will forward this **proposal** to the Faculty Association and Dean Blackhurst will move it forward to Academic Affairs Council.

Review of Charge to Grad Ed Task Force

Dean Blackhurst distributed the Charge to the Task Force on Graduate Education at MNSU to the committee. The task force would be a mix of faculty, students and administration. Suggestion was made to have a Subcommittee lobby for graduate education at the legislature. Dr. Tim Secott will forward this proposal to the Faculty Association.

Graduate Faculty Status Application and Review Process

Individuals who applied for Graduate Research Faculty were questioning whether they had to apply again this year. It was decided for the people who applied last year, if they are on the schedule for submitting their 4 year PDP and PDR this year, they should be held harmless this one time only because of the possible confusion involved last year when implementing the new policy. Dean Blackhurst will send out an email to those people.

It was suggested a notice to apply for graduate faculty status be written on the PDP & PDR, Tenure & Promotion Calendars. The College of Graduate Studies or the Dean will find out from the colleges which faculty submitted the 4 year PDP & PDR this year and send notification they will have to apply for Graduate Faculty Status this year if they

did not apply last year.

HLC Visit

Dean Blackhurst reminded the members the next meeting March 17th will be with the HLC evaluators who will be reviewing the Educational Leadership Doctoral Program and School Psychology Doctoral Program.

Meeting was adjourned.

Approved by

Anne E. Blackhurst, Dean
College of Graduate Studies & Research

Tim Secott, Chair
Faculty Association Graduate Committee