

## Graduate Sub Meet and Confer Meeting Notes

Monday, April 21, 2008

**Members present:** Tim Secott, John Banschbach, Maria Bevacqua, Anne Blackhurst, Chris Mickle, Nancy Fitzsimons, Norma Krumwiede, Jerry Robicheau and Kevin Elliott

The notes of March 17, 2008 meeting were approved

### **Curriculum:**

The following Curriculum proposal was approved:

#74 MA English: English Studies Option (Change in Requirements-Course/Options)

The following Curriculum proposals were not approved:

#75 KSP 659 (3) Character Development and Moral/Ethical Reasoning (Change in Title)

#76 KSP 672 (3) Spirituality and Learner Development in Education (Change in Title)

#77 KSP 652 (3) Advances in Student Development and Learning (Change in Title)

### **Business:**

#### 1. Graduate Faculty Applications

Discussion ensued concerning the review and recommendations and also the process for incomplete and/or late applications. It was decided Dean Blackhurst will meet with the College Deans this summer to discuss the process of sending out an automatic reminder to their faculty when their 4-year professional development plan is due. Dr. Blackhurst will also send out a letter to the deans whose faculty did not apply

#### 2. Graduate Faculty Policy

The Sub Meet discussed book reviews and whether they constitute publications as defined in category C1 of the policy. It was decided that book reviews should be explicitly included as a form of service to the profession. Dean Blackhurst will draft language to add book reviews under category C4. Dr. Banschbach proposed revisiting the issue of proprietary research activities to determine whether they should be included in category C1 or category C3. The Sub Meet agreed to revisit the issue next year.

#### 3. Doctoral Students and Graduate Assistantships

After discussion regarding Graduate Assistantships for doctoral students, it was agreed that (a) doctoral students should be eligible to apply for assistantships previously intended for master's students; (b) doctoral students hired for master's assistantships (i.e. those not funded specifically for doctoral students) should be paid the master's-level stipend; and (c) doctoral students hired for assistantships should receive a waiver for doctoral tuition.

4. Update on business discussed at the FA Executive meeting

Dr. Secott noted that the FA Executive Committee endorsed the cost of living increase and summer tuition waiver for graduate assistants and the formation of a Task Force on Graduate Education. The Thesis/APP Compensation proposal was discussed but nothing was decided.

Meeting was adjourned



Anne E. Blackhurst, Dean  
College of Graduate Studies and Research



Tim Secott, Chair  
Faculty Association Graduate Committee