MSSA Meet & Confer  
Thursday, November 9, 2006  
Meeting Minutes

Present: Richard Davenport, Pat Swatfager-Haney, Rick Straka, Scott Olson, Brian Schneider, Michael Fagin, Malcolm O’Sullivan, Ken White, Lori Lamb, Chris Connolly, Joel Johnson, Vickie Hanson, Gabe Afolayan, Chris Frederick, Kristeen Giese, Jered Jackson, Ryan Anderson, Katie Ischkin.

1. **Vice President Patricia Swatfager-Haney** called the meeting to order. Introductions were made.

2. **President Richard Davenport** commented on the recent election and how the legislature will be regrouping.

3. **Scott Olson and Michael Fagin** commented on their trip to Guyana, South Africa. They met with officials in the capital city and visited the campus which was beautiful, huge, and had residential halls that would be very comfortable. The dollar stretches a long way there and they felt very safe on the English speaking campus. It is a great opportunity for students to study abroad to keep the doors open and develop as a person. The best time to do this is while you are a student.

   The International Office is offering grants/proposals for studying abroad.

4. Gabe thanked the group for the hockey game tickets and Dr. Davenport for the hospitality at his house last evening.

   - Senate Motions
     - MSSA Handbook-Committee developed
     - Textbook Committee-Two Senators will be appointed
     - Alternative Energy
     - Cost Benefit Analysis on CSU hours for student access; determined to not be feasible, but CSU will extend hours on the weekends and evenings on a trial basis.
     - Student Activity Fees goals and objectives should be given to Senate.

   Chris also thanked the group for their hospitality.

   Pat mentioned that Lindsay Gullingsrud, Sexual Violence Education Coordinator visited and shared reports with the MSSA Senate. Kristeen was very impressed with her report.

5. **Action Items**
• Formal review of “Rollerblades, Skateboards, Bicycles, Electric Assistance Mobility Devices Policy” (Rick Straka)
  i. The Safety Committee brings forward the issue.
  ii. There is 45 days for formal comment
  iii. Input from all Meet and Confer is gathered
  iv. A decision will be made

• Malcolm stated that there are nine other polices (5 year cycle) that will be posted in the next few days (November 17). If there are any policies to review within the next year, let him know.

6. Discussion Items

• Human Resources
  Lori Lamb explained the winter closing. The University will have a soft closing from December 26-January 1. Only essential offices will remain open (including snow removal, caretaking of buildings, and any other necessary services). Gabe asked which offices will be impacted. The following offices will remain open during the break:
  ▪ Security
  ▪ Registrar’s Office
  ▪ Library
  ▪ Student Financial Services
  ▪ Food Service
  ▪ Development Office
  ▪ Mail
  ▪ H/R to process student payroll

  Brian Schneider stated that the wireless network will be down during the break for an upgrade.

• Pat Swatfager-Haney will serve as chair on the national search for Vice President for Information Technology. Student government should recommend students to serve on the search committee to Pat by December 7. Hiring deadline is April 16.

• President Davenport mentioned that a new position will be developed for a Vice President for Business, Corporate, Education Partnerships and Economic Development:
  o For developing partnerships and relationships
  o Foreign and mostly domestic
  o To bring more dollars to the university; including internship possibilities
  o Looking for someone with at least 10 years senior level corporate experience
Gabe asked how this position differs from Vice President Williams. V.P. Williams area of responsibly is development/fundraising/alumni foundation/scholarships/radio station.

- **Budget Update**
  - Rick Straka gave us the timeline for the budget consultation with MSSA. A tuition hearing will be held in May with the second hearing in June (including public forums).
    - Priorities and requests should be in by the end of November.
    - By January and February we should be ready for consultation from Senate and have a direction.
    - Operational and strategic requests should be made by January.
  - Strategic Initiative Funding. A report was handed out to review and bring questions to the next Meet and Confer meeting. Last year $1 million was set aside.

- **University Dining Services**
  - Pat Swatfager-Haney handed out the Dining Services Contract Interpretation and Procedures. Gabe asked where the areas of change were. They include bake sales and food safety issues. Cindy Janney would be happy to attend a future meeting to answer any questions.

- **Campus Master Plan Update**
  - Rick Straka stated that they are in the process of finalizing the 5 year planning update and appropriate protocol. Sean McGoldrick will continue to bring this to shared government and get final recommendations for the plan.

- **Health and Wellness Taskforce**
  - Chris Connolly, Director of Student Health Services, handed out the “Health and Wellness Strategic Priority Taskforce Final Recommendations”. A survey was sent to full-time undergraduate students over the age of 18 years and feedback from the students should be in within the next couple of weeks.

- **Affirmative Action Advisory Committee** (Kenneth White)
  - Kenneth stated that this advisory committee was formed to give the visibility to the Affirmative Action office. Kenneth would like to have two students serve on this committee and will let them know of the timing.