MSSA MEET & CONFER  
September 4, 2008  
12:00 – 1:00  
CSU202

MINUTES

Present: Mike Hodapp, Scott Olson, Rick Straka, Ryan Anderson, Murtaza Rajabali, Mike Fagin, Mike Miller, Avra Johnson, Malcolm O’Sullivan, President Davenport, Kelly Biers, Brett Flek, Pat Swatfager-Haney

I. Meeting Chair – Vice President Swatfager-Haney

II. Information Items
   A. Approval of Minutes
      1. Motion to approve minutes – motion approved
   B. MSU President’s Remarks
      1. Pleased to be back and pleased to be staying. This institution is going places.
      2. Congratulate all on a smooth move-in. New Julia Sears Residence Hall is great.
      3. Looking forward to working with student leadership. Still high on the agenda is curbing high risk drinking.
      4. Board of trustees main concern will be biennial budget. Welcome back.
      5. Doug Mayo-introduced as new VP of University Advancement
   C. MSSA President and Vice President’s Remarks
      1. Very excited and looking forward to this year, MSSA has already had two full meetings. Some topics that will be focused on are procedural change to curb high risk drinking. College of business laptop policy. Textbook reserve program.
      2. Festival MSU – MSSA had a table so students could post their concerns and parking was the main concern. President Davenport was curious to know their stance on tobacco.
      3. MSSA will be visiting classrooms on Aug. 21st and sharing updates on MSSA activities and events.
      4. MSSA will be participating in homecoming parade.
      5. Working with residential life on how MSSA can work closer with students, diversity will be a focus, Students as parents will present Oct.15th,
      6. Due date for tuition and fees is the 5th day of semester. Unless you are enrolled in the payment plan. A small group of international students are being contacted (after the fact) to be added to the payment plan. President Davenport thought that we could send some additional material regarding the money that will be due.
      7. Brett carpenter introduced as MSSA Speaker
   D. Vice President for Student Affairs Remarks
      1. Smooth move-in. Impressed with MSSA beginning of year activities. Information coming out on police area saturation of 1st week and on alcohol consumption violations.
      2. MSSA was at Camp Patterson.
      3. Hypnotist had record turnout
4. Served over 3100 people at BBQ

E. Policy Updates (MO)

1. Two policies still being reviewed-smoking and Student Grievance. Policy committee members have all been chosen. Ryan is one new committee member. Handout passed around with list of policies that will be under review. October will be 1st round of policies to be reviewed. Flowchart of how policy process is executed.

III. Action Items

IV. Discussion Items

A. Budget Update (RS)

• We made about a million and a half reductions for this fiscal year. Fiscal year 2010 should be structurally sound. System still wants to stick to affordable tuition.
• Budget and Planning Process
  i. Integrates planning and assessment, there will be lists of investments and reductions given to divisions to prioritize. We will then create a few different scenarios. In the future there will be a link for people to suggest ways to contain costs this will be on Finance and Administration website.

B. Enrollment Management Update (PSH/SO)

• Numbers are up about 113
• Continue structure as before. Ryan is on the leadership group.
• 7700 France Avenue Site (PL)
  i. Pat lipetzsky gave a presentation on the many amenities that 7700 France Ave has
    1. Plenty of free parking, instructional technology in all classrooms, wireless capabilities, computer lab, ITV availability, on site director, support staff and IT support, cafeteria and catering services, large room availability, work space for faculty, storage space for faculty, office space availability, 24/7 security
  ii. Graduate Programs and Courses
    1. 300 and 400 level courses will be offered
  iii. Under Graduate Degrees
    1. Speech and creative writing and math secondary Ed is new to the Twin Cities. Visit website (get address).
    2. Speaker asked if we had permanent professors and the answer was yes and we even have some that commute. Ryan asked if they still paid all fees that a regular student would here and yes they currently do pay all fees, Ryan wondered if this would end up being an issue. Our goal is we will be providing full service to these students and therefore they will pay the fees. Rick mentioned that these fees could be worded differently or put in other categories to deem more appropriate to extended campus students. Be sure and visit the website: www.mnsu.edu/7700france

C. 120 Credit Limit for Baccalaureate Process (SO)
Scott explained about how there now needs to be an 8 credit decrease, the questions is from where do we decrease the credits required; from gen. eds, electives, major related courses? MnSCU has a policy of the level of credits Gen Ed needs to be. The BA programs need to decrease by 2010. The Education, Engineering Programs we could get the waiver to keep our current requirement. The BS programs that don’t have accreditations will need to be addressed.

D. New State Guidelines for Vehicle Use (RS)
- If you are a student and will be driving to and from internship, student teacher practicum, nursing clinical, etc. you will not be permitted to use a state vehicle and therefore will not be required to have an annual MVR run.
- But all students who will be using state vehicles or private vehicles for state business must sign the Vehicle Use Agreement by Fall, 2008.

E. Master Plan (AJ)
- 75% complete, we have scheduled meeting to determine things with the city and city transportation.
November 6, 2008, 12:00-1:00, CSU202
December 4, 2008, 12:00-1:00, CSU202