PRESENT: Amin Abdul-Mohomed, Brett Anderson, Ryan Anderson, Richard Davenport, Michael Fagin, Joshua Glapis, Mike Hodapp, Scott Olson, Murtaza Rajabali, Bryan Schneider, Rick Straka, Patricia Swatfager-Haney

I. Information Items
   A. Approval of Minutes – The December 4 minutes were approved and accepted.
   B. MSU President’s Remarks
      • President Davenport stated that he just received an e-mail from the Office of the Chancellor about the stimulus package. This will certainly help the State of Minnesota and hopefully higher education.
      • Continuously working to stay on top of the budget issues. MSU is in pretty good shape—bracing for 2010-11.
      • Allied Health & Nursing building is in the top tier of the bonding list, but there are about 30 projects above us; hopefully, this will get funded in 2010-11.
   C. MSSA President and Vice President’s Remarks
      • Ryan apologized for cancelling the last MSSA Meet & Confer, but they had attended the President’s Inauguration and were on their way back; it was very exciting to be there and it was a lot of fun.
      • Many MSSA events going on right now. February 12 is the MSUSA Regional legislative rally that is being held in the CSU 253, 54-55 from 3:00 – 5:00 p.m. There should be several members from the media attending. The MSUSA monthly conference will be going on over this next weekend. MSSA will have a delegate attend the Lobby Day on February 10.
      • Alcohol policy revisions are being worked on before it goes out for formal review.
      • Hopefully, Route 1 bus service will be done by the end of the school year; should have more details in March.
      • The Environmental Committee met last week. All bargaining units are being represented on this Committee. An Energy Management letter is being drafted – where can departments save energy? If you have any recommendations for the Environmental Committee, please report them to Pat. The President’s Climate Commitment was given to the President.
      • MSSA reps attended the High Risk Drinking Coalition meeting. This group addresses high risk drinking and extreme drinking in the community. Meetings are every Monday of the month at 3:30 at the Snell Motors Conference Room. Members are from law enforcement, education, business, state patrol, Mankato Public Safety, city planners, and several members from MSU. They welcomed the student participation. It would be nice to move this meeting to MSU so that there would be more student involvement. This committee would also like to reach out to high school students as well. Pat Swatfager-Haney encourages MSSA to communicate with other campuses for their attendance at this meeting. Good article in the February 5 MSU Reporter on page 6 on this subject.
   D. Vice President for Student Affairs Remarks
      • Pat Swatfager-Haney acknowledged the passing of Betty Young and her many contributions to the campus.
• Bowling Challenge – The Division of Student Affairs vs. Student Senate Bowling Challenge was held on February 3. Student Affairs humbly acknowledged that we did win the challenge and the traveling trophy will remain in SA Office.
• Scott Olson, Rick Straka and Pat Swatfager-Haney attended the Wednesday MSSA Meeting to discuss budget. MSSA reps thanked them for the update.
• Pat had an IT conference with Vice Chancellor Linda Baer. It was encouraging to talk with her and get her perspective on the budget situation. Good conversation on how to balance everything. Services to the students are very important during these challenging times. MSU is definitely one of the stronger institutions when it comes to budget.
• The RFP for the CRM (customized recruitment module) went to Hobson. This system should be very helpful in our recruitment efforts. It has the capability of sending out computerized messages to students. If we get six MnSCU institutions on board with this system, we will get a 20% discount; we initially had $100,000 earmarked for this project.
• Holidays/Academic Calendar – Next year on the Veteran’s Day holiday, faculty will teach and classes will be in session. However, the classified staff will be off. Should we close on this day? Faculty felt we should hold classes because of labs. Some support may not be here that day—GMW’s, clerical, etc. More info will be coming when the date gets closer.

E. Information on Formal Review of Policies during Spring Semester
• A handout on Policy Consultation and Approval Process was distributed to the committee. Policies can be accessed at http://www.mnsu.edu/acadaf/policies/

II. Discussion Items
A. Budget Update
• Rick reported that if there is any good news, we are up in spring enrollment which should bring in $100,000 - $150,000.
• We are a little higher than the 100 FYE projected.
• Good questions and discussions at the Student Senate meeting last night. Good positive tone. Need to continue input from students as to what is the most important; e.g. are sections more important than class size.
• Difficult year as we move forward; probably late March/April before we know where we are.
• At the CFFO Conference last week, they had a rough forecast—they think the current recession will hit deeper than originally thought; recovery should be bigger and stronger in 2011 and 2012.
• Go to the Web site: www.mnsu.edu/finadm/budgetoffice; go to FY’10 planning and enter user name and password; look at the different scenarios on how the budget can work out.
• The number of faculty will have to go down—this means bigger class sizes with not enough large classrooms available on campus. We may have to hold classes on Friday or Saturday.
• Scott Olson would like the students to participate in the survey that was sent out. We definitely want to hear what the students have to say. With the difficult challenges we face, we need to know what the most important issues are. It will help us in making decisions. This survey is part of a much bigger process. This is one of the first steps to get a sense of where we will start.

B. Great Place to Work Task Force Update (SO) – Time limitation, no discussion at this time.
C. Student Forum on Budget
   • An open forum on budget is planned for sometime in April.

D. Enrollment Management Update (SO/PSH)
   • The Final Draft of the Enrollment Management Goals 2009-2013 was distributed. This document is basically mapping out what we think enrollment will be and will be a working tool.
   • The average credit load is 13, but the tuition band can go up to 18. It will be interesting to see how many credits students take considering the cost. We also need to watch and make sure students get through college as planned or earlier.

E. Oracle Conversion (Bryan Schneider)
   • The oracle conversion has been moved to March 5 and 6 and should have low impact on students since it is right before spring break. E-mail service, etc. will be available. Some student records, purchasing, etc. may be unavailable. An all-student e-mail will be sent covering what will unavailable.

F. Master Planning – (Bryan Paulsen)
   • Bryan Paulsen with Paulsen Architects joined the meeting to give an update on Master Planning.
   • Paulsen Architects started the planning in 2006. At that time they went through a process of interviewing administration, colleges, and MSSA staff. They presented a series of questions asking what you would like this campus to be.
   • In 2007, a group was developed called the Facilities Master Plan Work Group. This group included administration, faculty, students, etc.
   • In 2008, Paulsen held an open house with their current plan set up in the Student Union. They continued to get input from faculty, staff, administration and students.
   • The Master Plan needs to be updated every 5 years and is a living document.
   • The goal today is to let everyone know where we are currently at.
   • The plan is about 99% complete and will now go to MnSCU.
   • The plan shows 5 years and 20 years and is always subject to change.
   • Looking at the 20-year plan, we see a pedestrian-friendly campus, more of a vision at this point.
   • The 5-year plan is focused on the proposed College of Business in Lot #4.
   • Two other facility items in the 5-year plan are the outdoor recreation project and turning South Road and West Road into emergency vehicles and service roads only.
   • Greening up the campus is part of the plan including the mall area.
   • Making the campus a more “walkable” campus.
   • Looking at southern expansion.
   • Looking at parking structures, locating parking at the peripheral of the campus.
   • Addressing bicycles and bus usage to keep vehicles away from the core of the campus.
   • Purchasing acreage for the opportunity to grow and expand.

Spring Meet and Confer Meetings

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<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>March 19, 2009</td>
<td>12:00 noon – 1:00 p.m.</td>
<td>CSU 238</td>
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<tr>
<td>April 9, 2009</td>
<td>12:00 noon – 1:00 p.m.</td>
<td>CSU 202</td>
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<tr>
<td>May 7, 2009</td>
<td>12:00 noon – 1:00 p.m.</td>
<td>CSU 204</td>
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