

# Moodle Student Guide

## Minnesota State University, Mankato

**moodle.mnsu.edu** You are logged in as [Kylie Dunning](#) (Logout)  
English (en) ▾

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### Site news

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Subject (hidden)  
Author (hidden)

This post cannot be viewed by you, probably because you have not posted in the discussion yet.

### Course categories

- National Forensic League
  - Ethics and Competitive Forensics
  - Introduction to NFL and HS Forensics
  - Introduction to LD Debate
  - Introduction to Original Oratory
  - Basics of Interpretation
  - Basics of Extemporaneous Speaking
  - Introduction to Policy Debate
  - NFL-4
  - NFL-5
  - NFL-6
  - Basics of Parliamentary Procedure

### Calendar

September 2008

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Moodle at Minnesota State University, Mankato

# Introduction

- Please print this Guide so that you can refer to it at the same time as taking notice of what is being displayed on the screen.
- Note that the actual appearance on screen is governed by settings on your own computer and as a result what you see may be slightly different from that shown in the examples.

## Accessing Moodle

To access the Moodle server

- Type the URL <http://moodle.mnsu.edu/>

## Logging in

If this is your first time to Moodle, you must create an account.

- Click *Login* at the bottom of the page
- Click *Create New Account* on the right.
- Fill in the fields and click *Create new Account*. (You will receive an email to complete your registration)
- Remember your username and password!
- Once you are logged in, you will see your username displayed with [logout] next to it. This is how you can logout of Moodle.

### Is this your first time here?

Hi! For full access to courses you'll need to take a minute to create a new account for yourself on this web site. Each of the individual courses may also have a one-time "enrolment key", which you won't need until later. Here are the steps:

1. Fill out the [New Account](#) form with your details.
2. An email will be immediately sent to your email address.
3. Read your email, and click on the web link it contains.
4. Your account will be confirmed and you will be logged in.
5. Now, select the course you want to participate in.
6. If you are prompted for an "enrolment key" - use the one that your teacher has given you. This will "enrol" you in the course.
7. You can now access the full course. From now on you will only need to enter your personal username and password (in the form on this page) to log in and access any course you have enrolled in.

[Create new account](#)

## Accessing your course

- In the middle of the window, you will see all the courses that you are/can enroll in.
- In **some cases** the course may be protected so that only students who have been provided with an enrolment key may enter. If this is the case you will see a "key" icon adjacent to the course title. When you attempt to enter the course for the first time, you will be prompted for the enrolment key, which you will need to enter before you can proceed.
- Click on the course name to open.

### Course categories



National Forensic League

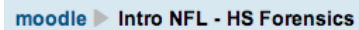
Ethics and Competitive Forensics

Introduction to NFL and HS Forensics



## ***Basic navigation***

There are a number of ways to move around the course. The best way is through the internal navigation bar, also called the “Breadcrumbs trail” and positioned below the course title - which shows your position in the course.



When you open a course, the course homepage may vary in appearance depending on how the teacher has designed the course. Listed below are some of the components you may see:

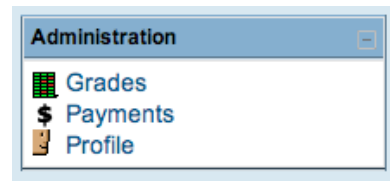
## ***Activities Block***

- *Assignments* - allows you to submit online assignments. Instructors can grade electronically submitted material or 'offline' submissions such as paper-based assignments or class presentations.
- *Forums* - this is where discussions takes place. Forums can be structured in different ways, and can include peer rating of each posting. The postings can be viewed in a variety of formats, and can include attachments.
- *Quizzes* – this is where online quizzes will be located.
- *Resources* – this includes files uploaded to the course server; pages edited directly in Moodle; or external web pages made to appear part of this course.



## ***Administration Block***

- *Grades* – this is where you will find the grades on assignments (either submitted online or offline) and quizzes.
- *Payments* – this is where you will find payments made for courses.
- *Profile* – this is where you can go to edit your profile (information about you).



## ***Course Categories Block***


- This lists all the other courses that you are already enrolled in or that you are able to enroll in.




## Course Content

**Moodle** offers three course formats: Topics, Weekly and Social format.

- *Topics* format is identified by numbers. This is the most common format and is pictured below.
- *Weekly* format is identified by numbers and from/to dates.
- *Social* format is identified by listing the different forums that are available for discussions.

Topic outline	
<b>Q&amp;A: Questions and Answers</b>  Discussion Forum	
<b>1 Primary Documents</b>  Welcome  Ground Rules: Communication and Technology Requirements  QUESTIONS?	<input type="checkbox"/>
<b>2 Overview of Module</b>  Description of Module  Learning Objectives  Assessment and Evaluation	<input type="checkbox"/>
<b>3 Lesson 1: Ethical Codes in Forensics</b> Task 1: Read the codes of ethics listed below.  National Forensic League Oath  American Forensic Association Code of Standards  National Forensic Association Code of Ethics  National Speakers Association  Code of the Advanced Writers and Speakers Association  Code of the Clear Lake Area Speakers Directory  Code of the International Association of Speakers Bureaus	<input type="checkbox"/>

You can easily collapse the topic contents by using the  icon located to the right of the topic area.

This process can be reversed (expanded) by clicking the  icon located to the right of the topic area.

If you have any questions about Moodle, please talk to your instructor or contact Marni Dunning at 507.389.5892 or Jeff Henline at 507.389.2323.