

Minnesota State University, Mankato

Postal Services Department

**Mail Delivery Schedule**

<b>Location/Building</b>	<b>Room #</b>	<b>Previous Pick up/Drop off Schedule (1)</b>	<b>Effective 9-28-09 Monday Pick up/Drop off Schedule (2)</b>
<b>AM</b>			
Memorial Library (US Mail) also Express, Registered and Certified to Campus Departments		8:00 AM to 9:00 AM	8:00 AM to 9:00 AM
<b>1st Round</b>			
Wigley Administration Center	106	10:10 AM	9:40 AM
Morris Hall	117	10:15 AM	9:45 AM
Student Union	220	10:20 AM	9:55 AM
Taylor Center	122	10:25 AM	10:00 AM
Myers Field House	135	10:30 AM	10:05 AM
<b>2nd Round</b>			
Residential Life	CC 111	10:50 AM	10:20 AM
McElroy & Crawford	Front Desks	10:50 AM	10:20 AM
Nelson Hall	136	10:55 AM	10:30 AM
Performing Arts	201	11:00 AM	10:35 AM
Alumni & Foundation Center	Mail Room	11:05 AM	10:40 AM
First Year Experience	10	11:10 AM	10:50 AM
Gage	Front Desks	11:10 AM	10:50 AM
Julia A. Sears	Front Desks	11:15 AM	10:55 AM
Memorial Library	3097	11:20 AM	11:05 AM
<b>3rd Round</b>			
Armstrong Hall	101A	11:30 AM	11:20 AM
Wissink	273	11:35 AM	11:25 AM
Trafton	C118A	11:45 AM	11:35 AM
Hockey	All Seasons Arena	11:55 AM	11:45 AM
Human Performance	HC 1408	12:05 PM	11:55 AM
Wigley Administration Center Pick-up	106	12:10 PM	12 Noon
<b>Late Pickup</b>			
Memorial Library	3097	1:50 AM	None
Alumni & Foundation Center	Mail Room	1:55 AM	None
Myers Field House	135	2:00 AM	None
Taylor Center	122	2:04 AM	None
Armstrong Hall	101A	2:08 AM	None
Morris Hall	117	2:10 AM	None
Wigley Administration Center	106	2:15 AM	None
<b>Overnight Express or Priority International</b>		<b>Must be at Postal Services by 2:30 PM to Guarantee Delivery</b>	<b>Must be at Postal Services by 2 PM to Guarantee Delivery</b>