

# Parking Advisory Committee

Meeting Minutes — Friday, January 23, 2004

Parking Advisory Committee Chairperson David Cowan convened a regular meeting of the Parking Advisory Committee at 1:07 PM on Friday, 23 January 2004 in the Conference Room of the Student Senate.

## Regular PAC Members Present - 5 of 6

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| 1. David Cowan     | Administration Representative  |
| 2. Rose Marie Ley  | Classified Employee Representative —<br>Voting Member  |
| 3. Ian Radtke      | Student Association Off-Campus<br>Representative. Seat Shared Between<br>Ian Radtke & Bryan Hart |
| 4. Scott Hagebak   | MSU Association of Administrative &<br>Service Faculty (MSUAASF)                                 |
| 5. Victoria Peters | IFO Faculty Association Representative   |

## Regular PAC Members Absent — 1 of 6

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| 1. Zack Ellsworth | Student Assn. Residence Hall Represent-<br>ative — Voting Member |
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## Ex-officio Non-Voting Members Present — 3 of 9

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| 1. David Neve  | Business Affairs Office  |
| 2. Sue Edstrom | Parking and Traffic Services/Parking<br>Citation Appeals Board |

## Ex-officio Non-Voting Members absent — 5 of 9

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| 1. Marty Rost                                  | Facilities Mgmt. Planning & Construc-<br>tion - Manager Designee |
| 2. Annette Spiess                              | Mn. Assn. of Professional Employees<br>(MAPE)                    |
| 3. Mikal Christian & William Gates (Alternate) | Residence Hall Association President                             |
| 4. (Vacant)                                    | Space Scheduling Office Liaison                                  |
| 5. (Vacant)                                    | Residential Life Office  |
| 6. (Vacant)                                    | MN Management Assn (MMA)   |

## Others in Attendance:

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|-------------------|--|
| 1. Jodi Orchard   | University Cashier   |
| 2. Tony Francour  | Office Support Services (Present to take<br>notes for David Cowan) |
| 2. C. Rhys Gaffer | Minnesota State Student Association<br>President                   |

**Meeting Agenda Approved**

Without objection the 23 January 2004 meeting agenda was approved.

**Prior Meeting Minutes Approved**

Without objection the meeting minutes of 16 January 2004 were approved as corrected.

Corrections to the minutes were:

1. Page 3, Redesignation of Permit Areas — (under Adds) South Road West N curb changed to South Road East N curb .
2. Page 3, Redesignation of Permit Areas — (under Deducts) McElroy E changed to McElroy W .
3. Page 3, Redesignation of Permit Area — Column designations 4, 5, 6, 7 changed to 2, 3, 4, 5.

**Review of Proposed Budget for 2004-2005**

Cost Centers 337830, 337835, 337840, 337845, 337850 were approved.

Cost Center 337855 and 337865 were tabled pending further review and approval.

**INCOME (APPROVED)**

<b>337830</b>	General Parking (Permits and Specialty Stalls)	<b>\$760,000</b> (includes \$22,000 in estimated installment for 110 leased stalls)
<b>337840</b>	Traffic & Parking Services (Citation fine receipts; 20,00 Tickets)	<b>180,000</b>
<b>337845</b>	Parking Appeals System	<b>150</b>
<b>337850</b>	Timed Stall Parking (Meters/Pay Lot Stalls)	<b>263,000</b>
<b>Receipts</b>		<b>1,203,150</b>

**EXPENDITURES (APPROVED)**

<b>337830</b>	General Parking (Includes bus, 2.5 FTEs for Business Office, Hub, Staffing related to handling 7,000+ parking customers)	<b>\$245,000</b>
<b>337835</b>	Lot Maintenance (repairs, snow/ice removal, sweeping, grading, etc.)	<b>\$580,000</b> Includes \$592,639 for CIP plan (\$479,198 capacity increases + \$113,440 lot repairs) less \$84,400 A&E enc. In 04.
<b>337840</b>	Traffic & Parking Services (enforcement, jump starts, door unlocks, 20,000 citations)	<b>94,000</b>
<b>337845</b>	Parking Appeals System	<b>25,000</b>
<b>337850</b>	Time Stall Parking (pay lot, meters)	<b>40,000</b>
<b>Less M&amp;E</b>	Contribution for Intersection Traffic Control Program	<b>(25,000)</b>
<b>Approved Expenditure Totals</b>	Not including amounts for cost centers <b>337855</b> and <b>337865</b> (Pending their approval) (see next page)	<b>959,000</b>

**Expenditures (PENDING APPROVAL)**

<b>337855</b>	Dispatch and Patrol	<b>\$209,000</b>
<b>337865</b>	Red Eye Shuttle & Bus Service	<b>200,000</b>
<b>Expenditure Totals</b>	<b>Pending Approval</b>	<b>409,000</b>

**NET (PENDING APPROVAL OF COST CENTERS 337855 & 337865)**

<b>6/30 Year End Net</b>	Shortfall can be avoided by using \$310,00 in accumulated contingency.	<b>(\$164,850)</b>
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**Topics for Annual Public hearing on Parking Policies and Budget**

David Cowan presented reports on the *Capital Improvement Program, Revenue Impact and Financing Package*. (see attached Tables A, B, C)

1. **Capital Improvement:** Changes to curb-side parking will eliminate parking one side of any street on which parking is permitted. Some Purple curb-side parking will be changed to Gold. Lot 21 North will be changed to Purple, and 110 stalls in lot 22 will change to Leased Brown .
2. **Revenue Impact:** There will be a net gain of \$42,042 in permit revenue.
3. **Financing Package:** Estimated net internal Loan needed will be \$46,851.

**Adjournment**

Without objection the meeting was adjourned at 2:10.