

Parking Advisory Committee

Meeting Minutes – Friday, February 8, 2002

Parking Advisory Committee Chairperson David Cowan convened a regular meeting of the Parking Advisory Committee at 1:08 PM on Friday, February 8, 2001 in the Conference Room of the Student Association in the Centennial Student Union.

Regular PAC Members Present – 4 of 6

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| 1. David Cowan | Administration Representative |
| 2. C. Rhys Gaffer | Student Association Off-Campus Representative |
| 3. Steve Bohnenblust | IFO Faculty Association Representative |
| 4. Scott Hagebak | MSUAASF Bargaining Unit Representative |

Regular PAC Members Absent – 2 of 6

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| 1. Rosemarie Ley (Excused Absence) | Classified Employee Representative – Voting Member |
| 2. (Vacant – formerly held by Abby Tritabaugh) | Student Association On-Campus Representative |

Ex-officio Members Present – 1 of 6

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| 1. Dave Neve | Business Affairs Office - Nonvoting |
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Ex-officio Members Absent – 5 of 6

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| 1. Kristen Young | Residence Hall Association President - Nonvoting |
| 2. Sue Edstrom | Parking & Traffic Services Coordinator/Appeals
Board Liaison - Nonvoting |
| 3. (Vacant) | Space Scheduling Office Liaison - Nonvoting |
| 4. Diane Solinger | Residential Life Office - Nonvoting |
| 5. Marty Rost | Facilities Mgmt. Planning & Construction Manager – Nonvoting |

Others in Attendance - 2

- | | |
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| 1. Ian Radtke | Off-Campus Student Senator |
| 2. Teritius D. Fortune | Student Association's Legislative Affairs Coordinator |

Meeting Agenda Approved

The meeting agenda for the February 8th meeting was approved as modified. Added to the agenda was a discussion about the recently completed Gold Permit lot vacancy study.

Meeting Minutes Reviewed

The meeting minutes of January 25th were then reviewed, corrected and approved. (Corrected copy is on the PAC's Parking website: mnsu.edu/parking)

Residence Hall Student Vacancy

C. Rhys Gaffer reported the Student Association and the Student Senate are trying to find a residence hall student to fill the PAC membership vacancy left by Abby Tritabaugh. The PAC's Friday meeting schedule scares away some potential residence hall student candidates, according to Gaffer.

PAC members urged Gaffer and the Minnesota State Student Association/Senate to get the residence hall vacancy filled. Thursday, March 21, 2002, is the expected date of the Annual Public Hearing on Parking Policies where permit rate increase recommendations will be considered. Residence hall student input is needed on a proposal to increase the \$138 charged for the nine-month Green residence hall 24 hour permit. Some believe the Green permit cost should be the same as what is charged for premium permit such as the twelve month daytime \$210 Gold permit.

Lot Maintenance Budget Plan for 2002-03

Chairperson Cowan reported that more precise estimates had not yet been received by Bolten & Menk. Estimates on the Lot Maintenance & Repair cost center for next year are still limited to data received at the January 25th PAC meeting. Those numbers include:

Lot 3 (in front of Gage Center)	\$ 117,000	Resurfacing and major repairs.
Lot 4/4a (lower level of sunken paylot)	33,000	Second lift and ravine repair due to water damage and runoff.
West Road/Maywood	12,000	Road repair.
Lot 12, (Library), Lot 17 (Wiecking) and 19	7,000	Seal coating.
Arboretum (South Road East)	<u>20,000</u>	Repairs due to construction of nearby Myers building.

Tentative FY'03 Total \$ 189,000

Update on MnSCU “White Paper” – State Funds Used for Parking

It was reported that Larry Kohanek, MSU’s Facilities Management Planning & Construction Manager, had talked to Sally Grans, MnSCU’s Director of Facilities & Programming, about what interpretation to give to language contained on a MnSCU website dealing with taxpayer support of parking needs at the campus level. Apparently, Sally Grans told Kohanek that more clarity was needed and that she would attempt to change a sentence or two on the website.

[It’s Larry’s understanding that 4 year institutions are no longer prohibited from using taxpayers dollars for parking construction and repair though any project must have at least 1/3 funding from sources other than taxpayer dollars (i.e., parking permit revenue, citation fine receipts, etc.). With major cutbacks in state allocations to state agencies now being discussed at the Legislature, to implement this funding model would mean cutbacks elsewhere in MSU’s biennial budget.]

Scott Hagebak and Steve Bohnenblust both maintained that the University should absorb more parking construction and repair costs. For example, the proposal to repair the Arboretum Gold permit lot for \$20,000 needs to have split funding between parking and M & E state funds as the lot was heavily damaged primarily due to construction equipment moving back and forth during development of the Bud Myers Field House. [Phase III of the Student Union had a similar affect on lot 11 which was in such disrepair that parking funds were used last year to repair it as there were no funds in the Student Union Phase III construction budget to deal with such costs.] Bohnenblust argued that parking funds should not be used to repair or resurface MSU owned streets. Cowan indicated that the parking fund does receive permit revenue from meters and curbside permit stalls.

Gold Parking During the Interims

Chairperson Cowan noted that consistent with existing parking handbook policy the 817 Gold permit stall inventory is patrolled during interims including the four or five weeks between the end of Fall Semester and the beginning of Spring Semester. Cowan indicated, because of the thin student staffing during interims, that Parking & Traffic Services probably concentrated on the smaller Gold permit lots in and around the campus core (i.e., Lot 6, 11/11a, 12, and 10). For whatever reason several Gold permit holders, among others, believed that they could park in Gold areas that were different from their assigned Gold lots. A number of parking citations were issued upsetting Gold permit holders who believed that some flexibility should be in place during the interims.

The PAC then discussed a proposal by Chairperson Cowan to allow Gold permit holders from distant Gold permit areas to get brown temporary permits to park in closer in at Lot 6 or 11/11a.

Administrative Procedure Adopted – Gold Permit Holder Parking During Interims

Steve Bohnenblust moved that the PAC adopt an administrative procedure to the parking policies – on a one year trial basis - which would allow during interims Gold permit holders to park in any larger Gold permit lot which has more than 80 stalls.

Under the Bohnenblust motion Gold permit holders would now be able to park in: Lot 4a – lower level of sunken lot; Lot 7 tennis court lot, Student Union’s Lot 11/11a, Performing Arts Lot 16, and the Arboretum Strip (north of Taylor Center). Right now Gold permit holders can park in any Gold lot only from 4 PM on.

Motion carried unanimously.

Red Eye Shuttle Proposed Spending Plan for 2002-03 – Cost Center 337865

PAC members then reviewed the a proposed FY’03 spending plan for the Red Eye Shuttle service. The Red Eye Shuttle uses a 15 passenger van and runs from 6 PM to Midnight Monday thru Thursday, Fridays 4:30 PM to 6:30 PM and on Sundays from 5 PM to 11 PM. It is free to all users and is used primarily to get people from the campus core and residence halls to Lots 20, 21, 22, and 23. The FY’03 proposal totaled \$14,750, the same amounting currently budgeted for FY’02.

Hagebak expressed support for the shuttle service indicating that other campuses do the same thing on a routine basis. Cowan indicated that the Red Eye Shuttle service had been expanded this year to reflect the fact that the 50 passenger Heartland Express buses and MSU’s Route 1 & 8 buses terminate service at 6 PM Monday through Thursdays and 4:30 PM on Fridays. Gaffer felt that the Red Eye Shuttle should be more consistent in checking out the core campus bus shelters – it is advertised that the Red Eye Shuttle will go by every bus shelter at least once every 12 minutes. Gaffer commended the shuttle for picking up people who call the shuttle’s cell phone numbers but thought they could do better covering the bus shelters.

PAC members continue to await a federal decision on a joint grant request on a Universal Bus Pass. If approved, bus service could be extended and reliance on the Red Eye Shuttle trimmed.

Without objection, the PAC gave preliminary approval to the \$14,750 request for the Red Eye Shuttle cost center #337865.

Gold Vacancy Study Reviewed

The Advisory Committee then reviewed a Gold permit stall vacancy study conducted by Parking & Traffic Services for these days: Monday (1/28/02), Tuesday (1/29/02), Wednesday (1/30/02), and Thursday 1/31/02). It was noted that once again the allocation model and related sales practices had kept the guaranteed parking commitment alive even though some larger Gold permit lots were actually oversold.

Adjournment

Without objection the meeting was adjourned at 2:17 PM.

Respectfully submitted,

David Cowan, Chairperson
Parking Advisory Committee