

Minnesota State University, Mankato

## Parking Advisory Committee

Meeting Minutes – Friday, October 26, 2001

Parking Advisory Committee Chairperson David Cowan convened a regular meeting of the Parking Advisory Committee at 1:04 PM on Friday, October 26, 2001 in the Conference Room of the Student Association in the Centennial Student Union.

### Regular PAC Members Present – 6 of 6

- |                      |                                                                            |
|----------------------|----------------------------------------------------------------------------|
| 1. Rose Marie Ley    | Representative for Classified Employee Groups                              |
| 2. David Cowan       | Administration Representative                                              |
| 3. Ian Radtke        | Alternate for Student Association Off-Campus Representative C. Rhys Gaffer |
| 4. Steve Bohnenblust | IFO Faculty Association Representative                                     |
| 5. Abby Tritabaugh   | Student Association On-Campus Representative                               |
| 6. Scott Hagebak     | MSUAASF Bargaining Unit Representative                                     |

### Ex-officio Nonvoting Mem. Present – 4 of 7

- |                   |                                                         |
|-------------------|---------------------------------------------------------|
| 1. Sue Edstrom    | Parking & Traffic Services Coordinator                  |
| 2. Darcy Larvik   | Business Affairs Representative – Dave Neve's Alternate |
| 3. Diane Solinger | Residential Life Office                                 |
| 4. Kate Voight    | Parking Citation Appeals Board Liaison                  |

### Ex-officio, Nonvoting Mem. Absent – 3 of 7

- |                            |                                                  |
|----------------------------|--------------------------------------------------|
| 1. Larry Kohanek (Excused) | Facilities Mgmt. Planning & Construction Manager |
| 2. Kristen Young           | Residence Hall Association President - Nonvoting |
| 3. (Vacant)                | Space Scheduling Office Liaison                  |

### Others in Attendance

- |                       |                                                       |
|-----------------------|-------------------------------------------------------|
| 1. Teritus D. Fortune | Student Association's Legislative Affairs Coordinator |
|-----------------------|-------------------------------------------------------|

### Meeting Agenda Approved

Following some modifications the meeting agenda was approved. PAC members agreed to delay until later meetings the chapter by chapter review of the Spring, 2001, MSU Parking Study prepared by URSI's Advanced Planning Seminar graduate students. Members also agreed to address previously submitted proposals dealing with the allocation of Gold permits at some future date, however, until such time such plans were to be included on the bottom of each future agenda so they would not be forgotten.

### Meeting Minutes of September 21<sup>st</sup>

With some minor corrections the meeting minutes of September 21<sup>st</sup> were approved as distributed.

### **Financial Update on Parking Program's Budget**

PAC members reviewed a 9/26/01 budget update on the Parking Program's \$1 million income and spending plan.

### **Red Eye Shuttle Update**

PAC Chairperson Cowan addressed a complaint against a Red Eye Shuttle driver contained in a letter to the editor published in the Thursday, October 25 edition of the *MSU Reporter*. Cowan then circulated an October 25<sup>th</sup> memorandum to the Red Eye Shuttle drivers titled "Customer Service Image."

### **PAC History Review**

Chairperson Cowan indicated that he had prepared a "draft" history of the Parking Advisory Committee for Charles N. Andersen, Acting Vice President for Finance & Administration. Cowan agreed to send the PAC copies of the draft. It was noted that originally classified employee groups, including AFSCME Local 638, MAPE, and Middle Management Association (MMA), were to be represented by just one PAC member.

### **2001-02 Permit Sales**

Diane Solinger reported that the permit sales for 2001-02 were not yet all entered in the parking data base.

### **Bohnenblust Authorized to Prepare Proposal**

Without objection the PAC agreed that Stephen Bohnenblust, as a committee of one, prepared recommendations for consideration by the PAC. These recommendations would deal with the reallocation of premium permit stalls. His report is due on November 2<sup>nd</sup>.

### **Adjournment**

Without objection, the meeting was adjourned at 2:22 PM.

Respectfully submitted,

David Cowan, Chairperson  
Parking Advisory Committee