

Parking Advisory Committee

Meeting Minutes – Friday, February 15, 2002

Parking Advisory Committee Chairperson David Cowan convened a regular meeting of the Parking Advisory Committee at 1:05 PM on Friday, February 15, 2002 in the Conference Room of the Student Association in the Centennial Student Union.

Regular PAC Members Present – 5 of 6

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| 1. David Cowan | Administration Representative |
| 2. C. Rhys Gaffer | Student Association Off-Campus Representative |
| 3. Steve Bohnenblust | IFO Faculty Association Representative |
| 4. Scott Hagebak | MSUAASF Bargaining Unit Representative |
| 5. Rose Marie Ley | Classified Employee Representative – Voting Member |

Regular PAC Members Absent – 1 of 6

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| 1. Celeste Hollerud (Excused) | Student Association Residence Hall Representative |
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Ex-officio Members Present – 1 of 6

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| 1. Sue Edstrom | Parking & Traffic Services/Parking Citation Appeals Board - Nonvoting |
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Ex-officio Members Absent – 5 of 6

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| 1. Kristen Young | Residence Hall Association President - Nonvoting |
| 2. Dave Neve | Business Affairs Office - Nonvoting |
| 3. (Vacant) | Space Scheduling Office Liaison - Nonvoting |
| 4. Diane Solinger | Residential Life Office - Nonvoting |
| 5. Marty Rost (Excused) | Facilities Mgmt. Planning & Construction Manager – Nonvoting |

Meeting Agenda Approved

The meeting agenda for the February 15th meeting was approved as modified.

Meeting Minutes Reviewed

The meeting minutes of February 8th were then reviewed, corrected and approved. (Corrected copy is on the PAC's Parking website: mnsu.edu/parking)

State Support of Parking Capital Improvement Plan

Steve Bohnenblust moved and Scott Hagebak seconded that the PAC recommend to the Administration that the University seek up to 2/3 state funding of whatever parking related capital improvement program is eventually approved for 2002-03. Motion passed. It was noted that the tentative plan has a \$190,000 price tag and that MnSCU rules now allow up to 2/3 of parking capital improvements to be funded by state funds, provided, of course, if there are any state funds available.

Lot Maintenance Budget Plan for 2002-03 - Pending

Chairperson Cowan reported that more precise estimates had not yet been received by Bolten & Menk. Estimates on the Lot Maintenance & Repair cost center for next year are still limited to data received at the January 25th PAC meeting. Those numbers include:

Lot 3 (in front of Gage Center)	\$ 117,000	Resurfacing and major repairs.
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Lot 4/4a (lower level of sunken paylot)	33,000	Second lift and ravine repair due to water damage and runoff.
West Road/Maywood	12,000	Road repair.
Lot 12, (Library), Lot 17 (Wiecking) and 19 Arboretum (South Road East)	7,000	Seal coating.
	<u>20,000</u>	Repairs due to construction of nearby Myers building.
Tentative FY'03 Total <u>\$ 189,000</u>		

Parking Citation Appeals Board – Administrative Procedures Adopted

PAC Chairperson David Cowan circulated new “Administrative Procedures” adopted on or about February 14th by the independent Parking Citation Appeals Board. Cowan indicated that he had met with the PAC about a number of items including how best to handle the Green Permit/Gold Permit row shared in Lot 16 (Performing Arts lot). After Cowan left, the PAC adopted internal “housekeeping” Administrative Procedures dealing with: 1) “bundling” of like citations; 2) election of the PAB chair and his/her term of office; 3) quorum; and 4) assumption of standard procedures used by Parking & Traffic Services.

Review of FY’03 Budget Request for General Parking - Cost Center #337830

A proposed \$360,000 is being sought to fund the General Parking cost center, one of seven cost centers which are part of the \$1 million Parking Program. It was noted that bus costs were part of this cost center (\$96,723 for Route 8 and up to \$7,000 more for partial support of the Student Senate’s Campus Express Route #1. Route 8 just goes around the campus throughout the day while the Campus Express is a 22 minute route that also goes to nearby apartment complexes. Both buses shut down at 6 PM Monday-Thursday and 4:30 Pm on Fridays. The Red Eye Shuttle tackles all nighttime work.)

It was noted that the Business Affairs Office had 2.0 FTE positions against this cost center, Facilities Management .20 FTE, The Hub has .75 FTE and Security .25 FTE. More information is needed about the Business Affairs Office part of this mix. The Business Affairs Office also has .50 FTE position applied against the Timed Stall Parking.

Review of FY’03 Budget Request for Parking Appeals System – Cost Center # 337845

Without objection, the \$25,000 FY’03 budget request for the Parking Appeals System cost center was approved.

Adjournment

Without objection the meeting was adjourned at 2:20 PM.

Respectfully submitted,

David Cowan, Chairperson
Parking Advisory Committee