

Minnesota State University, Mankato

Parking Advisory Committee

Friday, December 7, 2012

PAC Chairperson David Cowan convened the fall semester meeting of the Parking Advisory Committee. The meeting was held on Friday December 7, 2012 at 1 P.M. Of the 6 voting members, 8 were present and a quorum was declared for business.

PAC Member		Constituency	Voting Status
David Cowan	Present	Administration Representative	Voting Member
Autumn Hamilton	Present	Faculty Assn. Representative	Voting Member
Jose Barriga	Present	Stu. Assn. Off-Campus Representative	Voting Member
Paige Sparkman	Present	Stu. Assn. On-Campus Res. Hall Rep.	Voting Member
Julie Dornack, alternate for Patrick Pearce	Present	Classified Employee Representative	Voting Member
Mike Lagerquist	Present	MSU Assn. of Admin. & Svc. Faculty (MSUAASF). (Kathryn Inskip, Alternate)	Voting Member
Jodi Orchard	Present	Head Cashier	Ex-officio, Nonvoting
Sue Edstrom	Excused	Parking Services Coordinator/Citation Appeals Board Liaison	Ex-officio, Nonvoting
Marty Rost	Present	Facilities Mgmt.'s Planning & Construction Department	Ex-officio, Nonvoting
Paige Sparkman (or alternate)	(included above)	Residence Hall Association President	Ex-officio-Nonvoting
Cynthia Janney (or alternate)	Excused	Residential Life Office	Ex-officio-Nonvoting
Shirley Piepho	Excused	University Scheduling	Ex-officio-Nonvoting
Sergey Arsentyev	Present	Recording Secretary	Not Applicable

The following documents were distributed at the meeting:

1. Tentative meeting agenda.
2. December 6, 2012 update of the 2012-13 Parking and Transportation Program Finances
3. Five-year plans – Parking and Transportation Fund
4. Bus Routes descriptions materials (map, contract cost estimates, hours of operation)
5. Buses & Shuttles Affecting Campus of Minnesota State University 2012-13 table with hours of operation
6. MSU Bus Transportation Contract Related Ridership for the period of Aug. 27 – Nov. 26, 2012
7. MSU, Mankato Bus and Shuttle Ridership Statistics for the past eight academic years
8. Parking Lot Maintenance Plan
9. 2012-13 Parking Guidelines handbook.
10. Pamela Manriquez observation and complaint email on the Nighttime Gold permits.
11. Campus Parking maps (current and 1997 versions).

Approval of Agenda

Without objection it was agreed to follow the meeting agenda distributed by presiding officer David Cowan.

Introduction of Advisory Committee Members

Those present then introduced themselves and indicated what constituency they were representing.

Review of 2012-13 budget and proposed Five Year Plan

Mr. Cowan talked about current cash flows for the Parking and Transportation Program. Fall revenues from parking permit sales for the academic year 2012-13 indicate an increase due to the parking permit rate increases effective this Fall. Anticipated additional spring permit sales would bring in more revenues. A “draft” revenue projection over the course of next five years incorporates a 3% annual increase in permit rates.

Cowan reminded PAC members that there was no “rainy day fund” or reserve and that 6/30/12 the Parking & Transportation Fund carried a \$142,845 shortfall. Permit rates increases will help chip away at that deficit, though Cowan noted that \$1,057,939 of a \$1,450,013 FY’13 forecast had been collected but \$371,889 remained to be deposited by June 30.

Summer Vikings Camp brought in around \$50,000 last August, seven thousand up from the previous year due to more days the Camp was open for in the summer of 2012. We’ll see if the increases in fine rates will deter violators and end up negatively affecting the \$225,000 projected in collections.

Spending in the near term will total around \$100,000 for parking lot repairs this May and June, however “big ticket” repairs loom in year 4 and 5 of the Five Year Plan. Lot 1 (471 stalls) behind Gage needs to be re-surfaced for \$900,000 as does Lot 16 (600 stalls Performing Arts lot) for \$1.3 million (phased over three years). The PAC may have to ask the University Administration for a “internal loan” of \$2.2 million to address the costs predicted for year 4, and 5 of the Five Year Plan.

Planning & Construction’s Marty Rost spoke regarding the planned Gage demolition and the possibility of the construction of a new parking lot where the Gage “footprint” is now. \$750,000 may be needed to construct the parking lot and such costs are not built into the Five Year Plan. Gage complex demolition is to be started in July of 2013, and the site for proposed parking would not become available until fall of 2014. Mr. Rost also pointed out that plans to construct a new dining facility nearby Crawford is anticipated to start in 2015, so the revenues on 97 permit sales for Lot 13 are to be ended then.

There is a possibility that the University administration will opt to have a green park zone instead of the parking lot at the Gage site after the demolition. Mr. Cowan spoke about the trend for the number of parking stalls to decrease over the last 15 years, overall around 800 stalls down. Proposed parking lot at the current Gage location would only create 360 stalls.

It was noted that the draft Five Year Plan carried a \$26,000 income item each year which assumes the current “Free Lot” (Lot 23’s 416 stalls) would no longer be “free”. The draft plan has Lot 23 users being charged \$62 compared to \$124 for Orange (Lot 22 and 21 South).

Bus Ridership Statistics - Utilization of Mandatory Green Transportation Fee

Mr. Cowan spoke about the success of the newly enacted Green Transportation Fee and the 83% increase in bus ridership since last year, when busing expenses were fully covered by parking funds (\$185,000). This year’s

\$350,939 in expected costs will be picked up by the 75¢ per credit student fee (\$232,333), parking funds (\$89,606), Residential Life Office (\$10,000) and the University's administration (\$19,000). To further limit the share of busing costs paid from the parking funds, it is being proposed to increase the Green Transportation Fee by 10¢ per credit hour to reach 85¢ per credit hour starting Fall 2013.

Capital Improvements Summer 2012. Proposed Summer 2013 and planning for Five Year Program

Mr. Rost spoke about last summer's \$213,800 re-surfacing of Lot 11a (85 stall lot West of CSU). Lot 5 (115 stalls) re-surfacing cost \$283,600 but was not charged to Parking Fund but to other funds as it was classified as a utility drainage improvement tied to Ford Hall and Trafton. Proposed future improvements are to go along as planned according to the Parking Lot Maintenance Plan.

Nighttime Gold Permit Review Needed - Pamela Manriquez, Nighttime Gold & Orange Permit Holder

Parking Advisory Committee members then reviewed the October 25, 2012, email complaint submitted by Ms. Manriquez to the University Administration. The PAC review options which included creating a new category of permits for night parking only at a discount to what it is currently. On the other hand, Gold permit holders should be accommodated first given the limited parking space after 6 pm and possible conflicts with Nighttime Gold students. No vote was taken at this time. This might be a topic held over for the Annual Public Hearing on Parking Policies, Capital Improvements and Budget scheduled for March 2013.

Adjournment

Without objection the meeting was adjourned at 2 P.M.

Respectfully submitted,

Sergey Arsentyev
Recording Secretary for Parking & Transportation Advisory Committee