

Minnesota State University, Mankato

Parking Advisory Committee

Monday, March 25, 2013

PAC Chairperson David Cowan convened the fall semester meeting of the Parking Advisory Committee. The meeting was held on Monday, March 25, 2013, from 12:30 PM to 1:45 PM. Of the 6 voting members, 4 were present and a quorum was declared for business.

| Constituency | Parking Advisory Committee | Status |
|--|--|--|
| Administration or Excluded or MAPE (Minnesota Assn. of Professional Employees) | David Cowan, PAC Chairperson | Voting Member - Present |
| Classified Employees | Patrick Pearce (Alternate – Julie Dornack) | Voting Member - Excused |
| IFO Faculty Association | Autumn Hamilton | Voting Member - Excused |
| Student Association – Off Campus | Jose Barriga (Alternate – Michael Hanson) | Voting Member – Michael Hanson substituted for Barriga |
| Student Association – Residence Hall | Paige Sparkman | Voting Member - Present |
| MSUAASF (Minnesota State University Association of Administrative & Service Faculty) | Mike Lagerquist | Voting Member - Present |
| Ex-officio Nonvoting – Student Financial Services Representative | Jodi Orchard | Ex-officio Nonvoting - Present |
| Ex-officio Nonvoting – Parking & Traffic Services Coordinator; Parking Citation Appeals Board Liaison | Sue Edstrom | Ex-officio Nonvoting - Present |
| Ex-officio Nonvoting – Planning & Construction Department Liaison | Marty Rost | Ex-officio Nonvoting - Excused |
| Ex-officio Nonvoting - Residential Life Office | Cynthia Janney | Ex-officio Nonvoting - Excused |
| Ex-officio Nonvoting - Residence Hall Association President | Naha Chum | Ex-officio Nonvoting - Excused |
| Ex-officio Nonvoting - Minnesota Assn. of Professional Employees (MAPE) | (Vacant) | Ex-officio Nonvoting |
| Ex-officio Nonvoting - Minnesota Management Assn. (MMA) | (Vacant) | Ex-officio Nonvoting |
| Ex-officio Nonvoting – University Scheduling | Shirley Piepho | Ex-officio Nonvoting - Excused |

The following documents were distributed at the meeting:

1. Meeting Agenda
2. December 7, 2012 PAC meeting minutes
3. Wednesday, March 20, 2013 Annual Public Hearing Notes
4. Consideration of proposal to increase Green Transportation Fee from 75¢ to 85¢ per credit hour
5. MnSCU four-year institutions parking rates comparison
6. 2012-13 Campus Parking Map
7. Bus routes description materials (map, contract cost estimates, hours of operation)
8. Seven year plan – Parking and Transportation Fund
9. Parking lot maintenance plan
10. Parking and Transportation Program finances for years 2009-2013
11. 2012-13 Parking Guidelines handbook
12. Students and Staff e-mail feedback to the proposed changes

Review of Written Comments forwarded to the March 20th PAC Annual Hearing

David Cowan started the meeting with review of written comments as well as feedback from the Public Hearing held last week. Most comments were in regards to Free Lot conversion to permit lot with a \$62 permit. Another issue addressed in feedback was turning Lot 17 and Malin Street Purples to Gold.

Review of Proposed 2013-14 Plan for Parking and Transportation

Mr. Cowan went over the distributed financial plans and pinpointed the expected big item expenses in the coming years and proposed to introduce the 3% rate increase for the next 7 years. This will increase the revenue from selling parking permits from expected \$895,000 this year to \$921,850 in FY'14.

Mr. Cowan addressed his concerns in regards of converting Free Lot to pay lot and the risk of running into conflicts with neighboring apartments when students will flood onto streets adjacent to University parking lots in search of free parking. There are 43 buildings (17 apartments and 28 homes) affected on Woodhaven Drive very close to Lot 23 (Free Lot). Paige Sparkman said that most of those streets have “No Parking” signs.

3% Annual Rate Increase

Jodi Orchard moved to recommend to the Administration the proposed 2013-14 income and spending plans including the 3% across-the-board increase in permit rates. **Motion passed 4-0.** (It was noted that Autumn Hamilton, IFO representative on the PAC, had submitted a written objection to the proposal.) [2013-14 income plan totaled \$1,513,662; spending estimates totaled \$1,438,813.]

Lot 23 (Free Lot)

Mike Lagerquist expressed his thoughts on a huge margin between Orange and proposed Lot 23 \$62 cost, suggesting either higher cost in Lot 23 or lower the cost of Orange given the lot does not sell very well. David Cowan replied that it will be inconvenient to cancel the rates approved last spring when they are anticipated to get raised in the future. Furthermore, vacancies in Lot 22 are utilized to accommodate visiting athletes, prospective students, summer camp high school children, etc. Paige Sparkman voiced her concern with additional costs that would result after eliminating free parking, and her suggestion to solve the issue was to work with MSU administration to subsidize in part the new parking cost to students. Michael Hanson suggested the University cover the full cost of \$25,792 to continue the “free lot” option. If the MSU Administration does not support that motion, PAC would recommend creating \$62 permit for Lot 23.

Paige Sparkman moved that the PAC recommend to the Administration that free parking continue to be allowed in Lot 23 only if the \$25,792 from the General Fund be provided to support the Parking & Transportation Program. (The \$25,792 figure stems from projected Lot 23 permit sales which would not be available should Lot 23 remain a non-permit lot.) If no General Fund support is forthcoming, the PAC recommends creation of a \$62 permit for Lot 23. **Motion passed 4-0.** (It was noted that Autumn Hamilton, IFO representative on the PAC, had submitted a written statement in support of creating a \$62 permit for Lot 23 and ending its “free” status.)

Selected Permit Rates Rounded Up to Nearest Whole Dollar

Jodi Orchard brought up the issue of uneven semester permit costs (\$179, \$231 annual rates for Purple and Light Green) when divided in half. Orchard moved to round these two permit rates to \$180 and \$232, respectively. **Motion passed 4-0.**

Capital Improvement Plan

Lagerquist moved to recommend implementation of the first year plan of the 7 Year Capital Improvement Plan (\$314,000 Lot 20 repair). **Motion passed 4-0.**

Lot 17 conversion into Gold only

Following Deb Anderson’s suggestion made during the March 20 public hearing, Jodi Orchard moved that the Administration change 75 Purple permit stalls on the northwest corner of the campus (near Wiecking) from \$180 Purple to \$282 Gold. (Lot 17 contains 63 Purple stalls and Malin Street curbside has 12 Purple permit stalls.) **Motion passed 3-1.** [This proposal is similar to one forwarded by the PAC in March 2012 which was eventually turned down by the Administration following Meet & Confer meetings.]

10¢ per credit Green Transportation Fee increase from 75¢ to 85¢

Michael Hanson suggested, given the popularity of the Green Transportation program and the need to reduce the investment of the Parking & Transportation Fund, that the mandatory Green Transportation Fee (part of the student activity fee structure) should be increased by 10¢ per credit hour. **Motion passed 4-0.** [The Student Allocations Committee is currently considering this proposal.]

Adjournment

The meeting was then adjourned at 1:45 PM.

Respectfully submitted,

Sergey Arsentyev

Recording Secretary
Parking Advisory Committee
Minnesota State University, Mankato