

MINNESOTA STATE UNIVERSITY ASSESSMENT GRANTS 2005-2006

Purpose: The purpose of these assessment grants is to support faculty work in continued assessment of undergraduate or graduate programs or General Education. Grants will be awarded for projects directly measuring student learning at the program level, and for implementing outcome-based surveys of alumni, employers or internship supervisors.

Funding Source: For 2005-2006 Academic Affairs has funded Assessment Grants for a total of \$2,500

Award: Assessment Grants will be awarded for up to \$500.00 per department until funds are expended. At least 50% of the awards will be granted to projects implementing direct assessment of student learning outcomes.

Use of Funds: Funds may be used only for implementation of program-based assessment plans. Acceptable expenses include duplication, mailing, student help; honoraria for evaluation of portfolios, capstone experiences, etc.; instrument implementation, analysis of data, work teams for planning actions/curriculum revisions based on assessment results. Successful applications will directly measure student knowledge, skills or dispositions/values, or will provide indirect measurement of outcome-based knowledge, skills or dispositions/values.

Exclusions: Funds may not be used to develop or refine assessment plans. Grant funds may not be used for faculty travel, purchasing equipment or software, consultants, or faculty release time.

Grant Requests: All requests should include the following information:

- Title of assessment project or activity.
- Specific student learning outcomes to be addressed by the project.
- Relationship between the project and program assessment plan or General Education Assessment Plan.
- Description of project or activity, including action steps and timeline for completion.
- Budget for project.
- How the success of the project will be assessed.
- Department agreement to support the project (supplies, clerical support, student help, etc.).
- Signatures of proposer, department chair, and dean.

Review Procedure: Submit two copies of a written application to your Dean's Office. Your Dean will forward one copy of the application to Academic Affairs.

Application Deadlines: Applications will be accepted and reviewed until the funds are expended, with deadline dates for submission: October 1, November 5 and December 3 of 2005, and February 4, March 4 and April 1 of 2006.

Grant Summary: Individuals awarded Assessment Grants will complete a Grant Summary including:

- 1) assessment of the success of the project,
- 2) plan for program improvement as a result of the assessment project, and
- 3) plan for assessing the effectiveness of program changes made.

Summaries for grants awarded are due in the Office of Academic Affairs 30 September 2005.