

**Joint Budget, Planning, &
Assessment & Evaluation
Sub-Meet Meeting Notes
Thursday, March 31, 2016
10:00 – 12:00 – CSU 253/4**



Attendees

Lynn Akey, Kevin Buisman, Donna Casula, Carrie Chapman, Lynnette Engeswick, Jessica Farah, Robert Fleischman, Sara Granberg-Rademacker, Jean Haar, Mariah Haffield, Avra Johnson, David Jones, Jane Kolars, Paul Mackie, Henry Morris, Ellen Mirja, Pat Nelson, Roland Nord, Debra Norman, Danae Quirk Dorr, Kim Rademaker, Kristine Retherford, Joan Roca, Kirsten Rosacker, Sharon Sandland, Zorian Sasyk, Deb Schulz, Daardi Sizemore, Steve Smith, Stephen Stoyhoff, Rick Straka, Mahbubur Syed, Denise Thompson.

Agenda

Welcome

- Pat Nelson provided a welcome.

Academic Master Plan Shared Principles (L. Akey)

- The Planning Sub-Meet charge was to identify ten possible principles within the Division of Academic Affairs. A survey was sent out that would lead to positive outcomes for the University. These include Academic Advising and Mentoring, Teaching Excellence and Innovation, Student Engagement and Success and Diversity and Equity.
- We are looking for a common definition of the term "engagement". The taskforce on engagement had included some definitions.

Integrated Planning Concepts and Themes (P. Nelson)

- WE have many different plans and themes on campus. We are wanting to take all our plans and make one document that lists our core plans and themes and help define us as a University.
- We have narrowed it down to four themes which include Student Success and Completion, Supporting and Valuing Excellence in Teaching, Global Awareness/Diversity and Infrastructure.
- Value, support and collaboration are common among all themes.
- Feedback is needed so we can wrap this document up and send on to the President.

Long-Term Program Planning Information and Data Points

- The Assessment and Evaluation Sub-Meet has been working on this document during the year.
- Many programs wanted/needed this information online in an on-going way.
- At this point we are focused on substance vs. format. Some data will not be available publicly.
- We have looked at what other Universities have shared as a guide to us. Data will be shared on a program and department level.
- Feedback is wanted on what kind of data we want to share.

Budget Planning (R. Straka)

- FY15-16 \$5M Base Challenge
 - Enrollments declining – Tuition revenue loss
 - Loss in MnSCU Allocation Percent Share
 - Final Inflation greater than planned.
- This deficit is prior to any FY17 impacts. Actual FY16 plan was a mix of Base and Bridge Strategies.
- Evolving Changes in Inflation Planning for FY16-17
 - Inflation Plan for FY16-17
 - Salary inflation of 3%
 - MMB advised zero increase for health insurance
 - July 2015 – Revised Health Cost Inflation
 - MMB announced 7.4% and 6.6% insurance increases
 - FY17 MSU impact of 1.6M health costs
- FY17 Variables

- Final FY17 Allocation – estimated \$600K increase
 - Current enrollment changes is an estimate of a flat enrollment.
- We are wanting to set a process and timeline for next year. We will schedule another Joint Budget meeting for the end of the year.

Closing Comments:

- Thank you everyone for coming. We deal with many complex issues and everything affects everything we do.

Future Agenda Items

Future Meeting Dates:

Joint Budget, Planning, and Assessment & Evaluation Sub-Meet and Confer
Tuesday, May 3, 2016; 3:00-5:00p.m.; CSU 245