



**Planning Sub-Meet and Confer Notes**  
**Thursday, October 26, 2017**

**In Attendance:** Lynn Akey, Brooke Burk, Paul Corcoran, Anne Dahlman Nate Gustafson-Sundell Mark Johnson, David Jones, Cyrenthia Jordan, Pat Nelson, Michael Olson, Barry Ries, Wendy Schuh, Steve Smith, Mitchell Wallerstedt, Chad Wittkop and Kathy Prom. Tom Norman attended via phone. Recorder, Angela Bosacker

**University Contracts**

A request for proposal for the campus book store is up for review next month – A representative is requested from the Planning Sub Meet and confer. If interested please contact Pat Nelson or Lynn Akey before November 30, 2017.

**Strategic Budget Planning**

- Narrative prompts are available on the Strategic Budget Planning Web Site.
- Narrative portions and all data adjustments need to be completed by Wednesday, Nov. 15, 2017.
- Representation for the Strategic Budget Planning Sub-Committee - broad campus representation with 42 members and 5 co-chairs including 5 volunteers from Planning Sub-Meet and Confer:
  - Brooke Burk
  - Mitchell Wallerstedt
  - Anna Dahlman
  - Mike Olsen
  - Chad Wittkop

**Space Utilization Study** (Handouts) Consultants with Perkins+Will presented a PowerPoint and discussed the following:

- Classroom Use
  - Campus wide
  - Armstrong hall
- Classroom Utilization by
  - Building
  - Capacity
- Student space is currently at a 19 ASF, recommended is 20-22 ASF
- Teaching Labs Utilization
  - Average utilization of 22 hours a week
- Space Needs Analysis Summary
  - Consider current resources and policies and practices
  - Some departmental controlled classrooms are underutilized

### **Learning Space Environments and Ways to Enhance Campus Culture:**

- Agile spaces
- Inter-professional collaboration
- Technology enhancements
- Learning on display
- Maker space/studio space
- Large format teaching
- Informal learning

### **Programming Scenarios:**

1. Renew
  - a. Renovate
2. Replace
  - a. Knocking down Armstrong and build a new building on that site
3. Renew & Build New Space
  - a. Keep Armstrong with minimal renovations – and build a new building

### **Designing For Greater Collaboration:**

- Open space – non-owned
- Academic master plan – future programs
- Technology friendly space

### **Scheduling Practices-Utilization**

- Possible to review different scenarios to change scheduling
  - Need to consider student success
  - Need to consider culture change
  - Consider common clock hour
  - Review how space is assigned/scheduled

### **Future Meeting Dates:**

November 30, 2017; 1:00-2:30 p.m.; CSU 203

January 11, 2018; 1:00-2:30 p.m.; CSU 204

February 8, 2018; 1:00-2:30 p.m.; CSU 238

March 15, 2018; 1:00-2:30 p.m.; CSU 238

April 12, 2018; 1:00-2:30 p.m.; CSU 238