



**Planning Sub-Meet and Confer
Notes
January 11, 2018**

In Attendance: Lynn Akey, Pat Nelson, Denise Thompson, Jason Bruns, Matt Cecil, Steve Smith, Paul Corcoran, Nate Gustafson-Sundell, Cyrenthia Jordan, Brooke Burk, Michael Olson, Anne Dahlman, Mitch Wallerstedt, Chad Wittkop, Kathy Prom and Wendy Schuh. Tom Norman* Recorder, Angela Bosacker.

*Attended by phone

Brian Jones spoke about the Enrollment Management Plan Results. The group reviewed a summary of the full report – Note that the full report can be found at:

<http://www.mnsu.edu/student/staffandfacultyresources/enrollmentmanagement.html>

The enrollment management plan was designed to improve our ability to identify potential students and to improve our student retention. Mankato has identified the following four goals:

Goal One - Increase the first-to second-year retention rate incrementally to 85% by 2017

- First-year student retention to the second year improved from 70.1% in 2012 to 74.3% in 2017
- Updated the Academic Master Plan and added Starfish retention software

Goal Two - Increase our four-year graduation rate by 15% by 2017

- Completion rate improved from 17.7%, 2009 to 22.9% for 2013
- Transfer Student two-year completion rate improved from 49.4% 2009 to 50.7% for 2013
- Created four-year degree maps for all undergraduate programs and degree maps for graduate programs

Goal Three - Increase our six-year undergraduate graduation rate for all populations to 65% by 2017

- Completion rate declined from 54.0% in 2006 to 52.3% for 2011
- Purchase two campus tools, which should impact student retention:
 - AcademicWorks scholarship software
 - Scholarship Finder

Brian Jones would welcome the opportunity to come back in February/March to give an additional update.

Bookstore RFP

11 possible seats on the newly formed Ad Hoc Bookstore Services Contract. Denise Thompson has volunteered to represent the Planning Sub-Meet for this RFP.

Space analysis in the Armstrong Hall:

- All scenarios came back at a high cost.
- System office has change how they disperse bonded projects
 - Our University would be responsible of 1/3 of the projected cost.

- Financially it is not possible to get the same square footage in a new building as we currently have Armstrong Hall.
- We must review how we utilize space all across campus.
 - Discussed scheduling practices such as common bell.
 - It was recommended that a proposal be brought forward to Meet and Confer
 - Please discuss this with others as it will be on the agenda for our next meeting

Mark Johnson gave an Online Learning Update

Key points:

- 100 percent online programs, looking for new growth
- Asked for feedback and received faculty focus group report
- Currently selecting 3-5 pilot programs
- This will not impact those teaching current online courses

Strategic Budget Planning Update:

- Initial Categorization Phase is in progress
- Final categorization phase January – March 2018
- Process Review and Evaluation Phase September - December 2018

Information sessions have been schedule to talk about the process and next steps

- January 23, 2018; 3:00 – 3:50 p.m. CSU 201
- February 15, 2018; 12:30 – 1:30 p.m. CSU 238
- February 20, 2018; 11:00 a.m. – 12:00 p.m. CSU 201
- March 22, 2018; 2:00 – 3:00 p.m. CSU 201
- March 23, 2018; 11:00 a.m. – 12:00 p.m. CSU 201

Future Meeting Dates:

February 8, 2018; 1:00 – 2:30 p.m.; CSU 238

March 15, 2018; 1:00 – 2:30 p.m.; CSU 238

March 19, 2018; 2:00 – 3:30 p.m. CSU 245 (Joint Budget, Planning, Assessment and Evaluation Sub-Meet and Confer Meeting)

April 12, 2018; 1:00-2:30 p.m.; CSU 238