

**Planning Sub-Meet and Confer Notes**  
**Thursday, October 6, 2016**

Attendees

Lynn Akey, Pat Nelson, Marilyn Wells, Denise Thompson, Susan Ward, Jason Bruns, David Jones, Michael Olsen, M. Anaam Hashmi, Nat Gustafson-Sundell, Chad Wittkop, Brooke Burk, Cyrenthia Jordan, Pam Weller, Paul Corcoran, Jane Kolars, Tahir Farooq and Subhan Khalid.

Welcomed everyone and lead introductions.

Strategic Priority Funding (SPF) is something that we have engaged in as a sub meet the last couple of years. We administrate the proposal process, review applications or request for SPF for one time spending to help support and move forward new initiatives that align with the University's strategic priorities. A recommendation was made to the Cabinet that the SPF not move forward with funding this year given that the University is currently in the planning process of a strategic plan.

Charting the Future (CTF) Workgroup Feedback. The system has sent out recommendations for four work groups: (They can be reviewed the CTF website.)

1. Operations and Charting the Future
2. Academic Planning and Collaboration Work Group
3. Equity and Diversity Work Group
4. Student Support Technologies work group.

We have been invited to provide feedback on any and all of those recommendations between now and Friday October 14, 2016. There will be a communication going out to this body and the Extended Planning Sub-Met and confer prompting them to submit feedback. Please feel free to share the communication to others so they can look at the recommendations and have access to the link to leave feedback. If you have any questions while reviewing the information please email Pat Nelson or Lynn Akey.

Reviewed the University Strategic Directions and discussed the call that went out to populate the University task force, the deadline is October 12<sup>th</sup>.

Planning Sub-Meet Task Force Representatives:

- Enhancing Student Success and Completion - *Denise Thompson*
- Elevating Faculty Distinction and Academic Achievement - *Michael Olsen*
- Expanding Regional and Global Impact - *Anaam Hashmi*
- Leading Equity and Inclusive Excellence – Vacant
- Advancing a Culture of Evidence and Innovation Organizational Designs - *Nat Gustafson-Sundell*
- Leveraging the Power of Partnerships and Collaboration - *Brooke Burk*

We are currently establishing the work groups and Lynn will be meeting with the administrative co-chairs on Monday for orientation. The President is in the process of drafting the task force charges.

The draft time:

- Workgroup will start working at the end of October
- Mid-year check-in at the end of fall term
- With target completion of their strategic area at spring break
- After spring break those recommendations will come back to this body for discussion and review
- The Planning Sub-Meet will send the recommendation to the Cabinet in May

Discussed the Joint Meeting and talk over the three Strategic Budget Planning Work Groups:

- Strategic Budget Planning Process Work Group: Develop recommendation for overall process function, implementation, and appeal protocol.
- Academic Program Work Group: Develop recommendation for framework, metrics, and indicators used to evaluate academic programs for strategic budgeting.
- Non-Academic Program Work Group: Develop recommendation for framework, metrics, and indicators used to evaluate non-academic programs for strategic budgeting.

Please contact Angela Bosacker if you are interested in volunteering for one of these work groups.

Steve Smith talked about the University largest contracts:

- Verizon Wireless Civic Center Hockey Lease - We are currently negotiating a new lease.
- North Star Aviation/Flight Training Services - A new RFP process needs to be initiated this year.
- Edina Lease - ends on July 31, 2017 with no option to renew.
- City of Mankato Bus Service and Shuttle Service - Contracts are negotiated each year.
- Barnes & Noble Bookstore Services – Current until June 30, 2018.
- Minnesota Vikings Training Camp – New Agreement through August of 2018.
- Wells Fargo MaxCard Banking Partner - Agreement ends on March 31, 2019.
- All Seasons Arena Hockey Lease – Current until June 30, 2019.
- State Services for the Blind/Vending Machine Servicing – Current until June 30, 2019.
- Sodexo Food Services – Has a five-year extension option to June 30, 2026.
- Exclusive Beverage Pouring Rights Partnership – New contract negotiated - Term begins January 1, 2015 and ends December 31, 2024 with no option to renew.

Paul Corcoran gave a Facilities Update with the current projects and discussed the occupancy meeting which he will be scheduling soon.

- All lights will be switched over to LED, most of the work will be done at night but please watch for notification.
- The new dining hall is on schedule.
- All drains were opened to avoid runoff problems in the revenue.
- The water fountain pump was replaced after water went in over the seals this summer.
- Tennis Court windscreen replacement.
- Re-carpet and paint AH314 Office suite.
- Remove closet in room AH213 to create more room space.
- ML 1<sup>st</sup> and 3<sup>rd</sup> floor carpet replacement.
- ML Roof design.
- TR C121 Replace seating.
- AH 213 STEM renovations.
- SCU Multi-Cultural Renovation.
- Clinical; Science Building are scheduled to open this spring.
- The campus chiller plant will be shut down soon for the winter season to protect the cooling coils and towers from freeze damage.

### **Future Meeting Dates:**

#### Planning Sub-Meet and Confer

Thursday, November 10, 2016, CSU 238, 1:00-2:30 p.m.

**Thursday, November 17, 2016, Morris Hall 103, 3:00-4:30 p.m. (Joint)**

Thursday, December 1, 2016, CSU 238, 1:00-2:30 p.m. \*\*\*

Thursday, January 19, 2017, CSU 238, 1:00-2:30 p.m.

Thursday, February 9, 2017, CSU 238, 1:00-2:30 p.m. \*\*\*

Thursday, March 16, 2017, CSU 238, 1:00-2:30 p.m.

Thursday, April 20, 2017, CSU 238, 1:00-2:30 p.m. \*\*\*

\*\*\* Indicates Expanded CTF Meeting Dates