

Planning Sub-Meet and Confer Notes

Thursday, November 10, 2016

CSU 238

Attendance:

Lynn Akey, Pat Nelson, Denise Thompson, Susan Ward, Jason Bruns, Mark Johnson, Matt Cecil, Nat Gustafson-Sundell, Chad Wittkop, Brooke Burk, Pam Weller, Jane Kolars and Subhan Khalid. Tom Norman attended by phone. Angela Bosacker, recorder.

University Strategic Directions

Affirmation of Mission, Vision, and Values

- Reviewed Integrated Strategic Planning Pyramid
- Reviewed University Mission, Vision, Values, Goals and Strategic Priorities
Minnesota State System Strategic Framework and Performance Indicators
- Reviewed Minnesota State Goals and Strategic Priorities

Comments regarding the Minnesota System Strategic Framework and Performance Indicators “**Deliver to students, employers, communities and taxpayers the highest value/most affordable option**”

- How are we currently delivering the highest value?
- What is the value being measured?
- Focus on value instead of just monetary such as:
 - Experiences
 - Value of life
 - Leadership

Planning Timeline/Process Update

1. Strategic Budget Planning
 - Joint Meeting (November 17, 2016; 3:00 – 4:30 p.m.; MH 103)
 - Strategic Budget Planning Campus Open Forum (November 29, 2016; 11:00 a.m. – 12:30 p.m.; Ostrander??)
 - Strategic Budget Planning Work Group Updates
 - Process
 - Academic Program
 - Non-Academic Program
2. Meaningful Campus Communications
 - Representative needs to share information and asked each chair to turn all materials in to Angela to be placed on the Website.
3. Looking Ahead: Spring Activities

Taskforce Timeline:

Task Force Initial Meetings – November

Task Force Mid-Term/Check-In – January

Task Force Final Report due to Planning Sub-Meet and Confer – March

Planning Sub-Meet Review and Recommendation of Task Force Reports – April

Cabinet Review of Task Force Reports – May

Strategy Implementation – August

Each Taskforce needs to report on these components:

- Strategic Direction
- Task Force Charge
- Summary of Task Force Work
- Measureable Outcomes for the Strategic Direction
- Strategic Goal to Pursue Strategic Direction
 - 3-5 strategic goals maximum
- Rationale for Strategy/Goal identified o Strategic Objective(s) to Achieve the Strategic Goal
 - 3-5 strategic objectives maximum
 - Suggested Responsible Leading Entity for each Objective
 - Estimated Resource Requirement for each Objective
 - Task Force Membership

Task forces are expected to utilize existing documents, reports and data along with other materials. Task forces may choose to build on strategic directions of a prior task force or they may build off of where they should be in 2018.

Each task force has been formed, members have been appointed, and each taskforce has a Charge.

Next Steps:

December meeting we will look at the Mission, Vision and Values further.

1. In March this body will review all six Task Force groups' recommendations.
 - a. We then recommend the Task Force recommendation's to Cabinet.
2. Cabinet then makes a recommendation to the President.
3. The President will then affirm Strategic Plan.

SBP Process Work Group Update:

- Process would run every four years
- Every program would be placed into a category/bucket (what do we call these?)
 - Maintain
 - Invest
 - Uninvest/reallocate
- Appeals process
- Dashboard
- Action points that may trigger the data /information update process
- May need a different function or process to identify investment opportunities for non-existing programs/functions.

SBP Academic Work Group Update:

- Reviewed literature from other institutions that went through the same process
- Looked for common measures
- Going to start discussing metrics at the next meeting

SBP Non Academic Work Group Update:

- Looked at other university frameworks for the same process (Duluth and Drake)
- Criteria!
 1. Important to university
 2. External and internal
 3. Future looking
 4. Look at some types of measure

Ideals for Meaningful Campus Communication:

- Bargaining units meetings
- MSSA
- Campus Emails
- Campus newsletter – suggested placing a link on it for more information
- Blog or Comment Board (Institutional Yammer)
- Need to embrace that people get their information in different ways.
- The goal is to increase effective communication

Review Action Items:

Mission and goals.

- Please review the Mission, Vision and Values in-depth before the next meeting.
- Please note areas where you think is there is something missing or not being addressed.
 - Recommendations can be made to the Cabinet.

Future Meeting Dates:

Thursday, November 17, 2016, Morris Hall 103, 3:00-4:30 p.m. (Joint)

Tuesday, November 29, 2016; 11:00 a.m. – 12:30 p.m.; Ostrander (Campus Open Forum)

Thursday, December 1, 2016, CSU 238, 1:00-2:30 p.m. ***

Thursday, January 19, 2017, CSU 238, 1:00-2:30 p.m.

Thursday, February 9, 2017, CSU 238, 1:00-2:30 p.m. ***

Thursday, March 16, 2017, CSU 238, 1:00-2:30 p.m.

Thursday, April 20, 2017, CSU 238, 1:00-2:30 p.m. ***

*** Indicates Expanded CTF Meeting Dates