

Planning Sub-Meet & Confer
Meeting Notes
Thursday, September 10, 2015
1:00 – 2:30 pm – CSU 238



Attendees

Lynn Akey, Brooke Burk, Ron Fields, Bobby Fleischman, Sara Granberg-Rademacker, David Jones, Jane Kolars, Pat Nelson, Penny Rosenthal, Daardi Sizemore, Steve Smith, Denise Thompson and Susan Ward.

Agenda

Welcome (P. Nelson)

Review of Charge and Overview of Sub-Meet History (P. Nelson)

- The Planning Sub-Meet and Confer facilitates institution wide planning and is the University's consultative planning body.

Responsibilities of the Faculty and Administration Members (P. Nelson)

- Affirm that the University's planning processes align with and support our vision, mission, values and goals.
- Engage in regular review of the University's vision, mission, values and goals.
- Collaborate in the creation and implementation of the University's core planning processes, which include: Budget Planning, Academic Planning, Strategic Priority Planning, Enrollment Planning, Facilities Planning and Technology Planning.
- Coordinate and intentionally link the planning processes of the Budget, Assessment and Evaluation, and planning Sub-Meet and Confers.
- Provide recommendations to the President's Cabinet regarding the allocation of University resources.

University Contracts (S. Smith)

- Certain contracts will be reviewed by our committee during the review schedule.
- Verizon Wireless Civic Center Hockey Lease: is in current negotiating terms of a new 8 year lease.
- ISD #77 Community Services – All Seasons Arena Hockey Lease: Lease was extended through October 31, 2015.
- Sodexo Food Services: A system wide consultant was hired to assist with individual campus RFP process. The RFP responses from potential vendors are now being evaluated.
- Barnes and Nobles Bookstore Services: Has a two-year extension option to June 30, 2018.
- City of Mankato Bus Service and Shuttle Service: New contracts are negotiated each year. WE don't have many options on bus services in Mankato.
- North Star Aviation – Flight Training Services: The University exercised its option for a two-year extension to June 30, 2017 based on performance evaluation.
- 7700 France Avenue, Edina Lease: Lease ends on July 31, 2017. We need to evaluate what our best utilization of space is and look at financial models.
- Minnesota Vikings Training Camp: New agreement through August of 2018.
- Wells Fargo MavCard Banking Partner/Branch Location: Agreement ends on March 31, 2019 with no option to renew.
- Exclusive Beverage Pouring Rights Partnership: RFP completed in spring 2014. Received Board approval to enter into contract with Pepsi. Starts January 1, 2015 and ends December 31, 2024.

Facilities Master Plan and Capitol Bonding Projects (R. Fields)

- You can find the Facilities Master Plan on both the Institutional Research, Planning and Assessment and Facilities websites.
- Update to come regarding spaces across campus.
- In 2015, the Legislature approved \$25.818 in funding for a new, state-of-the-art Clinical Sciences Building. The funding also paid for the design work to renovate and renew the spaces that would

be vacated when the new building opened.

- o The Department of Psychology, which is currently located between several building, including a leased off campus space, will be able to eliminate inefficiencies by consolidating into one building.
- o Significant improvements will be done to Armstrong Hall, which has the worst Facility Conditions Index on campus.
- o A collaborative learning lab, featuring equipment and technology that facilitate hands-on learning, will be built in Morris Hall.
- o Food labs and classrooms in Wiecking Center will be remodeled.
- o HVAC systems will be upgraded in the affected areas.

Strategic Priority Funding (L. Akey)

- During the summer, Cabinet had ongoing discussions. They approved to fund the two proposals that we recommended.
- \$500,000 is usually set aside with awarding \$250,000 towards Strategic Priority projects. The discussion was based on stepping away from this with the budget deficit or continuing.
- The decision was to award \$100,000 on advancement on Academic Master Plan innovative on our mission.

Collaborating with Assessment & Evaluation and Budget Sub-Meet (L. Akey)

- The Planning Sub-Meet will be collaborating with both Assessment & Evaluation and the Budget Sub-Meet. There are also two Joint Budget, Planning, and Assessment & Evaluation meetings scheduled this year.
- Topic of great concern is Budget and Budget Planning. Where are we at for the FY 16/FY17 and how do we make strategic investments.

Update Items

Integrated Academic Master Planning (L. Akey)

- The Academic Master Plan was officially kicked off in August 2015. We will start seeing activity related to the plan.
- The Academic Master Plan can be found online at <http://www.mnsu.edu/academicplan/>

HLC Reaffirmation of Accreditation (L. Akey)

- The site visit is scheduled for March 28-29, 2016. Assessment & Evaluation Sub-Meet will also be working on this as well as the HLC Assurance Sub-Committee.
- Please be aware that the reviewers might ask to meet with us.

Future Agenda Items

Future Meeting Dates:

Planning Sub-Meet and Confer (Thursdays, from 1:00 – 2:30 pm in CSU 238, unless noted)

October 15, 2015 *CSU 204

November 12, 2015

December 3, 2015

January 21, 2016

February 11, 2016

March 17, 2016

April 21, 2016

Joint Budget, Planning, and Assessment & Evaluation Meet and Confer

Thursday, November 12, 2015, 10:00-12:00pm, CSU 253/4

Thursday, March 31, 2016, 10:00-12:00pm, CSU 253/4