

Planning Sub-Meet & Confer

Meeting Notes

Thursday, December 3, 2015

1:45 – 2:30 pm – CSU 238



Attendees

Lynn Akey, Brooke Burk, Dave Cowan, Sara Granberg-Rademacker, Rachael Hanel, Jane Kolars, Pat Nelson, Penny Rosenthal, Daardi Sizemore, Mahbur Syed, Steve Smith, Denise Thompson and Susan Ward.

Agenda

Welcome (P. Nelson)

Bookstore Contract (D. Cowan)

- The Bookstore Advisory Committee which is made up of faculty, staff and students underwent a National Search to decide on the bookstore contract. Barnes and Noble came out ahead. Recommendation to extend their contract for another two years. Contract will begin July 1, 2016.
- Barnes and Noble Bookstore Sales/Revenue:
 - \$551,457.98 in Commissions set aside for Scholarships.
 - In the past year, there have been a significant increase in textbook rentals. We rented 83% of our total titles for fall semester.
 - Textbook rentals and digital textbooks are a significant cost savings to students, as they save students on average 50% of the new book price.
- Barnes and Noble Bookstore Activities:
 - Sell merchandise at all home Hockey, Football and selected Basketball Games.
 - Donated several prizes and sponsored numerous events this past year including – scholarship BBQ, Giving Tree, Alumni sponsored events, etc.
 - Exclusive Student Financial Aid charging
- Barnes and Noble Bookstore Achievements in the past year:
 - Offered more rental and digital textbooks options this past year. Options provided to students include Buy New, Used, Rental, or Digital.
 - Store promotions of clothing and gifts every month.
 - 13.1% of every sale goes back to the University.

Strategic Priority Funding – Idea Proposal Review (L. Akey)

- The Sub-Meet committee reviewed documents and made recommendations to invite proposals to Step 2 Full Proposals.
- Proposals 3, 15, 7, 18, 8, 14, 16 and 4 will move forward and be invited to Step 2: Invited Full Proposals. The Proposal Authors will be notified by email.
- Copy of Full Proposal Template
 - New revised proposal reflects changes that were discussed during the September/October meeting.
 - Proposal authors need to make sure the form is completely filled out.

Integrated Academic Master Planning (L. Akey)

- Lynn will send the action plans out via email. Any feedback, please email Lynn.

Update Items

Future Agenda Items

Future Meeting Dates:

Planning Sub-Meet and Confer

Thursday, January 21, 2016, CSU 238, 1:45-2:30 p.m.
Thursday, February 11, 2016, CSU 238, 1:45-2:30 p.m.
Thursday, March 17, 2016, CSU 238, 1:45-2:30 p.m.
Thursday, April 21, 2016, CSU 238, 1:45-2:30 p.m.

SPF Presentations

Thursday, February 4, 2016, CSU 238, 9:00-11:00 a.m.
Friday, February 5, 2016, CSU 201, 1:00-2:30 p.m.

Joint Budget, Planning, and Assessment & Evaluation Meet and Confer

Thursday, March 31, 2016, 10:00-12:00pm, CSU 253/4