

University Policies

Policy Name: Post-Secondary Enrollment Options	Effective Date: July 1, 2009
Custodian of Policy: Vice President for Strategic Business, Education and Regional Partnerships	Last Review: August 1, 2006
	Next Review: September, 2014

Policy

The Post-Secondary Enrollment Options (PSEO) program offers an opportunity to earn high school and university credit simultaneously for eligible high school juniors and seniors.

High school juniors ranking in the top 33% of their class, or achieving a score at or above the 70th percentile on a nationally standardized norm-referenced test, will be considered for the program. High school seniors ranking in the top 50% of their class, or achieving a score at or above the 50th percentile on a nationally standardized, norm-referenced test, also will be considered for the program.

Students from high schools/alternative schools/home schools that do not have class rank are required to take the ACT and score no less than 23 for juniors and no less than 21 for seniors unless other acceptable documentation indicating the student's readiness and ability to perform university level work is provided (as noted below) .

In situations where a calculated high school rank cannot be provided other factors will be considered in admission. These factors may include ACT score, recommendations from high school counselors or other information acceptable to the Minnesota State University, Mankato Admissions Office.

P.S.E.O. students admitted to Minnesota State Mankato have the rights and responsibilities of University students except as noted below.

Procedures

General Procedures

1. The University reserves the right to restrict enrollment in any given year to insure resources are available for regularly admitted students
2. The university does not allow PSEO enrollment in summer session classes.
3. PSEO students may not enroll in courses that have additional course related costs or special fees beyond the regular student fees paid per credit. Examples of this include but are not limited to music lessons, flight labs, international/study abroad classes, classes involving out of state travel.
4. The PSEO program reimburses a maximum of 18 credit hours per semester.
5. All textbooks purchased through the PSEO program are the property of Minnesota State University, Mankato and must be purchased from and returned to the designated bookstore at Minnesota State University, Mankato upon completion of the course or immediately if a course is dropped or the student withdraws from Minnesota State Mankato.

6. Residence hall rooms are not available to PSEO students at Minnesota State Mankato.

Application and Admission

1. PSEO students must obtain and submit to Minnesota State Mankato a signed Notice of Student Registration form for each semester they intend to enroll. This form is provided by the Minnesota Department of Education. Forms may also be obtained from most high school counseling offices.

2. Application deadlines for program participation are July 15 for Fall Semester and December 15 for Spring Semester.

Academic Standards and Advising

1. All students in the PSEO program will be expected to maintain a cumulative grade point average (GPA) of 2.0 or better and maintain a course completion rate of 67% or higher. If a cumulative GPA of 2.0 or better and/or completion rate of 67% or higher is not maintained, students will be dropped from the program. In such cases, both the student and participating high school contact person will be notified in writing. These standards shall apply to all Minnesota State Mankato courses

2. All courses must be taken for a letter grade unless the course meets all PSEO standards and is available only as Pass/No Credit (P/N).

3. PSEO students who require a sign language interpreter and/or textbooks in alternative format, or have special needs because of a documented disability, should contact the Minnesota State Mankato's Office of Disability Services to arrange early registration or to obtain needed services.

4. All courses taken by PSEO students must be approved for Post Secondary Education Options students at the 100 and 200 levels. PSEO students are not allowed to register for courses numbered below 100, arranged courses, independent study courses and courses offered at the 300 and 400 level.

5. Credit by Exam or College Level Examination Program (CLEP) are not allowed to be taken for credit by PSEO students.

6. PSEO students are not allowed to receive special "Permission to Register" from faculty or departments.

7. University level credits earned to meet high school graduation requirements are accepted as university credits at Minnesota State Mankato, but other institutions may not consider them eligible for college/university credit. PSEO students interested in attending other colleges or universities should consult with those other institutions regarding acceptance of PSEO credits.

8. Advising regarding the use of university level credits to meet high school graduation requirements must be done by the high school counselor.

Policy Rationale

As stated in Minnesota Statute 124D.09, Subd. 2., the purpose of the Post-Secondary Educational Options (PSEO) program "... is to promote rigorous academic pursuits and to provide a wider variety of options to high school pupils by encouraging and enabling secondary pupils to enroll full time or part time in nonsectarian courses or programs in eligible postsecondary institutions..."

PSEO offers an opportunity for eligible high school juniors and seniors to earn high school and university credit simultaneously. Classes can be taken at the Minnesota State Mankato campus or at an off-campus location. Tuition and required textbook costs are paid by the Minnesota Department of Education; therefore there is no cost to the PSEO student

This Post-Secondary Educational Options policy of Minnesota State Mankato is developed in accordance with the content of the Minnesota State Colleges & Universities Board of Trustees Policy 3.5 and Procedure 3.5.1.

If a high school participates in the Partnership in Academic Advancement concurrent enrollment program, the University class is taught in the high school.