

University Policies

Policy Name: Bicycles	Effective Date: July 15, 2009
Custodian of Policy: Vice President for Finance and Administration	Last Review: July, 2000 (Full Review) and July, 2008 (Expedited Review)
	Next Review: September, 2014

Policy:

Minnesota State University, Mankato encourages the use of bicycles on its campus and shall accommodate bike rack demand as near as practical to buildings or areas of high use.

The interiors of campus buildings are not designed for bicycle traffic. Storing bicycles – even on a temporary basis – is not allowed.

Bicyclists must be alert to the safety of pedestrians and vehicle drivers in order to avoid collisions and injuries to themselves and those with whom they share roadways, parking areas and sidewalks. The University attempts to ensure safe practices by all who traffic the campus and may apply appropriate sanctions if an accident occurs.

Use of bike racks placed in defined areas diminishes hazards to employees and students that could result from bicycles obstructing doorways, walkways, and driveways.

Theft of unsecured bicycles is not uncommon and all bicycle users are strongly encouraged to lock down their bicycle with the appropriate security cable and padlock, as well as register their bicycle with the Mankato Department of Public Safety.

The University reserves the right to relocate any bike that is parked in areas other than approved bike racks and shall provide a procedure for its recovery by the owner.

Procedures:

1. Bikes found on campus in areas other than approved bike racks are to be removed by University Security and impounded. For bike rack locations see: http://www.mnsu.edu/parking/bike_racks/bike_racks.html
2. At least once a year, Facilities Services staff will conduct a review of all bike racks and place an impound notice on those that appear abandoned. The notice will include a date, at least seven days in the future, when Facilities Services staff will return and impound the bike if it hasn't been moved.
3. Documentation of action taken either by University Security or Facilities Services staff shall be in writing with an accompanying photograph.
4. Owners of impounded bikes may recover their property by contacting Facilities-Services in Wiecking Center. A processing fee may be assessed for cutting the bike lock and transporting the bike to the impound lot. A storage fee may also be assessed.
5. At least once a year, Facilities Services staff will dispose of impounded bikes which have been in its inventory for at least one month.

6. Bicycle registration with the Mankato Department of Public Safety is recommended and those interested are encouraged to use the website link to register:
http://www.mnsu.edu/parking/bike_racks/

Policy Rationale:

The University attempts to advance the use of a wide range of transportation options among members of the campus community. Using a bicycle is environmentally friendly and fits well within efforts to reduce the level of harmful air-borne emissions.