

# University Policy

<b>Policy Name:</b> Outdoor Music Events	<b>Date of Adoption</b> July 2000
<b>Custodian of Policy:</b> Vice President for Finance and Administration	<b>Effective Date of Last Revision</b> June 15, 2012
	<b>Date of Next Review</b> September 2018

## Policy

Amplified sound will be allowed on campus when classes are in session only between the hours of 11:00 a.m.–1:00 p.m. to alleviate the disruption of classes and university business in nearby buildings including but not limited to the following: Memorial Library, the Performing Arts Building, Ford Hall, etc.

Requests for all outdoor events that require the use of amplified sound anywhere on campus require a Special Event Checklist form be submitted to University Events & Meeting Services at least two weeks prior to an event.

For any outdoor event that requires the use of amplified sound, the noise level must not be disruptive to potential events and classes scheduled in surrounding buildings. If a group would like to hold an outdoor concert or an event where the noise level may inhibit normal conversation, they must meet with University Events & Meeting Services well in advance to gain permission and to coordinate set-up plans.

## Procedures

For all outdoor events that require the use of amplified sound anywhere on campus, a planning session will be scheduled for all parties involved approximately two weeks prior to the event. University Events & Meeting Services, with the help of University Security, University Risk Management, and the Mankato Department of Public Safety if needed, will determine the number of security officers or police officers that will be required for the event (if any are needed at all). If deemed necessary, these expenses will be charged to the department requesting the event.

Failure to adhere to this policy may result in the ending or cancellation of the event in question.