

University Policies

Policy Name: Smoking	Effective Date: May 11, 2009
Custodian of Policy: Vice President for Finance and Administration	Last Review: August, 2006
	Next Review: September, 2015

Policy:

- A.** Smoking is prohibited in all facilities. Exceptions are granted when associated with a spiritual ritual or culture instructional activity. Prior approval needs to be obtained through the Environmental Health and Safety (EHS), and Risk Management Office.
- B.** Smoking is prohibited in all MSU owned or leased vehicles.
- C.** Smoking is prohibited within 15 feet of ventilation system intake ducts or windows used to provide fresh air to building spaces.
- D.** Smoking is prohibited within 15 feet of building entrances except those designated as Smoke Free Entrances where smoking is completely prohibited.
- E.** Staff, faculty, students, and visitors shall not block the route of entrance or exit on sidewalks where smoking is allowed.
- F.** Staff, students, faculty, and visitors shall dispose of all cigarette butts in containers designated for this purpose.
- G.** Designated Smoke Free Entrances are as follows (See campus map)

Alumni Foundation	East Side Entrance (Main Entrance)
Armstrong Hall	South Entrance
Armstrong Hall	North Entrance
Armstrong Hall	East Entrance
Andreas Observatory	Main Entrance
Centennial Student Union	South Entrance (Main Entrance)
Highland Center	North Entrance (Off of Lot 6)
Memorial Library	Southeast Entrance (Main Entrance)
Myers Field House	North Entrance
Morris Hall	North Entrance
Morris Hall	West Entrance
Nelson Hall	East Entrance (By Arch)
Pennington	West Side Entrance (Main Entrance)
Performing Arts	West Entrance (Main Entrance)
Performing Arts	North Entrance (New entrance off of Lot 16)
Taylor Center	East Side (Near Admissions)

Trafton East	North Entrance (By Lot 12)
Trafton North	South Entrance – Plaza Level (Under Walkway)
Trafton South	Northwest Entrance – Plaza Level
Wissink	West Entrance (By Arch)
Wiecking Center	South Entrance
Wiecking Center	East Entrance (Children’s House Entrance)
Wiecking Center	North Entrance
Wigley Administration	Southeast Entrance (Main Entrance)
Wigley Administration	East Entrance

Procedures:

Definitions:

Smoking--The burning of any type of lighted pipe, cigar, cigarette, or any other smoking equipment, whether filled with tobacco or any other type of material.

Entrance--Any opening used by people to enter or exit a building.

Facility--Any enclosed area of a structure, or portion therein, which is owned and/or being occupied or operated by Minnesota State University, Mankato. This is intended to include University owned and operated vehicles and outdoor group seating facilities.

Enforcement:

No one individual or department will be assigned to enforce this policy. All employees are empowered and encouraged to approach and advise violators in a non-confrontational manner of the campus smoking policy.

Policy Rationale:

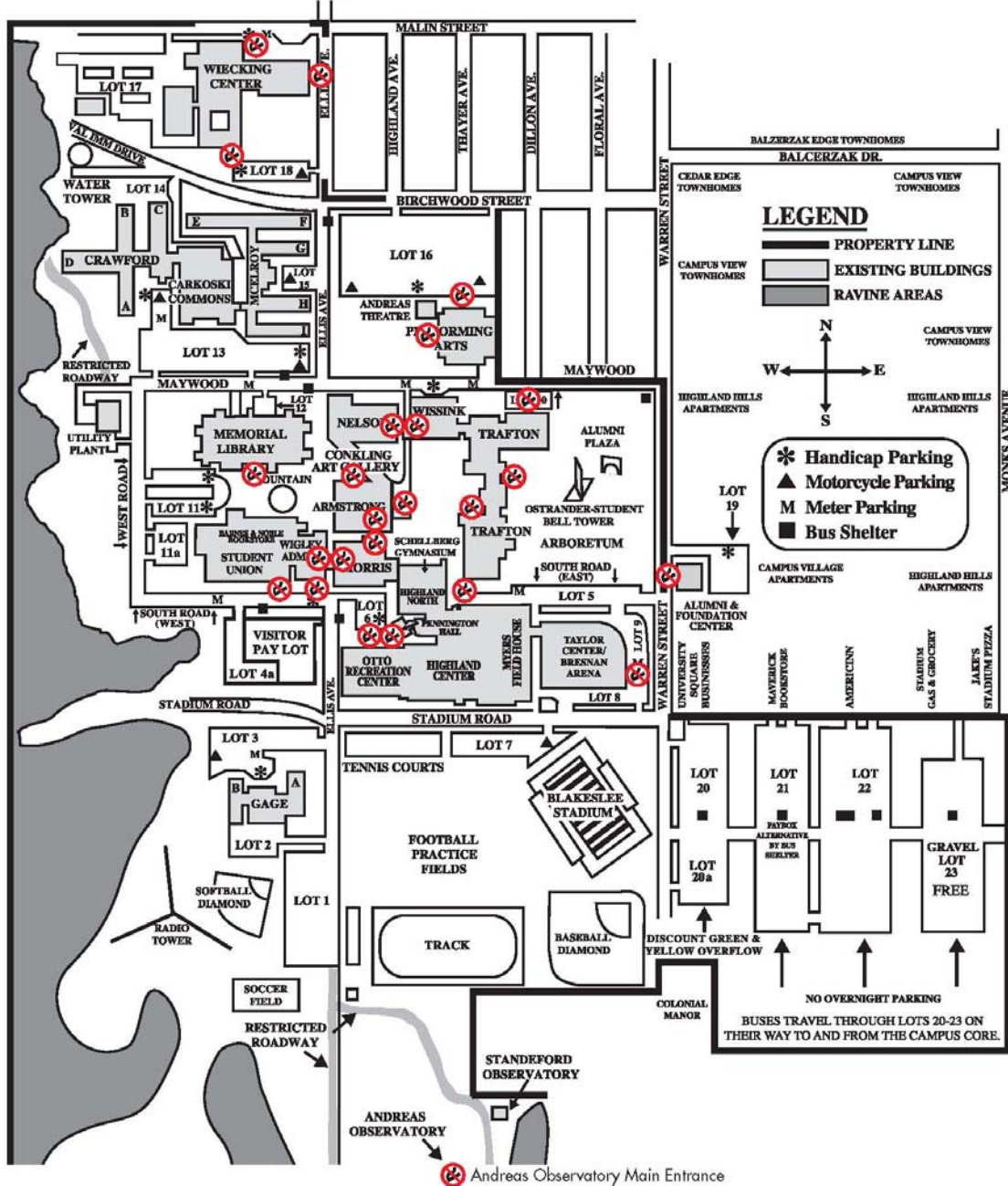
The purpose of this policy is to promote the campus Health & Wellness Initiative by establishing guidelines for smoking on campus and to address the concerns and rights of non-smokers and smokers.

Smoke Free Building Entrances



Smoke Free Building Entrance

*Smoking is allowed 15 feet from all other entrances.



Policy: Smoking		
Formal Review Process	Date Submitted	Date Reviewed
MSUAASF Meet and Confer	February 28, 2008	April 9, 2008
Faculty Association Meet and Confer	February 28, 2008	March 20, 2008
Classified Meet and Confer	February 28, 2008	April 10, 2008
MSSA Meet and Confer	February 28, 2008	April 9, 2008
✓ Vice President's Recommendation		Date
✓ President's Approval		Date