

# University Policies

<b>Policy Name:</b> Academic Honesty	<b>Effective Date:</b>
<b>Custodian of Policy:</b> Vice President for Academic and Student Affairs	<b>Last Review:</b> July 2000
	<b>Next Review:</b> September 2018

## FORMAL REVIEW

### Policy

As members of this University community, students assume the responsibility to fulfill their academic obligations in a fair and honest manner. This responsibility includes avoiding inappropriate activities such as plagiarism, cheating or collusion. Students found responsible for one or more of these activities may face both academic sanctions (such as lowering a grade, failing of a course, etc.) and disciplinary sanctions (such as probation, suspension, expulsion).

It is the intent of Minnesota State University, Mankato to encourage a sense of integrity on the part of students in fulfilling their academic requirements. To give students a better understanding of behaviors that may constitute academic dishonesty, the following definitions are provided.

Plagiarism: Submission of an academic assignment as one's own work, which includes critical ideas or written narrative that are taken from another author without the proper citation. This applies both to direct quotes and to critical ideas paraphrased by the student. Plagiarism includes but is not limited to:

1. submitting the work of others as your own
2. submitting others' work as your own with only minor changes
3. submitting others' work as your own without adequate footnotes, quotations, and other reference forms
4. multiple submission of the same work, written or oral, for more than one course without both instructor's permission, or making minor revisions on work which has received credit and submitting it again as new work.

Cheating: Use of unauthorized material or assistance to help fulfill academic assignments. This material could include unauthorized copies of test materials, calculators, electronics, crib sheets, help from another student, etc.

Collusion: Assistance to another student or among students in committing the act of cheating or plagiarism.

### Procedures

Minnesota State University, Mankato's statement of Student Rights and Responsibilities Policy offers additional information regarding procedures for addressing academic integrity.

The Office of Student Conduct provides the procedural structure supporting the academic integrity policy. A referral regarding academic integrity can be made by contacting the Office of Student Conduct.

## **Rationale**

In order for an academic community to teach and support appropriate educational values, an environment of trust, cooperation and personal responsibility must be maintained.