



Student Data Privacy Request

In conformity with the Family Educational Rights and Privacy Act of 1974, Minnesota State Mankato recognizes certain items as directory information that may be released for any purpose at the discretion of the university. The following information may be released to the public without the consent of the student:

1. Name
2. Date and place of birth
3. Local and permanent address
4. Major field of study
5. Local and permanent telephone number
6. Dates of attendance
7. Previous college/university attended
8. Degrees received
9. E-mail address
10. Awards and honors
11. Height and weight information for athletic participants
12. Performance records and participation in competitive events
13. Participation in officially recognized activities, sports and organizations

However, students may request that Directory Information be kept private by completing this privacy request form. Keep in mind that if a privacy code is in effect, you will not appear on the website People Finder, your information will not be printed in the campus directory, and your email address will not appear in the campus address book.

If you still want some people (parents, scholarship organizations, etc.) to have access to this information you will also need to submit an Authorization for Release of Information form.

If at any time you wish to remove the privacy code, you must submit this document requesting the release of directory information.

Indicate your request below by placing your initials in one of the blanks:

_____ (1) Do not release directory information.

_____ (2) I wish to cancel my previous request for the withholding of directory information.

Student Name: _____ Tech ID: _____

Student Signature: _____ Date: _____

Office of the Registrar; Revised 10/06