

Information Concerning Students Called to Military Service

Due to recent military activation, it is possible that some students in the National Guard and Reserves will be called to active duty.

The University recognizes and appreciates the important contributions made in service of our country by these men and women. In support of these students, Minnesota State Colleges and Universities have developed procedures to provide each student with the maximum flexibility. Consistent with System Procedure 5.12.1, students have the following options:

Students who are members of any branch of the U.S. military reserves and who are unable to complete a semester due to having been called to active duty shall to the extent possible be provided one of the following options:

1. The student may be given a full refund of tuition. Students receiving financial aid who choose this option should be made aware that they may be liable for any required refunds of state or federal financial aid funds.
2. The student may be given a grade of incomplete in a course and complete it upon release from active duty. Course completion may be accomplished by independent study or by retaking the course without payment of tuition. Under federal financial aid policies, a course that is retaken this way may not be counted toward a student's enrollment load.
3. If in the instructor's judgment the student has completed sufficient course work to earn a grade of C or better, the student may be given credit for completion of a course.

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Please note...students **MUST** provide the Office of Student Financial Services with a copy of their military orders for full refund of tuition.

Those students receiving GI Bill benefits **MUST** contact Dee Schmidt in the Office of the Registrar (507) 389-5251.