

ACADEMIC RE-EVALUATION APPLICATION

Academic Re-Evaluation is the process of removing all prior grades from future GPA calculation for those students enrolling at Minnesota State Mankato after an absence from post-secondary education of at least four years. It provides returning students who have had academic difficulties at an earlier stage of their academic career the opportunity for a "second chance" at academic success in earning a degree. A student may petition for academic re-evaluation when all of the following conditions are met:

- 1) The student has not been enrolled at Minnesota State Mankato or ANY post-secondary institution (including two and four-year colleges, universities, or technical colleges) for at least 4 consecutive calendar years at some point prior to re-enrollment and/or transfer admission to Minnesota State Mankato.
- 2) Following the minimum four-year absence, the student enters or re-enters Minnesota State Mankato, completing at least 30 semester credits at Minnesota State Mankato, earning a minimum GPA of 2.00 each semester, and earning a 2.5 cumulative GPA for the 30 credits.
- 3) The student has not earned a previous degree (Associate or Baccalaureate) using any of the credits to be re-evaluated.

Once re-evaluation has been completed, the Minnesota State Mankato transcript will be divided into two sections. The first section will include ALL courses completed before the minimum four-year absence and enrollment/re-enrollment at Minnesota State Mankato. All prior credit-bearing courses (grades of A, B, C, D, or P) will be computed as "pass" (P) credit. All prior non-credit bearing courses (grades of F, NC, I, or IP) will be computed as "no credit" (NC). All grades from previous courses will remain on the transcript, but will be eliminated from GPA calculation. Academic re-evaluation will be noted on the transcript at the time it is processed, and this notation will indicate the division of the transcript into two sections for GPA calculation. The second section of the transcript will include all Minnesota State Mankato and/or transfer credits completed after the re-evaluation, along with the grades earned. The student's recomputed GPA would include no grades before the four-year absence from enrollment.

Individual departments/programs may require majors and minors to repeat required courses completed prior to the academic re-evaluation for their program.

Students may appeal qualifying for this policy by submitting a written request to the Office of Academic Affairs along with the application for academic re-evaluation. This request must include direct evidence of extenuating circumstances. Appeals must be submitted by the second Friday of fall or spring semester.

I have read the above information and request that my record by re-evaluated.

Name _____ Signature _____

Tech ID Number _____

____ The student has qualified for re-evaluation.

____ The student has not qualified for re-evaluation.

Signed

Date