

## ACADEMIC RE-EVALUATION APPLICATION

Academic Re-Evaluation is the process of removing all prior grades from future Grade Point Average (GPA) calculation for those students enrolling at Minnesota State Mankato after an absence from post-secondary education of at least four years. It provides returning students who have had academic difficulties at an earlier stage of their academic career the opportunity for a “second chance” at academic success in earning a degree. A student may petition for academic re-evaluation when all of the following conditions are met:

1. The student has not been enrolled at Minnesota State Mankato or any other post-secondary institution for at least four (4) consecutive calendar years immediately prior to re-enrolling or transferring to Minnesota State Mankato.
2. The student must initially complete at least 30 semester credits in consecutive terms, earning a minimum GPA in each of those terms of 2.0 and an overall GPA for those terms of at least 2.5.
3. The student may not have earned a previous degree of any type, Associate or Baccalaureate, in order to be eligible for academic re-evaluation.

Once a re-evaluation has been processed, all courses (both transfer and Minnesota State Mankato courses) completed before the minimum four-year absence will no longer be computed in the student’s GPA. All prior credit-bearing courses (those having grades of A, B, C, D, or P) will still count as earned credits. All prior non-credit-bearing courses (those having grades of F, NC, I, or IP) will still not count as earned credits. All grades from re-evaluated courses will still be displayed on a Minnesota State Mankato transcript, even though they are not included in GPA calculations. Academic re-evaluation will be noted on the transcript at the time it occurs. The student’s recomputed GPA will include no grades before the four-year absence from enrollment.

Individual departments/programs may require majors and minors to repeat required courses completed prior to the academic re-evaluation for their program.

Students may appeal a requirement for academic re-evaluation by submitting a written request to the Office of Academic Affairs along with the unapproved application for academic re-evaluation. This request must include evidence of extenuating circumstances. Appeals must be submitted by the second Friday of fall or spring semester.

I have read the above information and request that my record be re-evaluated.

Name \_\_\_\_\_ Signature \_\_\_\_\_

Tech ID Number \_\_\_\_\_

\_\_\_\_\_ The student has qualified for re-evaluation

\_\_\_\_\_ The student has not qualified for re-evaluation

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date