

APPLICATION for ACADEMIC FORGIVENESS–UNDERGRADUATE STUDENTS  
Office of the Registrar

Academic Forgiveness for undergraduate students is a one-time opportunity to remove prior grades in order to establish a new Grade Point Average (GPA). For more information related to the University's official policy, please see: <http://www.mnsu.edu/atoz/policies/academicforgiveness2015.pdf>.

An undergraduate student may apply for Academic Forgiveness when all the following conditions are met:

1. I have not been enrolled in any Minnesota State University, Mankato courses for a minimum of three consecutive academic years.  Yes  No
2. Following the absence noted in #1, have you demonstrated adequate academic ability by meeting the following conditions?
  - Completed a minimum of 24 semester credits in consecutive terms (summer term not required.)  Yes  No
  - Earned a minimum GPA in each of these terms of a 2.00 and an overall GPA for all of those terms of at least 2.50.  Yes  No

**Information on Academic Forgiveness**

- All prior credit-bearing courses will count as earned credits.
- All prior non-credit bearing courses will not count as earned credits.
- All grades from re-evaluated courses will be displayed on a Minnesota State University, Mankato transcript, even though they are not included in GPA calculations.
- Academic forgiveness will be noted on the Minnesota State Mankato transcript at the time it occurs.
- All courses (both transfer and Minnesota State Mankato) completed before the minimum three-year absence from post-secondary education will no longer be computed in the GPA.
- General Education courses that are processed through the Academic Forgiveness policy will fulfil general education categories. They are considered "passed" and no longer have a GPA attached to the courses.
- Courses required for a major/minor with a grade of A, B, C, D will be considered "passed" and will no longer have a GPA attached to the course. This prevents the courses in a major/minor to automatically "slot" in to DARS (Degree Audit Report System) when a regular grade (A, B, C, D) is required. Students are encouraged to contact the department of their major regarding whether academic forgiveness courses will be accepted in the major/minor. If the department accepts the courses(s), a substitution form should be submitted to the Office of the Registrar stating the approval.

I have read the above information and request that my record be evaluated for Academic Forgiveness.

Name: \_\_\_\_\_ Tech ID: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ The student has qualified for academic forgiveness  
\_\_\_\_\_ The student has not qualified for academic forgiveness

Signature: \_\_\_\_\_ Date: \_\_\_\_\_