DROP/ADD FORM FOR STUDENT-ATHLETES
ACADEMIC ATHLETIC ELIGIBILITY
OFFICE OF THE REGISTRAR

- All student-athletes have a “0057” athletic hold on their account to prevent them from dropping below 12 credits.
- A student-athlete may drop/add course(s) through the fifth day of the semester unless their sport competes before this time.
- **After the fifth day of the semester** (date may be earlier if team competes) **a student-athlete needs to fill out this drop/add form to add/withdraw from a course(s)**
- After the tenth day of the term, a student-athlete will also need to fill out a Registration appeal to add or request to withdraw from a course(s).
- To add a course(s) after the fifth day of the term, the student-athlete also needs electronic permission from the instructor.

Date: ___________________
Name: ____________________________
Tech ID: ______________
Semester: ____________

Telephone number: ________________________ Email address: ___________________________

Do you have electronic permission or a letter from your instructor to add the course(s)? Y/N _____
(Courses will not be added without instructor permission)

<table>
<thead>
<tr>
<th>Drop/Add</th>
<th>Course ID</th>
<th>Course Name</th>
<th>Section #</th>
<th>Credits</th>
<th>Grading Method</th>
<th>Reason for Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>________</td>
<td>________</td>
<td>________</td>
<td>________</td>
<td>________</td>
<td></td>
<td></td>
</tr>
<tr>
<td>________</td>
<td>________</td>
<td>________</td>
<td>________</td>
<td>________</td>
<td></td>
<td></td>
</tr>
<tr>
<td>________</td>
<td>________</td>
<td>________</td>
<td>________</td>
<td>________</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Student’s Signature__________________________________________

Coach’s Signature ________________________________

Return form to Debra Schulz, Office of the Registrar WA 132

**Student will be notified by campus e-mail when transaction has been approved, denied or whether further action from the student is needed.**

-----------------------------------------------------------------------------------------------------------------------
Office Use Only

After drop/add student will have ________ credits
Degree/Program ________________
Eligible________ Ineligible ________

Academic Athletic Eligibility Coordinator ________________________________
Date ______________________

A member of the Minnesota State Colleges & Universities System. Minnesota State University, Mankato is an
Affirmative Action/Equal Opportunity University. This document is available in alternative format to individuals
with disabilities by calling the Office of the Registrar at 507-389-6266 (V), 800-6273529 or 711(MRS/TTY).