

Sport: \_\_\_\_\_

**DROP/ADD FORM FOR STUDENT-ATHLETES  
ACADEMIC ATHLETIC ELIGIBILITY  
OFFICE OF THE REGISTRAR**

- All student-athletes have a "0057" athletic hold on their account to prevent them from dropping below 12 credits
- A student-athlete may drop/add course(s) through the fifth day of the term.
- **After the *fifth* day of the term, a student-athlete needs to fill out this drop/add form to drop or add courses.**
- After the *tenth* day of the term, a student-athlete will also need to fill out a Registration appeal to add a course(s).
- To add a course(s) after the fifth day of the term, the student-athlete also needs electronic permission from the instructor.

Date: \_\_\_\_\_ Are you an international Student? (Y/N) \_\_\_\_\_

Name: \_\_\_\_\_ Tech ID: \_\_\_\_\_ Semester: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Email address: \_\_\_\_\_

Do you have electronic permission or a letter from your instructor to add the course(s)? Y/N \_\_\_\_\_  
**(Courses will not be added without instructor permission)**

<u>Drop/Add</u>	<u>Course ID</u>	<u>Course Name</u>	<u>Section #</u>	<u>Credits</u>	<u>Grading Method</u>	<u>Reason for Change</u>
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

Student's Signature \_\_\_\_\_

Coach's Signature \_\_\_\_\_

**Return form to Debra Schulz, Office of the Registrar WA 132)**

**Student will be notified by campus e-mail when transaction has been approved, denied or whether further action from the student is needed.**

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**Office Use Only**

After drop/add student will have \_\_\_\_\_ credits

Degree/Program \_\_\_\_\_

Eligible \_\_\_\_\_ Ineligible \_\_\_\_\_

Academic Athletic Eligibility Coordinator \_\_\_\_\_

Date \_\_\_\_\_

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