

Missing Residence Hall Student Emergency Contact Information

The purpose of this form is to allow residential students to register a confidential emergency contact to be used in the event they are reported missing. University Security is responsible for investigating reports of missing persons on campus and will use the information provided only in the event a residential student is reported missing under the policy. This information will be accessible to local law enforcement. No later than 24 hours after determining that a student is missing, the Vice President for Student Affairs and Enrollment Management, or designee, will notify the emergency contact (for students 18 and over) or the parent/guardian (for students under the age of 18) that the student is believed to be missing.

You are not required to supply this information. If you do not supply the information, the University may be delayed or unable to make appropriate contacts if you are reported missing. *If you prefer that the University contact your next-of-kin as entered in your University student record, completing this form is unnecessary. Next-of-kin and other address information can be viewed online through the Account Management menu in University E-services.*

The information you provide will remain active until August 15 of the following year unless changed by you. To change your confidential emergency contact, please visit the Department of Residential Life at 111 Carkoski Commons and request to register a different contact. For other questions on the use of this form, or the University's missing person policy, please contact University Security at 507-389-2111. This form should be returned to the Department of Residential Life Office.

Student's Information

Name	
StarID #	
Cell Phone Number	
Today's Date	

Primary Emergency Person's Contact Information

Name	
Relationship	
Phone Number	
Alternate Phone Number	
E-mail	
Full Address	
State, City, Country, Zip	

Secondary Emergency Person's Contact Information (Optional)

Name	
Relationship	
Phone Number	
Alternate Phone Number	
E-mail	
Full Address	
State, City, Country, Zip	

