

INSURANCE REQUIREMENTS FOR EXTERNAL CLIENTS

1. **LICENSEE'S INSURANCE**. Prior to Licensee's occupancy of the Space, Licensee shall provide Licensor with a certificate of commercial general liability and property damage insurance naming Licensor as an additional insured and reflecting coverage to \$1 million combined single limit liability. Licensee shall maintain this coverage at its sole expense during its use of the Space.
2. **HOLD HARMLESS AND INDEMNITY**. Licensee shall indemnify and hold Licensor harmless for any suits, actions or claims, whether formal or informal, direct or indirect, for injury, death, property damage or loss, including loss as a result of theft or misappropriation, made by or on behalf of any person or persons, firm or corporation arising out of or relating to the conduct, management or use of the Space by Licensee or arising out of any work or thing done in or about the Space or structures or equipment in the Space when such has been authorized by Licensee, except as such injury, death or property damage or loss is attributable solely to Licensor's negligence as determined by a court of law. Licensee hereby assumes all responsibility for security throughout its occupancy and use of the Space.

The Liability Certificate can be sent to Geri McCarthy, Minnesota State University, 238 Wigley Administration Center, Mankato, MN 56001.

Please direct all questions regarding certificates of liability to Rosemary Kinne, Finance and Administration, phone 507-389-3242 or by e-mail at: rosemary.kinne@mnsu.edu