



Emergency Preparedness Guide

Introduction

Minnesota State University, Mankato is committed to creating a safe and secure environment for all students, faculty, and staff. The University Emergency Preparedness information has been developed to assist the University in meeting this goal. All students and employees are encouraged to regularly review the information provided and become familiar with suggested recommendations concerning disasters or emergencies that may impact the University Community.

The recommendations are developed to minimize the negative effects resulting from an emergency. Please read these guidelines thoroughly and become acquainted with its contents. Keep this information in a visible and accessible for immediate reference. Once you are familiar with the information, you will be better prepared to protect yourself and your co-workers.

In today's society, we must be more vigilant of surrounding influences that can affect the safety of our community. Medical emergencies, disasters, accidents, injuries, and crime can occur at any time without warning. It is our goal that by working together we can be pro-active to emergencies in a timely manner.

In addition to being aware of the University Emergency Preparedness content, it is recommended that you sign up for our emergency notification system, Star Alert (mnsu.edu/staralert). In an emergency affecting the University, Star Alert will send a text message to the cell number you provide and to your MavMail e-mail address.

For further information about staying safe at Minnesota State Mankato, check out more of the University Security website (mnsu.edu/security). The videos section offers safety videos that discuss topics ranging from what to do if gun shots are fired on campus to everyday safety (mnsu.edu/security/videos.html).

When incidents occur on campus that pose an ongoing threat, University Security releases Personal Safety Alerts. Personal Safety Alerts are posted on the Security website (mnsu.edu/alerts), on posters around campus, and are available by phone on the Personal Safety Hotline 507-389-2594.

If you have any questions about a unique situation that is not covered in these materials or need additional information, contact University Security at 507-389-2111.

Bomb Threats

If you receive and/or overhear a bomb threat, immediately call University Security at **(507) 389-2111**. You should complete the Bomb Threat Checklist as thoroughly as possible and provide it to responding emergency personnel.

Do not activate a fire alarm for a threat unless directed by emergency personnel.

Threats may be communicated in a number of ways such as a written note, telephone, or electronic communication. Please follow the guidelines set forth above. Additionally, the following measure should be taken:

- **WRITTEN THREATS** – Anyone receiving a bomb threat in writing should handle the correspondence as little as possible.
- **EMAILED THREATS** - Persons receiving bomb threat via email should leave the message on the computer. The person receiving the email should remain at the computer and not allow anyone to interfere and/or tamper with the message until emergency personnel arrives.
- **OTHER THREATS** – Anyone receiving a bomb threat in person and/or overhearing such a threat should obtain the following information if possible and practical: the name of the suspect, time and location of the threat, witnesses, exact wording of the threat and any other relevant information.

Evacuation:

- If circumstances require that evacuation efforts are necessary, University Security or emergency personnel will direct those affected to appropriate locations.
- If an evacuation is taking place, turn off all cell phones and leave immediate area (at least 300 feet).

Clearance:

Buildings may be re-entered only after clearance is given by University Security or emergency personnel.

Bomb Threat Checklist:

QUESTIONS TO ASK CALLER:

1. When is the bomb going to explode?
2. Where is the bomb?
3. What does it look like?
4. What kind of bomb is it?
5. What will cause it to explode?
6. Did you place the bomb?
7. Why?
8. What is your name?
9. Where are you at?

EXACT WORDING OF THE THREAT:

Other Identifying Characteristics:

Number at which call is received:

Time: _____ Date ____/____/____

CALLER VOICE:

- Calm Nasal Angry Stutter Excited
- Lisp Slow Raspy Rapid Deep
- Soft Ragged Loud Clearing throat
- Laughter Deep breathing Crying
- Cracking voice Normal Disguised
- Distinct accent Slurred Familiar
- Whispered

BACKGROUND SOUNDS:

- Street noises Factory machinery
- Crockery Animal noises Voices
- Clear PA System Static Music
- Local House noises Long distance
- Motor Office machinery

THREAT LANGUAGE

- Well-spoken (educated) Incoherent
- Taped Foul Irrational
- Message read by threat maker

Evacuations & Shelter in Place

Building Evacuation

- Leave the building swiftly using the nearest safe exit.
- Do not use elevators, unless authorized to do so by police, fire, or other emergency personnel.
- Once outside, proceed to a clear area from the affected building. Keep streets, fire lanes, hydrant areas, and walkways clear for emergency vehicles and personnel. Evacuate further if directed by emergency personnel.
- Do not return to an evacuated building until you are informed by emergency personnel that you may enter the building.

Evacuation Procedures for Individuals with Disabilities

- If you are permanently or temporarily disabled, please inform Accessibility Resources (mnsu.edu/access) to help determine an action plan based upon your specific needs. A plan template can be found online at: <http://www.nfpa.org/safety-information/for-consumers/populations/people-with-disabilities>. Persons who cannot leave a building on their own should go to safest stairwell and call 911 to request assistance from responding emergency personnel or request another evacuee to notify responding emergency personnel.
- Individuals assisting a disabled person should exit the building and notify emergency personnel of the exact location of the individual needing assistance.

Campus Evacuation

- The evacuation of all or part of the campus will be announced and depending upon circumstances, directed by emergency personnel, University Security, Facilities Services or administrators. All persons may be asked to immediately vacate the site in question and persons may be directed to relocate at a specific site.

Shelter in Place

- One of the instructions you may be given in an emergency is to “shelter in place”. This means to seek immediate refuge and remain there during an emergency.
 - Remain sheltered until you are advised it is safe to leave by emergency personnel.
 - If safe to do so, go to www.mnsu.edu/alerts for the latest information.
- If the emergency involves a hazardous material select a small interior room with no or few windows and take refuge there.
 - Close windows and apply duct tape if advised to do so.
- If the incident involves a violent offender shelter in place or consider evacuating if it is safe to do so.
 - Turn off lights and silence phones.
 - Block entry to your hiding place and if possible lock the door.
 - Hide.
 - Call 911 or University Security at 507-389-2111.
- Lock downs cannot be implemented on campus. Our facilities and their use by large variety of students, staff and visitors do not make lock-down procedure practical. In situations where a high school might call for a lock-down, our campus may call for “shelter in place”.

Explosions

- Report any explosions by calling **911** immediately and University Security (507-389-2111).
- If necessary, or when directed to do so, activate the building fire alarm.
- **During and/or after a building explosion:**
 - Do not use the elevators.
 - Stay low to the floor and exit the building as quickly as possible.
 - Stay below any smoke at all times.
 - When approaching a closed door, use the palm of your hand and forearm to feel the lower, middle, and upper parts of the door. If it is not hot, brace yourself against the door and open it slowly. If it is hot to the touch, do not open the door – seek an alternate escape route.
- Assist the disabled to the safest stairwell landing and notify emergency personnel of their location.
- **After The Explosion:**
 - If you are trapped in debris, remain calm and minimize your movements so that you do not kick up dust.
 - Cover your mouth with a piece of cloth or clothing.
 - Tap on a pipe or wall so that rescuers can hear where you are.
 - Shout only as a last resort, as shouting can cause a person to inhale dangerous amounts of dust.

IMPORTANT: Untrained persons should not attempt to rescue people who are inside a collapsed building. Wait for emergency personnel to arrive.

Fire Procedures

- Should you see or smell smoke, immediately pull the nearest fire alarm, leave the building, and call **911** from a safe area. Be prepared to give the following information:
 - Location of fire
 - Building and room number (if known)
 - Your name and telephone number
 - Stay on the line until the dispatcher releases you
- The person reporting the fire should remain in the vicinity outside the building to supply information, upon request, to responding emergency personnel.
- Always take fire alarms seriously. When a fire alarm has been activated, everyone is to evacuate the building immediately.
- **NOTE:** Persons who do not leave the building when a fire alarm is sounding may be subject to disciplinary action and/or possible criminal charges.
- Evacuate all rooms, closing all doors to confine the fire. Do not lock doors. Check doors for heat before opening. Open doors slowly and check for smoke.
- Fire doors leading into the stairwell landing should be closed.
- Do not attempt to put out a fire if you are endangering your own safety or the safety of others.
- Do not use elevators. Power may fail causing the elevator to stop between floors or elevator doors may open onto the fire floor.
- Disabled persons who are unable to move down the stairwells should move to a stairwell. Caution should be used as to not block traffic.
- Immediately notify emergency personnel of any person left in the building along with their locations.

NOTE: If you become trapped in a building during a fire and a window is available, place an article of clothing (shirt, coat, etc.) outside the window as a marker for rescue personnel. If there is not a window, stay near the floor where the air will be less toxic. Seal up the cracks around the door using pieces of clothing or whatever is available. Shout at regular intervals to alert emergency personnel of your location.

CAUTION: Building fire alarms may stop ringing. If they stop, do not return to the building unless notified by responding emergency personnel.

Know the location of fire alarm pull stations, fire extinguishers, and exits.

Hazardous Materials

In the event of an environmental spill involving hazardous chemicals or other materials, follow these guidelines:

- Evacuate the affected area of the spill immediately. Use judgment depending on the nature and quantity of spilled material.
- Small containable spills:
 - Call University Security (507-389-2111).
 - Call **911** immediately for police and/or fire department if emergency response is necessary.
- Large spills:
 - Call **911** immediately for emergency assistance.
 - Call University Security (507-389-2111) for immediate assistance.
- Remove the victims from the spill area to fresh air if possible to do so without endangering yourself.
- Do not endanger your own life by entering areas with toxic gases.
- Inform others not to enter the affected area.
- Do not return to the area until notified by emergency personnel that it is safe to do so.

Medical Emergencies

Medical Emergency

If you are involved in or witness any medical emergency, immediately call 911 or University Security (507-389-2111). Be prepared to provide the following information to the dispatcher:

- Nature and type of injury, if known.
- Current location of the person (i.e., building, room number).
- If safe to do so, remain with the individual until help arrives; try to keep the individual still. Do not attempt to move a seriously injured person (unless a more serious injury or life threatening situation may result).
- Send someone to meet emergency personnel outside and direct them to the person's location.
- Provide any assistance to emergency medical personnel at the scene upon request.

Exposure Control Plan

Immediate treatment for an individual exposed to blood and/or body fluids is to thoroughly wash the exposed area with non-abrasive antibacterial soap and running water. In the event of exposure, notify the Director of Environmental Health and Safety for further instructions or extended care procedures.

Communicable Disease Protocol

If you believe a student has contracted a contagious disease that may pose a health risk to others, notify the University Clinical Director of Health Services. Refer the student to Health Services for treatment or further referral. If Student Health Services is closed, students will be sent to the emergency room at ISJ Hospital. The Student Health Services Clinical Director and Medical Director will then be notified by University Security at their home numbers.

Student Health Services will determine the University's responsibility in management of the case, including treatment and/or additional contacts. Arrangements may be made to isolate students as needed to prevent spread of the disease.

Disease/Terrorism Protocol

The Blue Earth County Public Health Services (Public Health) has the authority and responsibility to respond to a mass disaster or terrorism act. All University employees may be needed and should remain in Blue Earth county in the event of a mass disaster. Student Health Services may provide supplies and medications to public health services as needed.

The staff of Student Health Services is prepared to offer first aid at the Student Health Services Clinic. If the Student Health Services Clinic is the site of the emergency (tornado, fire, flood, etc.) or if there is a large number of injuries, Bresnan Arena (in Taylor Center) will be used. Blue Earth County Public Health and University Security will be contacted to provide additional medical personnel.

Suspicious Packages/Mail

General Guidelines for Handling Suspicious Mail

- Notify University Security immediately 507-389-2111 Call 911 if you perceive an immediate risk of a dangerous situation.
- Isolate all suspicious packages and seal off the immediate area. If possible, place the envelope or package in a plastic bag or some other container to prevent leakage. All personnel should leave the room. If possible, turn off air flows, such as fans or air conditioning.
- If necessary, employees processing mail should wear protective gloves.
- If you have identified a suspicious package, DO NOT handle, shake or empty it. Do not carry it to other areas or show it to other people. If anything spills out, DO NOT try to clean it up.
- Cover any spilled contents immediately. You can use clothing, paper, or a trash can. Do not remove the covering materials from the spill. DO NOT cover with wet objects.
- Direct all persons who have touched the mail to wash their hands with soap and water. After hands are washed, wash/rinse face for a period of time. Make a list of anyone who has handled or come into contact with the mail. Include contact information and provide this to the responding EMS personnel and University Security.
- As soon as practical, employees who have come in contact with any contamination should shower and place all clothing in plastic bags. The clothing should be made available to the police responding to the reported incident. Contain the potentially impacted individuals to ensure that they receive proper medical attention. Names and contact information of those that may have been contaminated should be obtained and given to public health officials.
- Attempt to verify the sender and/or the legitimacy of the package (i.e. ask the recipient if he/she was expecting a package that matches the suspect package's size and shape).

Things to Look for When Inspecting Mail

- Origination postmark or name of sender is unusual, unknown, or no return address is given; if given, it can't be verified as legitimate.
- Shows a city or state in the postmark that does not match the return address.
- Excessive or inadequate postage.
- Addressed to title only or incorrect title; addressed to someone no longer employed at Minnesota State Mankato.
- Misspellings of common words or names.
- Restrictive marking, i.e., "PERSONAL, EYES ONLY," or "SPECIAL DELIVERY."
- Rub-on block lettering
- The letter is lopsided, unusually thick or contained in an uneven envelope.
- Excessive weight; the letter or package seems heavy for its size.
- Damaged envelope(s) or packages.
- Stiffness or springiness of contents; protruding wires, aluminum foil or components; oily outer wrapping or envelope; feels like it contains powdery substance (when checking, do not bend excessively).
- Oily stains, discoloration; package/letter emits an odor, particularly almond or other suspicious odors.
- Crystallization or powdery substances on wrapper.
- Ticking sound.

Things to Look for When Opening Mail

- Powders
- Soil
- Sand
- Liquids of any kind, any color
- Oily or soapy residues
- Sticky or adhesive
- Flakes
- Crystals
- Fibers

Utility Failure

Utility failures include: electrical power outage, disrupted cable service, interrupted telephone service, unavailable water or heat. In the event of a major utility failure, follow these guidelines:

- Call **911** immediately if there is potential danger to occupants of the affected buildings and/or risk of serious damage to the building.
- Evacuate the building if an emergency exists.

During Business Hours

- Notify Physical Plant (507-389-2071) immediately. If telephone service is not available, go to the University Security office located in Wiecking Center 222.

After regular business hours and/or during weekends:

- Notify University Security (507-389-2111) immediately. If telephone service is not available, go to the University Security office located in Wiecking Center 222.

Violent Behaviors and Active Shooters

Weapon on Campus

- Immediately call 911 and/or University Security 507-389-2111
- Wait for police/security to arrive.
- Do not confront the person with the weapon.
- No effort should be made to intervene.

Active Shooter

- **Run:** If safe to do so, get away from the threat. Move quickly and get as far away as you can.
- **Hide:** If you cannot run from the threat, hide, preferably in a locked or barricaded space. Silence phones and turn off lights. Prepare to fight.
- **Fight:** If you are being attacked, or are about to be attacked, fight back with all of your energy. Attack with improvised weapons or throw objects. Keep moving.
- Call 911 or University Security at 507-389-2111 if safe to do so.

Hostage Witness

1. If hostage-taker is unaware of your presence, do not intervene.
2. Call 911.
3. Stay on the phone with police if requested and safe to do so.
4. Do not enter the hostage scene and advise others not to enter the area.
5. Follow police directions upon arrival at the scene.

Hostage- If You Are Taken Hostage

- Follow the instructions of the hostage taker.
- Do not panic. Calm others if they are present.
- Be respectful to the hostage taker.
- Ask permission to speak and do not argue.

It is imperative that all faculty, staff, and students be proactive in the prevention of potentially violent situations. Members of the university community are encouraged to report all incidents of threats, physical assaults, violent encounters, etc., to the Mankato Police Department and/or University Security.

Shelter in Place

In the event of an active shooter or violent incident University officials may notify the campus community to shelter in place. This means to seek immediate refuge and remain there during an emergency.

- Remain sheltered until you are advised it is safe to leave by emergency personnel.
- If safe to do so, go to www.mnsu.edu/alerts for the latest information.
- Turn off lights and silence phones.
- Block entry to your hiding place and if possible lock the door.
- Hide.
- Call 911 or University Security at 507-389-2111.

Lock downs cannot be implemented on campus. Our facilities and their use by large variety of students, staff and visitors do not make lock-down procedure practical. In situations where a high school may call for a lock-down procedure, our campus may call for shelter in place.

Severe Weather

There is a tornado shelter location for each building on campus. In the event of potentially severe weather, it is recommended that each occupant have access to a portable AM/FM radio in order to follow weather updates.

Severe Weather Announcements

- Public warning signal (radio, TV; there will be no siren unless there is danger of tornado).
- Tune in radio to local commercial broadcast station (AM: KYSM 1230 or KTOE 1420; FM: KMSU 89.7, KXLP 94.1, KDOG 96.7, KEEZ 99.1, or KATO 93.1).

Severe Thunderstorm Watch	Tells you when and where severe thunderstorms are likely to occur. Watch the sky and stay tuned to NOAA Weather Radio, commercial radio, or television for information.
Severe Thunderstorm Warning	Issued when severe weather has been reported by spotters or indicated by radar. Warnings indicate imminent danger to life and property to those in the path of the storm.
Tornado Watch	Tornadoes are possible. Remain alert for approaching storms. Watch the sky and stay tuned to NOAA Weather Radio, commercial radio, or television for information.
Tornado Warning	A tornado has been sighted or indicated by weather radar. Take shelter immediately.

Severe Weather Information

- Tornado warning signal (3-5 minutes steady blast on Civil Defense Siren), also alert will be disseminated to University Security from National Severe Weather System.
 - *Note: Sirens are tested first Wednesday of each month at 1 p.m.*
- Tornado warning announcement will be broadcast to the University Emergency Public Address System.
 - *Note: This is tested on the first Wednesday of each month.*
- All persons should proceed to pre-designated tornado shelter areas. It is suggested that departments take and listen to a portable battery operated AM/FM radio to accompany you to the appropriate shelter so you are informed of weather updates, such as Tornado warning expirations or extensions.
- Evacuate to the shelter areas – don't be sightseers!
- Lock your areas when evacuating to prevent thefts. Take your personal valuables.

Tornado Shelter Locations

Please remember to stay away from glass windows in any of the locations listed below. The shelter areas in these buildings are accessible anytime that the outside building doors are open.

- **Alumni and Foundation:** First floor restrooms, break room, mail room and inner hallway. Alternate Phone-a-Thon room.
- **Andreas Observatory:** Under the telescope, corridor and restrooms
- **Armstrong Hall:** Basement corridors, restrooms and classrooms #4, 38A, 39, 40 and 45.
- **Blakeslee Stadium:** Grounds shop west bleachers/Taylor Center basement, corridors and stairwells.
- **Carkoski Commons:** North and West basement corridors.
- **Crawford Residence Community:** Laundry room in Crawford Center, North and West basement corridors in Carkoski Commons basement
- **Clinical Sciences Building-** Basement corridors.
- **Dining Center-** Basement corridors between Dining Center and Carkoski Commons.
- **Ford Hall:** North side- interior classrooms; (*additional location, Trafton South main floor.*)
- **Highland Complex:** Otto Recreation Center restrooms/locker rooms, Myers Field House restrooms (at no time should any portion of the open arena and/or concourse areas be utilized as shelter locations)
- **Highland North:** Highland North West corridor and locker rooms (*additional locations in Highland Complex and Trafton*)
- **Julia A. Sears Residence Community:** Interior restrooms of suites, lower level service corridor.
- **Margaret R. Preska Residence Community:** Basement corridors for main floor office/meeting room occupants; interior restrooms for residents.
- **McElroy Residence Community:** McElroy F Hall laundry room and McElroy lower level service corridor (access through the stairways leading to the lower level of McElroy).
- **Memorial Library:** Stairwells - basement level
- **Morris Hall:** East stairwell - first floor landing and basement, MH102, MH103 and MH east stairwell
- **Nelson Hall / Conkling:** Lower level - corridor and restrooms (*Conkling occupants should use Nelson Hall shelters*)
- **Outdoor Recreation Fields:** West building between women's soccer and softball fields. Inside hallway and restrooms.
- **Pennington Hall:** Restrooms
- **Performing Arts and Andreas Theater:** Basement, restrooms, and Andreas Theater basement.
- **Student Union and Addition:** Basement includes bowling alley, billiards, table tennis, game room (*Secondary shelter for afterhours is the NW corner stairwell*)
- **Taylor Center:** Basement, corridors and stairwells (at no time should any portion of the open arena and/or concourse areas be utilized as shelter locations)
- **Trafton Center:** First floor corridor and center lecture hall rooms C122, C123, and C128 away from the windows

- **Trafton East:** First floor corridor south wall outside rooms E120-E123 and restrooms, away from windows.
- **Trafton North:** First floor corridor and interior classrooms/labs, away from windows.
- **Trafton South:** First floor corridor and interior classrooms/labs, away from windows.
- **Utility Plant:** Restroom
- **Wiecking Center:** Basement mechanical room, restrooms, and corridor by the Children's House (WC B100S).
- **Wigley Administration Center:** Restrooms (*additional location in Student Union—SU Basement includes bowling alley, billiards, table tennis, game room and restrooms*)
- **Wissink Hall:** ACC classrooms #115-116 and #125-125A and restrooms (266) (*additional location in Trafton first floor corridor and center lecture halls*) away from windows.

Weather Closings

Class cancellations

Cancellation of classes means only that classes are not in session — the campus remains open. The decision to cancel a non-academic event such as Athletics, Student Development activities, etc., will be made by the director responsible for the activity in consultation with his/her vice president. University employees may use their own discretion regarding emergency conditions and personal safety in relation to their reporting for work. All employees may take personal leave, vacation time or use earned comp time when classes are cancelled and you are not able to report to work. If unable to report to work, employees are to notify their supervisor.

Notification of class cancellations will be placed on the [University website](#) and email notices sent to students and staff. Announcements will be provided for broadcast to the following local and regional media: [KYSM](#), [KEEZ](#), [KTOE](#), [KMSU](#), [WCCO](#), [KEYC](#), [KARE](#), and [KSTP](#).

Each supervisor will develop procedures to inform their employees with hearing impairments of class cancellations.

Morning announcements will typically be made by 4:00 a.m. and afternoon/evening announcements will typically be made by 1:00 p.m.

Campus closure

In extreme emergency conditions, the campus may be closed and all functions cease with the exception of those functions considered essential to the well-being of students, those service activities available for students living on campus, and those functions deemed essential to the protection of life and property. Employees, with the exception of weather or other emergency essential employees, are excused from work with pay. Weather or other emergency essential employees who are not excused from work will be paid as specified in the appropriate collective bargaining agreement.

Notification of campus closure will be placed on the [University website](#) and email notices sent to students and staff. Announcements will be provided for broadcast to local and regional media — as listed under "Class cancellations".

Each supervisor will develop procedures to inform their employees with hearing impairments of campus closure.

Morning announcements will typically be made by 4:00 a.m. and afternoon/evening announcements will typically be made by 1:00 p.m.

Road Conditions Hotline

The Department of Transportation "511" telephone service and website exists to inform travelers of weather-related road closures as well as up-to-the-minute metro-area traffic reports. (For employees traveling out of state, the "511" traffic information system exists in many other states, as well as in most of the nation's metropolitan areas.)

To use the "511" road and traffic information service by telephone, simply dial 5-1-1 and say the name of a city, or say "menu" and select from the options. The options allow you to choose route reports for traffic on specific highways, get regional or transit reports, get weather reports, or leave a comment.

To get up-to-the-minute metro-area traffic reports and statewide road conditions on the Internet, visit <http://www.511mn.org>. The site also provides more details about using the "511" road and traffic telephone service.

The Department of Transportation urges drivers to avoid using a cell phone while driving.

Resources

1. AMERICAN RED CROSS
 - ❖ <http://www.redcross.org>
2. FEDERAL BUREAU OF INVESTIGATION
 - ❖ <https://www.fbi.gov>
3. FEDERAL EMERGENCY MANAGEMENT ADMINISTRATION
 - ❖ <https://www.fema.gov>
4. HOMELAND SECURITY
 - ❖ <https://www.dhs.gov>
5. MINNESOTA HOMELAND SECURITY & EMERGENCY MANAGEMENT
 - ❖ <https://dps.mn.gov/divisions/hsem/Pages/default.aspx>
6. NATIONAL INCIDENT MANAGEMENT SYSTEM
 - ❖ <https://www.fema.gov/national-incident-management-system>
7. NATIONAL WEATHER SERVICE
 - ❖ <http://www.weather.gov>
8. OFFICE OF THE CHANCELLOR
 - ❖ <http://www.mnstate.edu/system/chancellor/index.html>
9. SECRET SERVICE
 - ❖ <http://www.secretservice.gov/index.shtml>
10. UNITED STATES FIRE ADMINISTRATION
 - ❖ <http://www.usfa.fema.gov>
11. MAYO CLINIC HEALTH SYSTEM
 - ❖ <https://mayoclinichealthsystem.org>
12. MANKATO DEPARTMENT OF PUBLIC SAFETY
 - ❖ <https://www.mankatomn.gov/government/service-areas/public-safety/>