

EDUCATIONAL STUDIES: K-12 AND SECONDARY PROGRAMS

College of Education
Department of Educational Studies: K-12 and Secondary Programs
313 Armstrong Hall • 507-389-1965

The K-12 and Secondary Programs (KSP) department prepares graduate students for initial licensure as professional educators in 5-12 and K-12 classrooms, and in library media education. It serves practicing teachers and other professional educators seeking continued development through advanced programs in Curriculum and Instruction, Library Media Education, and Teaching and Learning. Program emphasis is placed upon facilitating graduate students in strengthening and broadening their knowledge, skills, and dispositions needed to function effectively as educators.

Graduate study is not merely a continuation of undergraduate work. It demands scholarship at a higher level of achievement; it places greater emphasis on research and creativity; and it requires much more initiative and responsibility.

Admissions. Admission into the graduate teacher licensure program at Minnesota State Mankato occurs at three district levels:

- To the Graduate School
- To the Program
- To Professional Education

Applicants should have submitted complete files a minimum of one month before the term of anticipated entry. Applications are accepted for any term or summer session. International students should complete their files and applications three months before the term of session of anticipated admittance. Students wishing to enroll in any KSP graduate or licensure program must be admitted to the College of Graduate Studies and Research and to the program. All applicants should submit the following to the College of Graduate Studies and Research:

1. A completed Application for Graduate Study; Verification of the Baccalaureate degree from a regionally accredited college or university;
2. Two official transcripts listing undergraduate/graduate degree(s) to be sent directly from the degree granting institution to the College of Graduate Studies and Research (including Minnesota State Mankato students, undergraduates, faculty, and staff);
3. A minimum grade point average of 3.0 on a 4.0 scale in your undergraduate study. If the your GPA is below 3.0, you must have obtained a minimum GRE score of 500 on one or more portions (verbal, quantitative, or analytical) of the Graduate Record Exam;
Note: A candidate may request that the GRE be waived based on the following criteria: three references and 3.0 GPA based on last two years of undergraduate study or at least nine credits of graduate course work with a GPA of 3.0, or successful completion of a Masters degree from an accredited college or university.
4. Any additional information required for international students.

Where the GRE is required (see number 4 above), you must request that the testing institution send the official scores directly to the College of Graduate Studies and Research. Upon receipt of these materials, the College of Graduate Studies and Research will forward the applicant's file to the Department of Educational Studies: K-12 and Secondary Programs for admission recommendation.

Information about admission may be found on the Graduate Studies and Research Web site or from:

Minnesota State University, Mankato
College of Graduate Studies & Research
115 Alumni/Foundation Center, Mankato, MN 56001
Phone: 507-389-2321
Fax: 507-389-5974
Toll Free: 800-722-0544
E-mail: Inquiries from the United States grad@mnsu.edu
E-mail: Inquiries from overseas international students gradintl@mnsu.edu

Application to the Program

In addition to the College of Graduate Studies and Research requirements, the applicant must submit the following directly to the Department of Educational Studies: K-12 and Secondary Programs:

A completed application to the College of Graduate Studies and Research
Three letters of recommendation (154KB PDF)* (available from the department office or on web site) focusing upon the applicant's academic potential as well as the individual's promise to become an effective professional educator (one of these recommendations must be from an undergraduate/graduate instructor or academic advisor, and it highly recommended one is from a current employer);
A completed Personal Statement form (available from the department office) summarizing the applicant's experiences and professional goals;
The applicant's professional resume;
A completed and signed plan of study. The plan of study must be signed by your advisor and the content specialist.

Background Checks. All candidates will completed and signed Background Check Letter Background Check Letter (153KB PDF) allowing MSU to conduct a complete background check. Minnesota state law requires that all candidates applying for initial licensure in this state be fingerprinted for national background checks. There is a fee for the criminal background check. This will be done during the first meeting or orientation into the program.

Admission will occur in the Fall and Spring Semester only. There will no consideration of admission until all of the above admission criteria have been met. All material must be received in the Department of Educational Studies: K-12 and Secondary Programs by April 2nd to be considered for the Post-Baccalaureate Teacher Licensure Program, and April 20th to be considered for the Master of Arts in Teaching. Early application is recommended, as enrollment is limited for both programs. Applicants will be notified regarding their admission status following the receipt of all required application materials.

Information about admission may be found on the Graduate Studies and Research Web site or from:

Minnesota State University, Mankato
College of Graduate Studies & Research
115 Alumni/Foundation Center, Mankato, MN 56001
Phone: 507-389-2321
Fax: 507-389-5974
Toll Free: 800-722-0544
E-mail: Inquiries from the United States grad@mnsu.edu
E-mail: Inquiries from overseas international students gradintl@mnsu.edu

Note: Personal statements, recommendation forms, plan of studies, mentorship applications, background check letters and resumes should be returned directly to:

Mailing Address:

Graduate Coordinator, Educational Studies:
K-12 and Secondary Programs
313 Armstrong Hall, Mankato, MN 56001.
Phone: 507-389-1965
Fax: 507-389-5751
Toll Free: 800-722-0544
E-mail: scott.page@mnsu.edu

Application to Professional Education. After meeting all program application requirements and being admitted into either the Post-Baccalaureate or MAT, candidates will apply for admittance into professional education. The process, material and requirements will be discussed and completed during the first class session or transition point. Prior to beginning the program, it is highly recommended that each candidate successfully complete the Pre-professional Skills Test (PPST). The test score along with additional information will be needed prior to acceptance into professional education. ETS will no longer provide printed copies of the PPST (i.e., Tests at a Glance) booklets. They are available online on the Praxis Web site under Test Preparation. For additional information about the PPST or professional education please visit the Praxis Series Tests page.

Graduate Teacher Licensure Programs. The Graduate Teacher Licensure Program is offered for those who have completed a Bachelor's Degree in a licensable field. Candidates entering this program have two options: a 5-12 or K-12 teaching certificate (Post-Baccalaureate), or a teaching certificate with a master's degree (Master of Arts in Teaching (MAT)). The Post-Baccalaureate and MAT programs are accredited by NCATE and approved by the Minnesota Board of Teaching.

Time Requirements: Throughout the program, candidates will be taking courses within the program, content courses, as well as completing field experiences. The time involved can and often is demanding. Participation in field experiences and

student teaching requires special sacrifices from the candidates, with student teaching being a full-time obligation. Often candidates must plan to take a leave of absence from their employment to participate in the field experiences and complete student teaching. Candidates receive no compensation for field experiences or student teaching and should make allowances for the loss of income.

Licensure areas approved by the Board of Teaching include:

5-12 Licensure. Business Education (collaborative with Winona), Communication Arts and Literature, Family Consumer Science, Health Science, Mathematics, Science (Life Science, Chemistry, Earth and Space Science, Physics), Social Studies.

K-12 Licensure. Dance and Theatre Arts, English as a Second Language, Vocal Music and Instrumental Music, Physical Education, Visual Arts, World Languages and Cultures (Spanish, German, and French), Developmental Adapted Physical Education, Library Media Specialist.

Candidates entering either the Post-Baccalaureate or MAT program will be placed into a cohort of 15-25 candidates and work closely with a cohort of faculty. The program is a comprehensive standards-based licensure program, with course work offered either on weekends or Tuesday evenings. Courses are offered face to face and on-line with the use of Desire 2 Learn.

Program Admission. In addition to the College of Graduate Studies and Research' requirements, the applicant must submit the following directly to the Department of Educational Studies: K-12 and Secondary Programs:

1. Three recommendation forms (154KB PDF) (available from the Department of Educational Studies: K-12 and Secondary Programs or departments' web site) focusing upon the applicant's academic potential as well as the individual's promise to become an effective professional educator (one of these recommendations must be from an undergraduate/graduate instructor or academic advisor, and it is highly recommended that one is from a current employer);
2. A completed Personal Statement form (151KB PDF) (available from the Department of Educational Studies: K-12 and Secondary Programs or departments' web site) summarizing the applicant's experiences and professional goals;
3. The applicant's professional resume;
4. Attainment of a cumulative grade point average of 3.0 on a 4.0 scale during their undergraduate study. If the applicant's GPA is below 3.0, the applicant must take the GRE. Note: GRE scores must be received in the College of Graduate Studies and Research prior to the applicant's file being reviewed by the KSP department for departmental admission;
5. A completed and signed plan of study. The plan of study (14KB PDF) must be signed by the content specialist;
6. A completed Mentorship Application form Mentorship Application form (155KB PDF) (available from the Department of Educational Studies: K-12 and Secondary Programs or departments' web site) for assigning a K-12 mentor teacher; and
7. A completed and signed Background Check Letter (153KB PDF) (Note: include check) allowing Minnesota State Mankato to conduct a complete background check. Minnesota state law requires that all candidates applying for initial licensure in this state be fingerprinted for national background checks. There is a fee for the criminal background check.

Note: All applicants are required to meet with a content specialist to review transcript(s) and determine if any content courses are needed for licensure, and complete a plan of study. The Graduate Teacher Licensure Programs contains a complete list of the entire content specialists at Minnesota State University. With guidance from the content specialist, applicants should determine when content courses for licensure can be taken. These courses should be selected carefully with the content specialist and your advisor in the KSP department. Candidates seeking the MAT must select 6 credits in the content area at the 500/600 level. Please contact the appropriate content specialist for help in reviewing your content course work.

Admission will occur in the fall and spring semester only. There will be no consideration of admission until all of the above admission criteria have been met. All material must be received in the Department of Educational Studies: K-12 and Secondary Programs by April 2nd to be considered for the weekend cohort, and April 20th or until full to be considered for the Tuesday evening cohort. Early application is recommended, as enrollment is limited for both programs. Applicants will be notified regarding their admission status following the receipt of all required application materials.

Field Experiences. Candidates are required to actively participate in K-12 field experiences throughout the Graduate Teacher Licensure Program. The field experiences are staggered throughout the program and require that each candidate spend time each semester in the K-12 setting during normal school hours (8:00 a.m. to 4:00 p.m., Monday - Friday). Candidates must plan to take a leave of absence from their employment to participate in field experiences. Candidates receive no compensation for the time spent in the K-12 classroom during their field experiences and should make allowances for the loss of income.

Field experiences provide opportunities for candidates to put theory into practice in a K-12 or 5-12 environment. During field experiences candidates will become familiar with specific school-related issues, strategies to assist student learning and apply strategies to help students study and learn within the classroom environment. Prior to this experience candidates will need to complete a background check.

Student Teaching. All candidates must complete all content and program requirements as listed on their plan of study prior to student teaching. Student teaching demands special sacrifices from the candidates, with student teaching being a full-time obligation. Candidates must plan to take a leave of absence from their employment to participate complete student teaching. Candidates receive no compensation for the student teaching and should make allowances for the loss of income.

Retention. Admission does not guarantee continuation in the Graduate Teacher Licensure Program, admission into field experiences, student teaching, or graduation. As part of the admission process and throughout the program, the student's knowledge, skills, and disposition as well as professional potential are evaluated. Formalized reviews are conducted during field experiences and at each transition point.

Students must complete a minimum of 50% of all graduate credit at the 600 level, excluding thesis or APP credits and must maintain a grade point average of "B" or above in all coursework.

Professional Education. After meeting all program application requirements and being admitted into either the Post-Baccalaureate or MAT, candidates will apply for admittance into professional education. The process, material and requirements will be discussed and completed during the first class session or transition point. Prior to beginning the program, it is highly recommended that each candidate successfully complete the Pre-professional Skills Test (PPST). The test score along with additional information will be needed prior to acceptance into professional education. ETS will no longer provide printed copies of the PPST (i.e., Tests at a Glance) booklets. They are available online on the Praxis website under Test Preparation. For additional information about the PPST or professional education please visit the Praxis Series Tests web page.

Required Coursework for Licensure (28 credits)

KSP 600	Media Utilization in Education (2)
KSP 602	Field Experiences: Foundation of Education (1)
KSP 603	Foundations of Education (3)
KSP 604	Teaching and Learning in the Inclusive Classroom (3)
KSP 605	Human Developing and Learning (3)
KSP 606	Reading and Writing in the Middle/Secondary School (1)
KSP 607	Philosophy and Practices of the Middle School (3)
KSP 602	Field Experiences: Middle/Secondary Level (1)
KSP 608	Planning, Instruction, and Evaluation in the Secondary School (3)
KSP 660	Practicum in the Middle School (4)
KSP 662	Practicum in the Secondary School (4)

Note: Students will be recommended for licensure when all requirements for licensure have been fulfilled. Upon successful completion of the coursework and student teaching, candidates must take and pass the Praxis II content and pedagogy examinations before applying and obtaining a Minnesota Teaching License.

Additional Coursework Required for Master of Arts in Teaching Resource Core (6 Credits)

Required	
KSP 609	Research Methods (3) OR
KSP 611	Action Research to Improve Student Learning (3) AND
KSP 610	Scholarly Writing (3)

Note: All candidates are required to complete their capstone project (Thesis, Alternate Plan Paper, or Creative Project) prior to awarding the master's degree.

EDUCATIONAL STUDIES: K-12 AND SECONDARY PROGRAMS

EDUCATIONAL TECHNOLOGY MS

Alternate Plan Paper - 34 credits

This program responds to the growing needs of P-16 education and industry in providing instruction for the technological environment. The program consists of 34 graduate credit hour, including an alternate plan paper, and is developed through an option format. Students are to complete three certificate or the four certificate choices (27 credits) and a research portion (7 credits). Courses are presented predominantly in an online format.

Each certificate consists of three 3-credit courses, and include:

Educational Technology in the Classroom (9 Credits)

KSP 619 Technology Integration for the K-12 Teacher (3 credits)
KSP 624 Integrating Multimedia into the K-12 Classroom (3 credits)
KSP 629 Communicating Electronically to the Learning Community (3 credits)

Distance Education Instructor (9 Credits)

KSP 664 Distance Learning (3 credits)
KSP 680 Developing the Online Learning environment (3 credits)
KSP 698 Practicum for Distance Learning (3 credits)

Instructional Technology & Design (9 Credits)

KSP 643 Instruction Systems Development (3 credits)
KSP 667 Media Utilization for Instructional Technology (3 credits)
KSP 689 Introduction to Technology (3 credits)

The Technology Leader (9 Credits)

KSP 639 District Level Administration (3 credits)
KSP 661 Networking (3 credits)
KSP 673 Technology Funding (3 credits)

All students must complete additional research requirements:

KSP 609 Research Methods (3 credits)
KSP 610 Scholarly Writing (3 credits)
KSP 694 Alternate Plan Paper (1 credit)

COLLEGE OF EDUCATION

Gail Orcutt, Licensure Coordinator
118 Armstrong Hall
507-389-1216

Licensure does not occur automatically through graduation and the awarding of a diploma. The university recommends Minnesota licensure upon completion of all program and licensure requirements. Candidates must successfully complete the PPST examination of skills in reading, writing, and mathematics, as well as the Praxis II and Content examination. Minnesota state law requires that all students applying for initial licensure in this state be fingerprinted for national background checks. A conduct review statement will also need to be completed and signed. There is a fee for the criminal background check. The fee is for issuance of a State of Minnesota teaching license.

Students need to make application for a Minnesota teaching license at the close of the term in which they graduate. The College of Education, 118 Armstrong Hall, coordinates the licensure process.

For additional information about the Graduate Teacher Licensure Program contact Dr. Scott Page (507-389-1607 or 389-1965) or e-mail: scott.page@mnsu.edu.

Teaching and Learning MS

(Thesis Plan - 30 credits)
(Alternate Plan Paper - 34 credits)
(Creative Project - 34 credits)

The Master of Science in Teaching and Learning emphasizes improvement of teaching skills and an increased understanding of learners. The program is available to all teachers who wish to broaden their knowledge base, enhance their classroom performance and better serve the needs of learners. It is Standards Based and includes many of the components necessary for preparation for National Board Certification.

The MS in Teaching and Learning is designed around a variety of certificate

options, including:

- Learning Communities and Leadership
- Student Development and Learning
- Culturally Responsive Teaching
- Instructional Media in the Classroom
- Data Driven Decision Making to Improve Student Learning
- Improving Student Learning

This structure provides students with the flexibility to custom design a Masters degree of their choice, choosing from a combination of certificates listed above. In addition, students have the option of completing three certificate options and the research core, or completing two certificate options, the research core, and, with consultation with their advisor, selecting three courses (9 credits) from any of the remaining options or any 500-600 level courses in teaching field.

Admission Requirements. Applicants for the Master of Science degree program must have a valid Minnesota teaching license. To be considered, the applicant must complete the following:

1. A completed Application for Graduate Study;
2. Verification of the Baccalaureate degree from a regionally accredited college or university;
3. Two official transcripts listing undergraduate/graduate degree(s) to be sent directly from the degree granting institution to the College of Graduate Studies and Research (including Minnesota State Mankato students, undergraduates, faculty, and staff); and
4. Attainment of a minimum grade point average of 3.0 on a 4.0 scale in undergraduate study. If the applicant's GPA is below 3.0, the student must have obtained a minimum GRE score of 500 on one or more portions (verbal, quantitative, or analytical) of the Graduate Record Exam.
5. Two letters of recommendation. Recommendation forms (154KB PDF) may be obtained from the Department of Educational Studies: K-12 and Secondary Programs web site.
6. Any additional information required for international students, if appropriate.

MSTL Certificate Options

LEARNING COMMUNITIES AND LEADERSHIP (9 CREDITS)

KSP 641 Classroom Learning Communities (3 credits)
KSP 657 The Professional Learning Community (3 credits)
KSP 665 Teacher as Leader (3 credits)

STUDENT DEVELOPMENT AND LEARNING (9 CREDITS)

KSP 652 Advances in Student Development and Learning (3 credits)
KSP 659 Character Development and Moral/Ethical Reasoning (3 credits)
KSP 672 Spirituality and Learner Development in Education (3 credits)

CULTURALLY RESPONSIVE TEACHING (9 CREDITS)

KSP 601 Education for a Multicultural Society (3 credits)
KSP 638 Literacy and Bilingualism (3 credits)
KSP 644 School, Family and Community Partnerships (3 credits)

INSTRUCTIONAL MEDIA IN THE CLASSROOM (9 CREDITS)

KSP 619 Technology Integration for the K-12 Teacher (3 credits)
KSP 624 Integrating Multimedia into the K-12 Classroom (3 credits)
KSP 629 Communicating Electronically to the Learning Community (3 credits)

DATA DRIVEN DECISION MAKING TO IMPROVE STUDENT LEARNING (9 CREDITS)

KSP 611 Action Research to Improve Student Learning (3 credits)
KSP 640 Data and Assessments (3 credits)
KSP 675 Using Data to Improve Student Learning (3 credits)

IMPROVING STUDENT LEARNING (9 CREDITS)

KSP 612 Differentiated Instruction (3 credits)
KSP 613 Managing and Monitoring Student Learning (3 credits)
KSP 663 Curriculum Management (3 credits)

RESEARCH CORE (3 - 7 CREDITS)

Required
KSP 609 Research Methods (3) or
KSP 611 Action Research to Improve Student Learning (3)

Electives

KSP 610 Scholarly Writing (3) or

- KSP 694 Alternate Plan Paper (1-2) or
 KSP 695 Creative Project (1-2) or
 KSP 699 Thesis (3-6)

Additional Requirements. In addition students must successfully complete a written comprehensive examination during the semester (or prior to) of graduation; and take a minimum of 50 percent of all coursework at the 600 level. To satisfy degree requirements all students must complete a capstone experience. After consulting with their advisor, students may choose a capstone experience of thesis, alternate plan paper, or creative project.

LIBRARY MEDIA EDUCATION MS

(Thesis Plan - 30 credits)
 (Alternate Plan Paper - 34 credits)
 (Creative Project - 34 credits)

Admission Requirements. Applicants file should be completed a minimum of one month before the term of anticipated entry. Applications are accepted for any term or summer session. International students should complete their files and applications three months before the term of session of anticipated admittance. Students wishing to enroll in any KSP graduate or Library Media Education program must be admitted to the College of Graduate Studies and Research and to the program. All applicants should submit the following to the College of Graduate Studies and Research:

1. A completed Application for Graduate Study;
2. Verification of the Baccalaureate degree from a regionally accredited college or university;
3. Two official transcripts listing undergraduate/graduate degree(s) to be sent directly from the degree granting institution to the College of Graduate Studies and Research (including Minnesota State Mankato students, undergraduates, faculty, and staff); and
4. Any additional information required for international students, if appropriate;
5. Attainment of a minimum grade point average of 3.0 on a 4.0 scale in your undergraduate study. If the applicant's GPA is below 3.0, the student must have obtained a minimum GRE score of 500 on one or more portions (verbal, quantitative, or analytical) of the Graduate Record Exam.

Library Media Education is offered for those who have a current Minnesota teaching license. Candidates entering this program have two options: a certificate in Library Media Education or a certificate with a master's degree in Library Media Education (MS). The Library Media Education program is accredited by NCATE and the Minnesota Board of Teaching according to standards developed by AASL and AECT.

Candidates entering the Library Media Education program will be placed into a cohort of 15-25 candidates and work closely with a cohort of faculty. The program is a comprehensive standards-based licensure program, with course work offered either on weekends or Monday evenings. Courses are offered face to face and on-line with the use of Desire 2 Learn.

Note: Although the state of Minnesota does not require a graduate degree in media for licensure as a school library media specialist, many states do require master's degree. Additionally, Information Power, the national guidelines for school library media programs, recommends that the master's degree be considered the entry level degree for professionals in school library media centers. The K-12 and Secondary Programs department also believes that a master's degree with a strong undergraduate general education background provides the best preparation for school library media professionals.

Required Coursework for Licensure (28 credits)

- KSP 617 Foundations of Information Centers in Society (3)
 KSP 631 Organization, Management, Leadership, and Administration of Media Centers (3)
 KSP 628 Instructional Design and Production for Digital Learning (3)
 KSP 635 Information Literacy Skills and the Curriculum (3)
 KSP 634 Instructional Design and Production of Resources (3)
 KSP 622 Materials for Children (3)
 KSP 630 Materials for Young Adults (3)
 KSP 621 Information Resources (3)
 KSP 698 Internship (4)

Note: Students will be recommended for licensure when all requirements for licensure have been fulfilled. Upon successful completion of the coursework and the

internship, candidates must take and pass the Praxis II content examination before applying and obtaining a Minnesota Library Media License.

Additional Coursework Required for Masters in Library Media Education (MS)

- KSP 609 Research Methods (3)
 KSP 610 Scholarly Writing (3)

Note: All candidates are required to complete their capstone project (Thesis, Alternate Plan Paper, or Creative Project) prior to awarding the master's degree.

Retention. Admission does not guarantee continuation in the Library Media Education program, admission into the internship, or graduation. As part of the admission process and throughout the program, the student's knowledge, skills, and dispositions as well as professional potential are evaluated. Formalized reviews are conducted during internship and at each transition point.

Students must complete a minimum of 50% of all graduate credit at the 600 level, excluding thesis or APP credits; and must maintain a grade point average of "B" or above in all coursework. Satisfactory completion of a comprehensive examination during the semester (or prior to) of graduation is required. Students must enroll in KSP 685 Written Comprehensive Examination.

The university recommends licensure to a state upon student's completion of a licensure program. Licensure does not occur automatically through graduation and the awarding of a diploma. Students need to make application for a Minnesota Library Media license at the close of the term in which they graduate. The College Education, 118 Armstrong Hall, coordinates the licensure process. In addition to meeting all program requirements, the Praxis II content examination must be taken and passed. Minnesota state law requires that all students applying for initial licensure in this state be fingerprinted for national background checks. A conduct review statement will also need to be completed and signed. There is a fee for the criminal background check. The fee is for issuance of a State of Minnesota licensure.

The contact person is Dr. Linda Underwood (507-389-5708 or 389-1965) or e-mail: linda.underwood@mnsu.edu.

CURRICULUM AND INSTRUCTION SP (30 CREDITS)

The Specialist Degree in Curriculum and Instruction is available for professionals who are seeking an advanced level of preparation as curriculum directors, or department chairs managing the human and curriculum materials within a school or department. Within the Specialist program a student obtains an in-depth knowledge in a specific area; i.e., research, curriculum development and/or appraisal. The contact person is Dr. Debra Anderson (507-389-5710 or 389-1965) or e-mail: debra.anderson@mnsu.edu

Additional Requirements. See the Graduate Studies Bulletin or the Graduate Studies and Research Web site for additional information.

Program Research Core (6 credits)

- KSP 579 Grant Writing and Program Funding (3)
 KSP 681 Quantitative Research Methods (3) or
 KSP 682 Qualitative Research Methods (3)
 KSP 699 Thesis (3)

Required C & I Course (8 credits)

Choose 8 credits of 500/600 level KSP courses chosen in consultation with an advisor.

Required Practicum Course (3 credits)

- KSP 636 Clinical Experience in Curriculum Development (1-6)

Related Area Electives (8 credits)

8 elective credits in a related academic area, chosen in consultation with an advisor.

Electives (5 credits)

Choose any 500/600 level elective courses in consultation with an advisor.

COURSE DESCRIPTIONS

KSP 504 (2) Curriculum Applications of Technology in Education

KSP 507 (2) Teaching in a Multicultural Society
 Adaptation of curriculum, classroom organization, and teaching practices.

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KSP 508 (3) Teaching to the K-12 ELL Student

For teachers of students whose dominant language is other than English.

KSP 515 (2) Materials for Younger Children

Examination of print and audiovisual media for younger children birth to age seven. Identification of selection sources to identify materials. Evaluation of resources and practice in using them. Use of electronic search engines to identify resources, including, but not limited to, research collections, discussion groups, and electronic periodicals.

KSP 525 (2) Reading and Writing in the Secondary School

Concepts, objectives, procedures, and reading in subject matter field.

Prerequisite: KSP 310

KSP 550 (3) Human Relations in a Multicultural Society

Study of interpersonal communication skills, self-esteem, classroom relationships, and cultural diversity applied to educational settings. This course meets the state of Minnesota human relations requirements for teacher licensure.

KSP 551 (1-3) Cultural Diversity Internship

Opportunity for "hands-on" learning experience working with students of culturally diverse backgrounds, one-to-one, small group, tutoring, activities supervision and lesson planning, and implementation.

Prerequisite: KSP 220 or KSP 4/550

KSP 561 (3) Service Learning: Theory and Practice

A focus on service-learning: planning, implementation, evaluation, and celebration of service-learning as program, activity, class, and integration into academic study.

KSP 565 (3) Filmmaking

Students will produce a short digital film incorporating the five phases and ten planning stages of filmmaking. The role independent film plays in a culturally diverse society will be illustrated and discussed. Examples of each genre will be examined.

KSP 579 (3) Grant Writing and Program Funding

Procedures for designing research, writing proposals and requests for grants, contracts and funding from external sources; grant administration.

KSP 580 (1-3) Seminar

In depth study and narrow focus on an educational topic. Students do extended research outside of class and defend their research in class.

KSP 583 (2) Supervision of Student Teaching

To assist K-12 classroom teachers in developing their skills for supervising pre-service and student teachers.

KSP 589 (1-3) Selected Topics

Specific focus on an educational topic that may be taught as a regular course such as: Topic: Web Resources for the Classroom (usually a group requests a specific topic).

KSP 590 (1-6) Workshop

Specific focus on an educational topic that is conducted for a special group. May be repeated.

KSP 591 (1-4) In-Service

Special courses designed to meet changing educational trends.

KSP 600 (2) Media Utilization in Education

In this course, current instructional media used in the secondary classroom is demonstrated and used by the students. Electronic media, computer aided instruction, telecommunications, and standard classroom media applications are stressed. Ethical issues of copyright discussed.

KSP 601 (3) Education for a Multicultural Society

This course uses experiential, intercultural activities to examine how their own world view impacts the curricular choices they make while teaching. They will develop a plan to integrate a multicultural world view into their current curriculum.

KSP 602 (1) Field Experiences

Candidates are required to take this course twice throughout their teacher licensure program. During field experiences candidates will become familiar with: the communication process about specific school-related issues, restorative measures, strategies to help students comprehend class material, and strategies to help students study and learn within the classroom environment.

KSP 603 (3) Foundations of Education

Study and application of developing positive relationships in diverse learning communities with social, historical, and philosophical perspectives. Bases on the premise that building a learning community and developing positive relationships with colleagues and learners is basic to teaching and learning.

KSP 604 (3) Teaching and Learning in the Inclusive Classroom

Theories of human development with a concentrated study of cognitive development, applied to learning in the multicultural and inclusive classroom.

KSP 605 (3) Human Developing and Learning

This course is intended to prepare future educators and enhance the knowledge of present educators and counselors. The focus of this course is to provide foundational knowledge on physical, emotional, social, and cognitive development enhancing learning development of youth in grades 5-12.

KSP 606 (1) Reading and Writing in the Middle/Secondary School

Reading as it applies to Middle and Secondary schools will be the focus of this course. The course will focus on the current issues and trends in methodologies, linguistics, grammar, composition and applications of reading throughout the course.

KSP 607 (3) Philosophy and Practices in the Middle School

This course is designed to provide inexperienced and experienced educators with greater insight into the unique position of the middle school in the U.S. system of public education. Throughout the course students will explore topics of concern regarding middle school education.

KSP 608 (3) Planning, Instruction, and Evaluation in the Secondary School

This course is designed to guide K-12 and 5-12 student through the design and implementation of a standards-based curriculum from the analysis of standards, designing performance packages base upon the standard, designing a course, and pedagogical methods.

KSP 609 (3) Research Methods

The research process is one that is complicated, and nonlinear, and very often difficult for students to understand and see its strengths and weaknesses. This course will introduce students to research methodologies as applied to research and evaluation. The course will focus on developing skills and applying different methodologies in a research plan.

KSP 610 (3) Scholarly Writing

Designed to provide a learning experience in utilizing techniques and procedures in scholarly writing.

KSP 611 (3) Action Research to Improve Student Learning

Classroom teachers will learn how to conduct research in their classrooms that is designed to improve student learning.

KSP 612 (3) Differentiated Instruction

Improving student achievement through differentiated curriculum and instruction; learning about and applying best practices; teaching for understanding, critical thinking, problem solving and decision-making; and accommodating teaching and learning styles.

KSP 613 (3) Managing and Monitoring Student Learning

What every classroom teacher should know about management strategies, discipline models, successful classroom environments, planning that facilitates positive behavior, dealing with difficult students, as well as formats for focusing observation, peer observation and collecting data.

KSP 614 (3) Introduction to Curriculum: Theory and Leadership

An examination of the role of leader, theories of leadership and their applications in school improvement.

KSP 615 (1-4) Selected Topics

Selected topics explored for secondary teaching. May be repeated.

KSP 616 (2) Multi-Ethnic Curriculum Materials and Resources

Provides teachers with information needed to develop curriculum and instruction materials, locate resources and enhance awareness of the multi ethnic heritage of this nation.

KSP 617 (3) Foundations of Information Centers in Society

In this course students will study the current information environment and explore the challenges that the profession of library and information services faces. Participants will identify and discuss issues and topics surrounding and transforming the social, cultural, economic and educational role of the library and become knowledgeable about the issues such as service, technology, intellectual freedom, and professional practices.

KSP 619 (3) Technology Integration for the K-12 Teacher

This course includes in-depth modules which present various types of application for the classroom. Current software applications and hybrids will be explored to determine the strengths and weaknesses of each. This course establishes both theoretical and practical application and integration of technology into the classroom.

KSP 620 (1-3) Trends in:

The trends format provides teachers and others opportunity to study recent research and current developments with an interdisciplinary nature to include a variety of topics. This course may be in a shortened hands-on format. May be repeated.

KSP 621 (3) Information Resources

This course will examine, acquire, evaluate and use reference media sources to meet the information needs of a media center's clientele. Participants will examine and review bibliographic resources and their relationship to instruction and instructional in-service. Emphasis will be placed on reading, discussing, selecting, and evaluating resources in the context of curricular issues, cooperative endeavors with other libraries and trends in the information and reference services field.

KSP 622 (3) Materials for Children

Students will learn and practice selecting, evaluating, and using print, audiovisual and electronic media for children in grades K-6. Participants will learn to identify and discuss a variety of genres; using reviewing sources and selection tools; identify major children's book awards; research authors and books; become knowledgeable about current issues such as censorship; locate and prepare a multiple format mediagraphy of children's materials and demonstrate curricular uses of this media.

KSP 623 (2) Photography

Introduction to photography. Choice of film-prints and slides. Color film exposure-meters. Color filtration-filters and mounts. Commercial sources. Darkroom equipment and facilities. Utilization of K-12 classroom. Slide duplication. Computer graphics/Quick take photography. Field trips-making the most of yearbook and other PR formats. Future trends.

KSP 624 (3) Integrating Multimedia into the K-12 Classroom

This course includes in-depth modules that are involved in multimedia. Participants will have the opportunity to use current software and explore how to integrate multimedia into the K-12 classroom setting. This course establishes both theoretical and best practices of the uses of multimedia.

KSP 625 (3) Philosophy of Education in Historical Context

Explores how belief systems, expressed in philosophical schools of thought, have shaped the development of the U.S. public school form the Colonial Period to the present.

KSP 626 (2) Advanced Reference Materials

Specialized sources in the sciences, arts, and humanities. Patron interviewing techniques.

Prerequisite: KSP 621

KSP 627 (2) Advanced Materials for Children

In-depth examination of authors of a particular genre. Examination of the Caldecott award winning titles. Children's magazines. Examination of award winning titles form other countries. Electronic resources: netscape and microcomputer software.

Prerequisite: KSP (KSP 417/622)

KSP 628 (3) Instructional Design and Production for Digital Learning

Teaching and learning over distance education systems with the main emphasis on distance education across the internet. The history of distance education will be discussed. Proper instructional design techniques when developing of coursework will be examined. Proper selection of content will be stressed.

KSP 629 (3) Communicating Electronically to the Learning Community

This course explores how current electronic applications and multiple approaches that can be used to develop and support communication with parents, students, and the community.

KSP 630 (3) Materials for Young Adults

This course covers developmentally appropriate library and information services for young adults, ages 15-18 with an emphasis on literature and the uses of literature in schools and libraries. The course includes material on non-book services, programming, and other services specific to this age group.

KSP 631 (3) Organization, Management, Leadership and Administration of Media Centers

In this course the management function and role of the media specialist in the school will be explored. The components of effective school library media programs: resources, personal, spaces, budget, planning, organizing and policy development are studied.

KSP 632 (3) Educational Issues in Global Context

Examines systems of education, both Western and non-Western, as they are shaped by social, cultural and political issues; focuses on understanding the United States system more completely by viewing it through a "global" lens.

KSP 634 (3) Instructional Design and Production of Resources

The course explores the design and production of instructional media for the classroom and for professional presentations. The student will explore the utilization of computers in an instructional setting with presentations of student designed resources. It will include the creation of an electronic portfolio.

KSP 635 (3) Information Literacy Skills and the Curriculum

The course will examine the role of the school library media specialist in the curriculum processes and explore the role of the media specialist in resource-based teaching. The roles of the school library media specialist as teacher, instructional partner, information specialist, and program administrator will be major topics.

KSP 636 (1-6) Clinical Experience in Curriculum Development

Supervised practical experiences in curricular design and development. Admission by application only.

KSP 637 (2) Materials: Advanced Young Adult Literature

Examination of trends in recent young adult fiction. Selection, evaluation and use of young adult fiction. Reading and discussion of current young adult fiction.

KSP 638 (3) Literacy and Bilingualism

This course will examine the interaction between first and second language literacy. Students will learn strategies for helping ELL students improve reading skills and develop content area literacy.

KSP 639 (3) District Level Administration

Philosophy of district media and technology services, relationships with school personnel, goal setting and budget planning.

KSP 640 (3) Data and Assessments

This course examines assessment at the district, school, and classroom level. The alignment of classroom assessments with state mandated and other standardized assessments will be addressed. This course will also examine the connection between assessment and instruction.

KSP 641 (3) Classroom Learning Communities

Examination of the development and maintenance of classroom learning communities. The class focuses on related, effective instructional and assessment approaches, and student-teacher and student-student relationships.

KSP 643 (2) Instructional Systems Development

Instructional systems approach to the development of coursework will be examined. Proper selection of content will be stressed. Selecting, evaluating, and/or production of course materials will be emphasized. Proper testing procedures will be stressed. Formative and summative evaluations will be done.

KSP 644 (3) School, Family and Community Partnerships

Students will become familiar with the culture and norms of recent immigrant populations through interactions with community members. Cross cultural communication, storytelling, and ethnographic interviews will be used to create awareness and analyze cross-cultural incidents.

KSP 645 (1-2) Seminar:

Critical study of current research, issues, and teaching strategies related to secondary education in a shorten period of time. May be repeated.

KSP 649 (1-3) Environmental Education Program

EDUCATIONAL STUDIES: K-12 AND SECONDARY PROGRAMS

Research, compare, contrast environmental education programs.

KSP 650 (1-4) Curriculum Materials in:

Examines state and national education programs and materials with an opportunity to develop materials for classroom use. May be repeated.

KSP 651 (3) Understanding NBPTS Certification

Focuses on knowledge of the overall certification process of the National Board of Professional Teaching Standards and includes attention to the Five Core Propositions; the describe, analyze and reflect process; and the requirements of the individual content-area certificates.

KSP 652 (3) Advances in Student Development and Learning

This course focuses on study of current advancements in understanding how students learn and develop, including brain-based research, revisions to existing theories, and research studies.

KSP 653 (3) Writing for NBPTS Certification

Focuses on the intensive videotaping and writing processes required for Entries One, Two, Three and Four of the NBPTS Portfolio, including peer and facilitator review of draft tapes and writings.

KSP 654 (3) Secondary School Curriculum

A look at evolving nature of the secondary school curriculum and the factors influencing development.

KSP 655 (3) NBPTS Portfolio Submission and Assessment

Course focuses on finalization of the intensive videotaping and writing processes and formal submission of the NBPTS Portfolio. It also includes preparation for the NBPTS examination in the various content-area certificates.

KSP 656 (2) Multicultural Materials

To identify books and other media with multicultural themes and topics for young adults.

KSP 657 (3) The Professional Learning Community

This course addresses NBPTS Standard 5.1 through attention to knowledge and application of: characteristics of effective learning communities, team skills for collaboration, completion of a collaborative school-based project.

KSP 658 (2) Pre-Practicum Clinical Experiences I

Each student will learn about teaching and learning in a different educational setting, e.g., charter school, for period day, Middle School.

KSP 659 (3) Character Development and Moral/Ethical Reasoning

This course focuses on theories and classroom applications related to character development and ethical and moral reasoning.

KSP 660 (1-6) Practicum in the Middle School

Special teaching projects of an experimental or creative nature in the students' field of preparation.

KSP 661 (3) Networking

This course covers basic networking and infrastructure for a school, district or organization. The course is developed for the technology leader to understand the basic structure of technology networking to make informed decisions regarding the school and/or organization technology.

KSP 662 (1-6) Practicum in the Secondary School

Special teaching projects of an experimental or creative nature in the students' field of preparation

KSP 663 (3) Curriculum Management

Various theories for organizing and managing curriculum; aligning standards with outcomes, curriculum, instruction, and assessment; deep curriculum alignment; theories of leadership and their applications in school improvement; applications and criteria for assisting teachers' competence and growth.

KSP 664 (3) Distance Learning

This course covers basic history, theory, and purpose of distance learning. It will include exposure to the various and most recent online management programs.

KSP 665 (3) Teacher as Leader

This course focuses on the examination of the role of teacher as leader, including

theories of leadership and their application, leading change processes and professional learning communities.

KSP 666 (3) Interdisciplinary Curriculum

Rationale and models for developing cross-disciplinary curriculum (i.e., curriculum mapping, parallel teaching) and learning experiences will be explored.

KSP 667 (3) Media Utilization for Instructional Technology

Current instructional media used in the secondary classroom is demonstrated and used by students. Electronic media, computer aided instruction, telecommunications, and standard classroom media applications are stressed. Ethical issues of copyright are discussed.

KSP 668 (3) School Leadership: Social, Philosophic & Ethical Action

Focus on the social nature of human life and interaction as a basis for learning and for leading organizations such as schools. Students will complete a written educational philosophy for carrying out responsibilities in schools.

KSP 670 (3) Collegiate Institutions in the United States

An examination and review of history, foundations, current developments, and future role of two-year and four-year collegiate institutions in the United States and how they function to meet evolving needs.

KSP 671 (3) Learning and Teaching in Higher Education

Exploration and application of adult learning theory and research, including focus on development of critical and reflective thinking. Study of instructional strategies fostering active student engagement in classrooms.

KSP 672 (3) Spirituality and Learner Development in Education

This course focuses on broad-based definitions of spirituality and how responding to the innate needs for meaning and connectedness can support learning and learner development.

KSP 673 (3) Technology Funding

The focus is on researching and applying for grants for technology programs within schools and/or non-profit organizations. They will learn what programs are available, eligibility, and grant possibilities within the scope of technology guidelines for No Child Left Behind.

KSP 675 (3) Using Data to Improve Student Learning

This course is designed to promote a faculty culture of collaboration, inquiry, and student achievement through data driven decision making. Methods of data collection and analysis will be examined and placed in the context of a school improvement program.

KSP 676 (4) Adult Development and Learning

This course will introduce students to the major theories and research related to adult development and learning. The content covered links classic and current literature in the fields of developmental and educational psychology as it applies to adult students in post-secondary and career settings. Course activities and assignments are designed to promote student understanding regarding adult developmental change from an ecological systems perspective.

KSP 677 (1-6) Individual Study

Opportunity for individual study on areas germane to the broader disciplines in education under direction of graduate faculty.

KSP 678 Curriculum Design, Assessment and Evaluation (4)

This course is designed to help develop a basic understanding of curriculum design, development, and management. We will explore how to create curricula that uncover the facts while engaging students in more critical types of understanding. Additionally, we will explore options in curriculum development and design.

KSP 680 (3) Developing the Online Learning Environment

This course explores the development of the online learning environment, to include the exploration of new technologies and software, creating the environment to develop learning communities, and exploring and developing assessment tools for the online course.

KSP 681 (3) Quantitative Research Methods

This course will introduce students to quantitative research as applied to educational research and evaluation. The course will focus on developing skills and applying quantitative methodology in a research plan.

KSP 682 (3) Qualitative Research Methods

This course will introduce students to qualitative research as applied to educational research and evaluation. The course will focus on developing skills and applying qualitative methodology in a research plan.

KSP 685 (0) Written Comprehensive Examination

The written comprehensive exam course should be taken with consultation with your advisor. It should be taken prior to enrolling in any research coursework and planning or completing your capstone experience.

KSP 686 (1-4) Curriculum Design

Supervised practical experiences in curriculum design and development. Permission required.

Prerequisite: consent.

KSP 689 (3) Introduction to Technology in Education

All formats of information technology for educational settings-learning about interactive video, microcomputers, computer networks, Internet, electronic information including bibliographic data bases, electronic newspapers, online encyclopedias, and distance education.

KSP 690 (1-3) Workshop

Short term graduate workshops dealing with specific subjects germane to the broader disciplines in education.

KSP 691 (1-4) In-Service

An intensive, often semester-long, study in areas germane to the broader disciplines within K-12 and Secondary Education.

Prerequisite: graduate students

KSP 693 (1) Evaluation and Selection of Education Software

Evaluation of educational software for K-12 schools. Selection of software for elementary and secondary collections. Integration of software into the curriculum.

KSP 694 (1) Alternate Plan Paper

For students completing a Masters degree with the alternate plan option.

KSP 695 (1-2) Creative Projects

For students completing a Master's degree with the creative projects option.

KSP 698 (1-8) Internship

Under-supervision of both graduate faculty within the K-12 and Secondary Department and appropriate cooperating supervisors of external agencies, the student will complete an internship experience which allows opportunity to apply and strengthen knowledge and skills acquired within the graduate program. (Four credits of internship are required for Media Generalist Licensure).

KSP 699 (1-6) Thesis

For students completing a Masters or Specialist degree with the using the thesis option.