
SECONDARY 5-12 & K-12 AND PROFESSIONAL EDUCATION

Secondary 5-12 & K-12 Professional Education

Art Education (K-12)
Business Education (collaborative program with Winona) (5-12)
Communication Arts and Literature (5-12)
Dance Education (K-12)
Developmental Adapted Physical Education (K-12)
English as a Second Language (K-12)
Family Consumer Science (5-12)
Health Sciences (5-12)
Instrumental and Vocal Music (K-12)
Mathematics (5-12)
Physical Education (K-12)
Science (Life Science, Chemistry, Earth & Space Sciences, Physics) (5-12)
Social Studies (5-12)
Visual Arts (K-12)
World Languages and Cultures (Spanish, German, and French) (K-12)

College of Education
Department of Educational Studies: K-12 & Secondary Programs (KSP)
Website: ed.mnsu.edu/ksp/

Chair: Carrie Chapman

Faculty: Scott Page, Deborah Jesseman, Kitty Foord, J. Ruth Dawley-Carr, Amy Scheuermann, Teresa Kruiuzenga, Johnson Afolayan, Stephanie Hanson, Allen Hoffman

Accreditation: Both the undergraduate and graduate teacher licensure programs, and the MS in Teaching and Learning and the MS in Educational Technology online programs are accredited by the Council for the Accreditation of Education Preparation (CAEP). Additionally, the MS in School Library Information Studies is also accredited by the American Library Association/American Association of School Librarians (ALA/AASL).

The K-12 and Secondary Programs department prepares undergraduate and graduate students for initial licensure as professional educators in K-12, middle and high school classrooms. Program emphasis is placed upon facilitating students to gain the knowledge, skills, and dispositions needed to function effectively in diverse educational settings.

This section describes **ONLY** the professional education requirements for completion of teaching degrees at the 5-12 and K-12 levels. Students interested in teaching at the 5-12 and K-12 levels must be admitted to **BOTH** their major program and professional education.

Formal evaluation of prior academic professional education preparation will be evaluated by the coordinator of Initial Licensure (at either the undergraduate or graduate level). Formal approval of coursework is based on course descriptions, syllabi, samples of completed work and/or field experience evaluations.

Academic Map/Degree Plan at www.mnsu.edu/programs/#All

POLICIES/INFORMATION

Admission to Professional Education

Academic Advising Office
117 Armstrong Hall • 507-389-1215

All students working toward a 5-12 or K-12 teaching degree must be admitted to professional education prior to enrollment in Level 1 coursework. Application to professional education should be made when the following requirements have been met:

- a minimum of 32 earned semester credit hours
- a minimum 2.75 cumulative GPA
- evidence of registration for the Minnesota Teacher Licensure Examinations (MTLE) Basic Skills exam.
- enrollment or completion of KSP 220
- "C" grade in ENG 101
- "C" grade in General Education Math

A multifaceted Professional Education application exists. Students are required to attend orientation and application session. Please consult the Office of Academic Advising (117 Armstrong Hall) for deadlines.

Admission is competitive. Achievement at the 2.75 level and completion of all prerequisite courses qualifies students for the applicant pool but does not guarantee admission to the K-12 and Secondary program.

Advising. Students are assigned an advisor in their content area (major). In addition the KSP department provides advising prior to registration each semester. For more information stop by 313 Armstrong Hall. Faculty in each level provide individual and group advising. Career counseling is integrated throughout all levels.

Field Experiences. A major component of professional education coursework involves field experiences in various settings. These experiences are gradual in expectation, time commitment, and skills practice throughout all four levels. Multiple methods of assessment are used and evidence collected to provide a view of the teacher candidates' knowledge, skills and dispositions. Successful completion of each field experience is necessary for progression into future levels and field activities (e.g., student teaching).

Many Level 3 and Level 4 field experiences will be long-term placements. Long-term placements are two consecutive placements during the last two semesters, in one setting. Priority will be given to teacher candidates requesting placement in a long-term placement for their Level 3 and student teaching placements. These placements will most likely take place in our Professional Development Schools.

Background Checks. All field placements are initiated by the Office of Field and International Experience. Students involved in any field experience need to undergo a national criminal background check prior to admittance to professional education. Students are responsible for the fees associated with the background checks. This information is provided to districts for their determination of suitability for placement. The Office of Field and International Experience coordinates the background check process.

Teacher Licensure. Please contact Gail Orcutt, Licensure Coordinator, in 118 Armstrong Hall for questions in regard to the licensure process. The University recommends licensure to a state upon students' completion of a licensure program. Licensure does not occur automatically through graduation and the awarding of a diploma. Students need to make application for a Minnesota teaching license at the close of the term in which they graduate. The College of Education, 118 Armstrong Hall, coordinates the licensure process. In addition to program requirements, students must successfully complete the Minnesota Teacher Licensure Examinations (MTLE) including the Basic Skills exam, the pedagogical exam, and the content specific exam(s) for licensure. Minnesota state law requires that all candidates applying for initial licensure in this state be fingerprinted for national background checks. A conduct review statement will also need to be completed and signed. There is a fee for the criminal background check. There is also a fee for the issuance of a State of Minnesota teaching license.

GPA Policy. Coursework in professional education requires a grade of "C" or better. A cumulative career GPA of 2.75 is required.

Admission to Major. Admission to major is granted by the academic department in which the student proposes to major. Earned grade of "C" or better in Goal Area 1 (ENG Comp) and Goal Area 4 (MATH).

P/N Grading Policy. Grades are required in all professional education coursework except courses that are offered on a P/N basis only.

SECONDARY 5-12 & K-12 PROFESSIONAL EDUCATION

Required for General Education

HLTH 240 Drug Education (3)

Required Professional Education (30 credits)

LEVEL 1

KSP 220W Human Relations in a Multicultural Society (3)

KSP 222 Introduction to the Learner and Learning (2)

Floating course (can be taken with Level 1 or 2)

KSP 202 Technology Integration in the Classroom (2)

LEVEL 2

KSP 330 Planning, Instruction, and Evaluation in the Classroom (5)

LEVEL 3

KSP 440 Creating Learning Environments to Engage Children, Families and Communities (3)

KSP 442 Reading, Literacy, and Differentiated Instruction in the Inclusive Classroom (3)

LEVEL 4 Student Teaching

KSP 464 Professional Seminar (1) Course is taken in each level with credit awarded in Level 4

For 5-12 majors

KSP 477 5-12 Student Teaching (11)

For K-12 majors

KSP 476 K-12 Student Teaching (11)

* NOTE: Double licensure majors also enroll in KSP 482 (6)

SECONDARY 5-12 & K-12 PROFESSIONAL EDUCATION CONTINUED

Student Teaching. (119 Armstrong Hall)

Director of Office Field and International Experience: Elizabeth Finsness, Ph.D.

Student teaching at Minnesota State Mankato is a results-oriented, performance based 16-week program requiring the demonstration of an acceptable level of teaching performance in the areas of planning and preparation, enhancing the learning environment, teaching for student learning, and professionalism. Multiple methods of assessment are used and evidence collected to provide a view of the teacher candidate's knowledge, skills and dispositions. These methods include direct observations of teaching activities by public school and university faculty, the use of videotaped lessons and activities for self-assessment, use of logs, participation in learning communities, and participation in activities reflective of the professional responsibilities of teachers (e.g., parent conferences). The Director of the Office of Field and International Experience requests placements for all teacher candidates in partner districts, especially our Professional Development Schools. Teacher candidates should not contact schools regarding their placement.

Admission to the student teaching experience is contingent upon completion of:

1. Completion of all coursework in major and General Education requirements.
2. A cumulative grade point average of 2.75, grades of a "C" or better for all professional education coursework.
3. Admittance into Professional Education.
4. Completion of all methods and professional education course work (except KSP 475).
5. Completion and validation of formal application materials one year prior to student teaching semester.
6. Attendance at all preliminary student teaching meeting(s).
7. Recommendation of advisor.
8. Approval of placement by school district administration, a mentor teacher, and Director of the Office of Field and International Experience, and completion of Minnesota State Police Background check materials.

Study abroad experiences may be available during student teaching. Selection is based on personal interview, faculty recommendation, and grade point average. Students develop interpersonal communication skills and dispositions for living in a global society. Students participating in study abroad opportunities will be required to complete course requirements in a shorter timeframe, thus long-term placements for level 3 field experiences and student teaching will be highly recommended. Additional fees will be incurred with participation in student teaching abroad programs. Application material and specific deadline dates are available online at <http://ed.mnsu.edu/field/studentteaching/applications.html>.

LIBRARY MEDIA EDUCATION

Library Media Education courses offer instruction and experience in acquiring, administering, evaluating, producing, organizing and using print, audiovisual, and electronic media. Today's rapid expansion of information is characterized by a great variety of media through which knowledge is recorded and distributed. Now and in the future, libraries and information centers must deal with transfer of data and information in all formats. Educators must meet the information needs, ranging from recreational to research, of preschool children to adults. Please refer to the graduate catalog for information on the master's and specialist degree programs in Library/Media Education which are designed to prepare professionals for careers in school library media programs.

COURSE DESCRIPTIONS

KSP 101 (3) Exploring and Applying Values

This course focuses on students' personal history, ethical views and values. Students will be asked to state and apply those views and values to current political and social issues. A service-learning experience is required for this class.
GE-9

KSP 105 (1) Library Orientation

A basic course to help students become familiar with the library of Minnesota State Mankato and the use of information resources.

KSP 106 (1) Education & Culture in the United States

Course gives students new to this country and to the U.S. higher education a broad overview of the U.S. educational system and provides a forum for discussion and comparison of customs and beliefs as they affect relationships among students and professors.

Prerequisite: International Student

KSP 150 (3) Exploring Careers in Education

Students will explore a variety of careers in education (teaching, counseling, social work, psychology, library media, administration) through research, off-campus observation and participation along side a practicing professional in education, and off-campus service learning with school-age youth and adolescents.

Fall, Spring

Diverse Cultures - Gold

KSP 200 (3) Critical Issues in Public Education Today

This course will engage students in an in-depth exploration of how the challenges and demands imposed by an ever evolving diverse, legalistic, politically minded, and technologically driven society impact public education in America today. Students will research central issues and critically analyze to foster ethical and civil responsible decision making.

Fall, Spring, Summer

GE-2, GE 9

Diverse Cultures - Gold

KSP 202 (2) Technology Integration in the Classroom

Teacher candidates will develop skills to access information and integrate technology to improve learning for PK-12 students. Teacher candidates research, select, and evaluate information about diverse populations to design classroom applications using a wide variety of instructional technology.

Fall, Spring

KSP 205 (1) Library Orientation II

Specialized references sources, computer strategies, nationally available data banks, community resources. May apply toward general education.

KSP 220W (3) Human Relations in a Multicultural Society

Study of interpersonal skills, motivation, and group skills. Applied to educational settings. Requires 18 hours clinical service learning experience (out of class). Meets State of Minnesota human relations requirement for teacher licensure.

VI, GE-7, GE-11

Diverse Cultures - Gold

KSP 222 (2) Introduction to the Learner and Learning

Teacher candidates develop understanding of cognitive, language, personal and social development for implications on teaching in the inclusive classroom. Dispositions and skills will be developed for recognizing and accommodating exceptionalism in student learning.

Fall, Spring

Co-requisite: KSP 220W, KSP 222

KSP 235 (3) Human Development

Designed for non-teacher education students, this is a general education course considering human development from a life span perspective.

GE-5

KSP 250 (3) Social Justice in School and Community

Analyzing justice as it relates to education and the criminal justice system. Emphasis is on comparing Retributive Systems with the newer Restorative Justice. Active learning methods in the classroom, schools and communities, including service-learning.

GE-9

KSP 251 (3) Coming of Age: Gender and Culture

Students will become aware of diverse experiences of coming of age and will reflect on their own experiences. Diversity of experiences presented will include: race/ethnicity, gender, sexual orientation, religion, socio-economic class, ability/disability and nationality.

GE-6, GE-7

KSP 260 (3) Creating Global Awareness through Studying Abroad

A companion course for students studying abroad. Pre-departure preparation, in country experiential learning and reflection and reentry debriefing will maximize the study abroad experience. Students develop critical thinking, interpersonal communication skills and dispositions for living in a global environment.

On Demand

GE-7, GE-8

Diverse Cultures - Gold

KSP 290 (1-2) Workshop

Short-term workshops dealing with specific subjects germane to the broader disciplines with in Educational Foundations: Social/Philosophic Issues in Education, Development and Learning Psychology, Human Relations and Cultural Diversity, Research and Assessment/ Evaluation, and Teaching in Higher Education.

KSP 301 (2) Instructional Media Utilization

Instructional media used in the elementary classroom is demonstrated and used by the students. Resource selection and evaluation is stressed. Electronic media, computer-aided instruction, telecommunications, and standard classroom media applications are stressed.

SECONDARY 5-12 & K-12 PROFESSIONAL EDUCATION CONTINUED

KSP 320 (2) Special Student in the General Classroom

Provides general education majors with information and strategies including the special needs students in the regular classroom.

KSP 330 (5) Planning, Instruction, and Evaluation in the Classroom

The course is designed to guide K-12 and 5-12 teacher candidates through the design, implementation, and assessment of a standards-based curriculum. Candidates will analyze standards, create assessments, and design and deliver instruction in a field-site. Fall, Spring

KSP 334 (3) Assessing the Post-Secondary Learner

Course content addresses formal and informal, standardized evaluation of learner achievement in the classroom and programmatic evaluation. Assigned projects will accommodate the student's present/future professional career track.

KSP 404 (2) Curriculum Applications of Technology in Education

To prepare pre-service and in-service teachers to use technology in the elementary classroom. Applications to each content area will be considered. Graduate students will have additional course requirements.

KSP 407 (2) Teaching in a Multicultural Society

Adaptation of curriculum, classroom organization and teaching practices. Graduate students will have additional course requirements.

KSP 408 (3) Teaching to the K-12 ELL Student

Instructional media used in the elementary classroom is demonstrated and used by the students. Resource selection and evaluation is stressed. Electronic media, computer aided instruction, telecommunications, and standard classroom media applications are stressed. Graduate students will have additional course requirements.

KSP 415 (2) Materials for Younger Children

Examination of print and audiovisual media for younger children birth to age seven. Identification selection sources to identify materials. Evaluation of resources, including but not limited to, research collections, discussion groups, and electronic periodicals. Graduate students will have additional course requirements.

KSP 417 (3) Materials for Children

Print, audiovisual and electronic media: their selection, evaluation, and use with children in grades K-6. Three credit section includes storytelling. Graduate students will have additional course requirements.

KSP 425 (2) Reading and Writing in the Secondary School

Concepts, objectives, procedures and reading in subject matter field. Graduate students will have additional course requirements.

KSP 440 (3) Creating Learning Environments to Engage Children, Families, and Community

Teacher candidates will further develop processes for creating and sustaining a classroom learning environment that enables success for all learners, including interacting with diverse families, school colleagues, and representatives from community agencies to support student engagement and learning. Fall, Spring

Co-requisite: KSP 440, KSP 442

KSP 442 (3) Reading, Literacy, and Differentiated Instruction in Inclusive Classrooms

Teacher candidates will develop skills in differentiated instruction, reading and content-based literacy in inclusive classrooms. Teacher candidates will integrate prior knowledge of diverse learners, developmental models of learning, and curriculum and instruction into a comprehensive understanding of teaching. Fall, Spring

Co-requisite: KSP 440, KSP442

KSP 450 (3) Human Relations in a Multicultural Society

Study of interpersonal skills. Motivation, and group skills. Applied to educational settings. Required 18 hours clinical service learning experience (out-of-class). Meets State of Minnesota human relations requirement for teacher licensure. Graduate students will have additional course requirements.

KSP 451 (1-3) Cultural Diversity Internship

Opportunity for "hands-on" immersion experience in a culturally diverse setting. This may be faculty-led or self-designed by students with prior approval by the instructor. The experience will include: cultural orientation, site-based experience, debriefing and reflection.

Prerequisite: KSP 220W or KSP 450

KSP 460 (2-4) Practicum

Practical experience set up between faculty, student, and on-site supervisor.

KSP 461 (3) Service Learning: Theory and Practice

A focus on service-learning; planning, implementation, evaluation and celebration of service-learning as program, activity, class and integration into academic study.

KSP 464 (1) Professional Seminar

Content focus is on professional rights, responsibilities, and development; student rights and responsibilities; and legal issues regarding data privacy and confidentiality. Skills of professional development, inquiry, reflection, coaching, and collaboration will be developed, practiced, and monitored. Fall, Spring

KSP 465 (3) Filmmaking

Students will produce a short digital film incorporating the five phases and ten planning stages of filmmaking. The role independent film plays in a culturally diverse society will be illustrated and discussed. Examples of each genre will be examined.

KSP 475 (1) The Social Context of Learning

Explores the relationship of the school and community as well as the relationships and roles of the teacher, student, and the school. Knowledge of the social, historical, philosophical foundations of education, school law, finance and governance, ethics, democracy and multiculturalism is explored. Requires twelve hours of out-of-class clinical experience. Prerequisite: Recommended for final semester of Professional Education.

KSP 476 (11) K-12 Student Teaching

Student teaching in the K-12 schools including weekly seminar for K-12 majors.

Prerequisite: Admission to student teaching.

Co-requisite: KSP 475

KSP 477 (11) 5-12 Student Teaching

Student teaching in the secondary school including weekly seminar for 5-12 majors.

Prerequisite: admission to student teaching.

KSP 478 (5) Supplementary Student Teaching

Student teaching in the elementary school including weekly seminar for K-12 majors.

Prerequisite: Admission to student teaching

Co-requisite: KSP 476 and KSP 475

KSP 479 (3) Grant Writing and Program Funding

Procedures for designing research, writing proposals and requests for grants, contracts and funding from external resources; grant administration. Graduate students will have additional course requirements.

KSP 480 (1-3) Seminar

In depth study and narrow focus on an educational topic. Students do extended research outside of class and defend their research in class. Graduate students will have additional course requirements.

KSP 482 (3-6) Enrichment Experience Secondary

Student teaching projects determined jointly between student and advisor.

Co-requisite: KSP 477 or KSP 476

KSP 483 (2) Supervision of Student Teaching

To assist K-12 classroom teachers in developing their skills for supervising pre-service and student teachers. Graduate students will have additional course requirements.

KSP 489 (1-3) Selected Topics

Specific focus on an educational topic that may be taught as a regular course such as Web Resources for the Classroom (usually a group requests a specific topic.) Graduate students will have additional course requirements.

KSP 490 (1-6) Workshop

Specific focus on an educational topic that is conducted for a special group. Graduate students will have additional course requirements.

KSP 491 (1-4) In-Service

Specific course designed to meet changing educational trends. Graduate students will have additional course requirements.

KSP 497 (1-8) Internship

On-the-job training. Work is jointly supervised by the academic unit and the cooperating institution.

KSP 499 (1-6) Individual Study

Student and faculty agree upon a specific unit of study. Student presents unit to faculty member for evaluation.