

**NATIONAL PARTNERS AMERICAN THEATRE
HILTON GARDEN INN
SCOTTSDALE, ARIZONA**

OCTOBER 13-14, 2006

**BOARD OF DIRECTORS
MINUTES**

**ATTENDANCE: J. Cavarozzi, L. Conaway, D. Finn, A. Gibbs, R. Kauffman
J. Koep, H. Marley, E. Perry, G. Quinley, J. Wade, D. Young.**

**The Friday evening meeting was called to order by Chair Koep in the balmy
cocktail patio of the Garden Inn at approximately 6:00 p.m.**

Announcements:

It was announced that Region VI Design Chair Doug Getzoff had recently passed away. Andy Gibbs recommended that the NAPAT Design Award for Region VI be named in Doug's honor.

Membership Chair Joyce Cavarozzi announced that a membership request had been sent out recently. Checks will be sent to Jere Wade and he will report names to Joyce for acknowledgement/thank you letters.

Discussion:

There was extended discussion of potential NAPAT honorees at the annual brunch in Washington, D.C. A list was drawn up and will be considered at Saturday's business session.

Venues for next Fall's Board meeting were discussed. Newport, RI, Savannah, GA, and Lafayette, AR were proposed. Elaine Perry is to look into hotel prices for Newport.

Nominees to serve as NAPAT Classical Acting judges at the 2007 National Festival were discussed. It was moved (Lin Conaway) and seconded (Ginny Quinley) that Harlene Marley and Elaine Perry serve as NAPAT's 2007 judges.

Motion passed.

Meeting adjourned at 7:30 p.m.

**The Saturday meeting was called to order by Chair Koep at 10:00 a.m. and the traditional
champagne toast was lifted.**

Minutes:

The minutes from the April 21 Board meeting in Washington, D.C. were distributed. Andy Gibbs moved that they be accepted.

Motion passed.

Announcements/Discussion:

Thank you letters from Evelyn Dewey (2006 NAPAT Brunch honoree) and Hayley Zeal (Region VII Classical Acting Award winner) were passed around.

Problems with the high cost of the 2006 National Classical Acting winner's air-ticket to London were discussed, and it was determined that in future the NAPAT Treasurer would coordinate air arrangements for award winners and seek the best price.

Donn Finn recommended that in future all award checks be accompanied by a letter from the NAPAT Chair.

Membership:

Updating mailing lists was discussed and it was decided that Joyce Cavarozzi would contact Susan Shaffer about an Institutional Mailing List for NAPAT use.

It was agreed that the complimentary NAPAT membership for outgoing members of the National Committee would be considered as Full Partners with all accompanying perks.

The new membership year begins May 1, 2007. Joyce Cavarozzi will develop a Membership Renewal form for distribution at that time.

It was noted that some members of the NAPAT Board have not paid dues to the organization. Jeff Koep agreed to write to these people and include a dues renewal form.

The notion of Lifetime Memberships was discussed and it was decided to set this idea aside for future consideration.

KNUA Design Award

It was agreed that Lin Conaway and Andy Gibbs would be judges for this award in 2007. Lin will continue to coordinate with KNUA. It was agreed that NAPAT would pay airfare and provide \$100 for the student's per diem for the one week visit. As with the LAMDA award, airfare is to be coordinated with the NAPAT Treasurer.

It was recommended that the KNUA Award this year be given in honor of Doug Getzoff.

Jeff Koep will send a letter and certificate of award to the winner.

Issues concerning liability for this and other NAPAT awards were raised. Lin Conaway agreed to check with Susan Shaffer on Kennedy Center policy in this regard. It was agreed that NAPAT should have some form of health and liability disclaimer for awardees.

Joyce Cavarozzi agreed to develop a check list for award winners traveling abroad which would include reminders regarding Passports, Health and Liability Insurance, etc.

Elaine Perry also recommended that we require a letter of feedback from each winner.

National Festival:

Jere Wade passed around drafts of the 2007 NAPAT Conference Flyer and Registration Forms. Issues concerning registration and brunch costs, and extra hotel nights were discussed. It was agreed that 2007 Conference registration for Full Partners would be \$25, taking into account the By-Law mandate that the reception and brunch are included as Full Partner perks. Registration for all others will be \$90.

Don Finn, Bob Kauffman and Jeff Koep agreed to coordinate plans for the NAPAT/KCACTF Reception on Friday the 20th.

Jere Wade agreed to coordinate plans for the Honoree Brunch on Saturday the 21st.

It was moved (Jere Wade) and seconded (Harlene Marley) that Ron Willis be named the 2007 NAPAT Honoree. It was moved (Joyce Cavarozzi) and seconded (Donn Finn) that nominations be closed.

Motion passed

It was suggested that Jerry Crawford and Jack Wright be invited to be presenters for the Honoree Brunch. Joyce Cavarozzi agreed to coordinate the honoree presentations and will work on the Proclamation and a gift for Ron Willis. Joyce will contact Ron Willis.

Harlene Marley and Elaine Perry (NAPAT Classical Acting judges) will work with Susan in hosting the LAMDA judge.

It was suggested that a raffle be held at the reception. It is envisioned that a bare-chested Martin Bennison will be stationed at the door soliciting raffle ticket sales! Donn Finn and Jeff Koep will plan the raffle prizes – likely expensive wine.

New Business:

It was agreed that better follow-up is required for the Regional Classical Acting Awards. First responsibility will be the NAPAT Regional Representatives. Bob Kauffman is going to talk to Karen Anselem about substituting for him in Region II, and Jeff Koep will assist Ginny Quinley in Region VII. Donn Finn, Jeff Koep and Jere Wade agreed to coordinate and follow up so that award letters, checks and medallions are sent in a timely manner.

Jeff Koep reported that this year's medallions are delayed due to production problems.

Jeff Koep suggested that NAPAT could be of service to Susan Shaffer by helping out with chaperoning, ticket-taking, and other tasks during Festival week. The following list of those available to help out was developed and Jeff will present it to Susan for her consideration:

Tue. 4/17 - Koep, Wade
Wed. 4/18 - Cavarozzi, Conaway
Thu. 4/19 - Quinley, Finn
Fri. 4/20 - Gibbs (AM), Perry
Bennison – Ryan Tickets?

Bob Kauffman will be available to help with a car on Monday, and possibly other days.

Andy Gibbs suggested that NAPAT might develop logo lapel pins and T-shirts. He will look into costs, etc.

Jeff Koep appointed Elaine Perry as NAPAT Archivist. Those with archival materials are invited to send them to Elaine.

Jeff suggested that for all their good services and assistance at meetings and the National Festival the following individuals be appointed as “Auxiliary Members” and be duly noted in the next NAPAT Newsletter:

Martin Bennison
Dottie Kauffman
Julie Koep
Gene Perry
Penny Wade

Meeting adjourned 12:30 pm

Respectfully submitted,
Jere Wade, NAPAT Secretary