Minnesota State University, Mankato’s Concurrent Enrollment program is accredited through the National Alliance of Concurrent Enrollment Partnerships (NACEP). Through NACEP accreditation, Minnesota State University, Mankato has demonstrated that our concurrent enrollment program has met the standards of quality set by NACEP, in terms of faculty, curriculum, student assessment, student support, and program evaluation.

Program Overview
The Program
Concurrent Enrollment is a program administered by the Office of New Student and Family Programs at Minnesota State University, Mankato. When enrolled in a Minnesota State University, Mankato Concurrent Enrollment course, you are eligible to receive both high school and college credit for your work. You get a jump start on college while satisfying high school requirements.

The Teachers
Concurrent Enrollment courses are taught during the regular school day by exceptional high school instructors from your school. Your Concurrent Enrollment teachers apply and must be selected using the same criteria as traditional faculty. Your teachers are then supported by Minnesota State University, Mankato faculty. Remember that your teacher elected to take on the additional responsibility of teaching a college course and will expect the same effort from students.

The Courses
The content and rigor of Concurrent Enrollment courses are the same as Minnesota State University, Mankato’s on-campus courses. Students successfully completing a course receive Minnesota State University, Mankato academic credits.

Simply put, as a Concurrent Enrollment student you are a Minnesota State University, Mankato student taking Minnesota State University, Mankato courses in the convenience of your own high school!
The Benefits of Concurrent Enrollment
Over the years, we have heard from many students who refer to their Concurrent Enrollment participation as a smart move. Here are just a few reasons why:

Get a jump-start on college.
Based on a recent survey of Concurrent Enrollment students, Concurrent Enrollment credits were applicable to their degree and general education requirements.¹

Gain a competitive edge.
Competition in college admissions means that admissions officers now look for evidence of rigorous course work on high school transcripts.

Enjoy more flexibility in college.
Completing college requirements in high school gives you greater flexibility as a full-time college student. Many Concurrent Enrollment alums find they are able to pursue second majors, or participate in study abroad opportunities and/or internships.

Learn college-level skills before your first year.
The critical thinking, writing, and reading skills developed in Concurrent Enrollment courses will prepare you for success in college.

Demonstrate your learning just as you will in college.
College courses typically assess your learning through several means such as examinations, papers and lab reports. Minnesota State University, Mankato courses administered through Concurrent Enrollment will assess your learning in this manner, too.

Reduce the overall cost of a college education.
Concurrent Enrollment tuition is paid by your high school. Additional savings can be realized when the recognition and transferability of Concurrent Enrollment credits allows you to graduate early from college.

Cost of college is on the rise. Enrolling in even one Concurrent Enrollment course has the potential to save you money in the long run.

¹Institutional Data
Concurrent Enrollment Eligibility
Students wanting to participate in a Concurrent Enrollment course will need to talk to the Concurrent Enrollment teacher or the high school guidance counselor to complete the appropriate forms and determine their eligibility for Concurrent Enrollment. Eligibility is determined by class rank, or ACT score, or GPA.

Admission requirements:
Seniors: Must rank in top 50% of high school class OR have a composite ACT score of 21 or higher OR have a cumulative GPA of 3.0**

Juniors: Must rank in top 1/3 of high school class OR have a composite ACT score of 24 or higher OR have a cumulative GPA of 3.3**

**Minimum qualifiers

Admission requirements for Math & English Courses:
Admitted students interested in enrolling in English 101 or Math 112 must also meet the following requirements.

English: English ACT subscore of 18 or higher OR SAT writing score of 440 or higher OR Accuplacer Reading Comprehension test score of 78 or higher OR

Enrolling in approved English 110 course. These courses must be approved as pre-req’s by the University faculty member. The student must also earn a grade of C or higher.

Math: Math ACT subscore or 22 or higher

Applications for Concurrent Enrollment are submitted by the student online prior to the start of the Concurrent Enrollment course. All applications must include a current high school transcript showing class rank or cumulative GPA (see eligibility requirements above) and a copy of the student’s ACT scores (if completed). Note: in some cases, ACT scores will be required before a student can be admitted to Minnesota State University, Mankato. Concurrent Enrollment applications will be processed by the Admissions Office at Minnesota State University, Mankato and each qualified applicant will receive an acceptance e-mail from the Admissions Office approximately 1-2 weeks after the application has been submitted. Once a student is officially admitted to Minnesota State University, Mankato, the New Student and Family Programs Office will work closely with the high school guidance counselor to complete the course registration process for each student.
**Tuition**
Minnesota State University, Mankato does not charge the student for enrollment in Concurrent Enrollment courses. Per Minnesota law, your school and/or school district pay your tuition.

**Orientation (Maverick Campus Visit)**
Within the first few weeks of your course start date, your high school will receive information about your Maverick Campus Visit. Each high school will engage in a half-day visit with all expenses paid, including a free lunch in the Centennial Student Union! This orientation may include issuing MavCARDs (student identification cards), activation of StarIDs, and review of the online library resources available to students. You will also learn about academic requirements and credit transfer. However, the visits are largely dependent on what you and your high school teachers request.

**Academic Advising**
College courses are demanding and time consuming. Gather information. Talk with your high school counselor and/or the Concurrent Enrollment teacher. Talk with other students who have already taken the course(s) you’re interested in. In addition, the Center for Academic Success at Minnesota State University, Mankato maintains a helpful Advising [Website](http://www.mnsu.edu/success/studyskills.html). Access the academic success strategies for information on planning your course load and managing your time successfully. Visit http://www.mnsu.edu/success/studyskills.html to browse this excellent campus resource.

*Good advising and realistic planning can set the stage for your success! Teachers and counselors want you to succeed.*
The Class

What to Expect
When you walk into a Concurrent Enrollment course, you are walking into a Minnesota State University, Mankato classroom. You will be working with the same course content as on-campus students, your Concurrent Enrollment teacher(s) will be using the same pedagogy and assessment methods as on-campus faculty. Expect a faster pace, greater personal responsibility, and higher standards than you would in a typical high school course. Expect, also, that the other students in the course will share your high level of motivation.

Finally, expect that, when combined, these exceptional teachers, high standards, and motivated students will make for a vibrant and memorable learning experience!

Faculty Participation
Each Concurrent Enrollment high school teacher meets with a Minnesota State University, Mankato faculty partner during the academic term. This helps Minnesota State University, Mankato support the high school teacher in their professional development, engages students in interacting with college faculty and ensures the rigors of the course meet the expectations of the University.

Course Syllabus
When asked for advice on how to succeed in college, students often say, read the syllabus, read the syllabus, and be sure to read the syllabus. In addition to assignments, a course syllabus will contain vital information on course expectations, key dates, class attendance, advising and grading. Many faculty consider the syllabus a contract and will expect students to refer to it first. So read the syllabus, refer to it throughout the course, and know that you won’t get lost! Keep your syllabus (along with all exams, papers, reports, etc.) after the course has ended. If you decide to go to a college other than Minnesota State University, Mankato, having syllabi available from the classes you took through Concurrent Enrollment may help you to secure credit recognition. It is also important to remember that the course falls under university policies and some may be different than high school policies.

Class Attendance
Attendance is one of the most important factors for student success in college courses. In many cases, the learning and practice that occurs during regular class meetings simply cannot be made up.

Instructors, guided by the policies of their departments, set their own attendance regulations and rules for late work, and may include attendance as a grading criterion. Always review your course syllabus for your instructor’s attendance policy. Students are held responsible for meeting all course requirements and for observing deadlines, examination times, and other procedures.

Minnesota State University, Mankato permits absences from class for participation in religious observances. Students who plan to miss class must:

1. Inform instructors of anticipated absences at the beginning of the term;
2. Meet with instructors to reschedule any missed examinations; and
3. Obtain class notes from other students.

If you communicate with your teacher ahead of time they will be more apt to work with you. Good examples of time to communicate with your teachers are planned vacations, athletic events, religious
holidays, etc. **Note:** Simply talking with your teacher does not always guarantee they will fully accommodate your request.

**Academic Honesty**

In order for an academic community to teach and support appropriate educational values, an environment of trust, cooperation and personal responsibility must be maintained. As members of this University community, Concurrent Enrollment students assume the responsibility to fulfill their academic obligations in a fair and honest manner. This responsibility includes avoiding such inappropriate activities as plagiarism, cheating or collusion. Students found responsible for one or more of these activities may face both academic sanctions (such as lowering a grade, failing of a course, etc.) and disciplinary sanctions (such as probation, suspension, or expulsion). It is the intent of Minnesota State University, Mankato to encourage a sense of integrity on the part of students in fulfilling their academic requirements. To give students a better understanding of behaviors that may constitute academic dishonesty, the following definitions are provided:

**Plagiarism:** Submission of an academic assignment as one’s own work, which includes critical ideas or written narrative that are taken from another author without the proper citation. This does not apply only to direct quotes, but also to critical ideas that are paraphrased by the student.

Plagiarism includes but is not limited to:
- Submitting the work of others as your own
- Submitting others’ work as your own with only minor changes
- Submitting others’ work as your own without adequate footnotes, quotations, and other reference forms
- Multiple submission of the same work, written or oral, for more than one course without both instructor’s permission, or making minor revisions on work which has received credit and submitting it again as new work.

**Cheating:** Use of unauthorized material or assistance to help fulfill academic assignments. This material could include unauthorized copies of test materials, calculators, crib sheets, help from another student, etc.

**Collusion:** Assistance to another student or among students in committing the act of cheating or plagiarism.
Academic Requirements

The University requires two criteria to demonstrate good academic standing:

- You must achieve a **2.0** cumulative MSU GPA;
- You must achieve a **67% completion rate**. To calculate completion rate, divide the number of credits you’ve earned by your overall credits attempted.

Any student, during their time at Minnesota State University, Mankato who falls below the standards listed above, will be placed on Academic Warning. If a student fails to bring their academic record above the standards for a second semester, they will be suspended from campus for one full academic year.

If you do not meet BOTH criteria you will be placed on academic warning. If you are placed on academic warning as a concurrent enrollment student, you will not be permitted to enroll in additional courses. This is to prevent you, as a future college student from being suspended from Minnesota State University, Mankato before you begin your first year.

If you choose to attend Minnesota State University, Mankato after high school graduation, you will enter campus under Academic Warning.

**Dropping a Concurrent Enrollment Course**

To drop a Concurrent Enrollment course you must talk to your high school guidance counselor and/or instructor to discuss the circumstances.

**Dropping a course:**
Dropping a course by the deadline based on each high school’s individual academic calendar means the course is removed from your class schedule, the course does not appear on your transcript, and does not affect your course completion rate.

**Withdrawing from a course:**
The last day to withdraw from a Concurrent Enrollment course, and receive a ‘W’ on your transcript rather than a standard letter grade, is determined by each high school’s individual academic calendar. Please note, a ‘W’ does not affect GPA but does affect your completion rate, which may make you ineligible to enroll in future Concurrent Enrollment courses. A ‘W’ can also affect future college applications for admission or financial aid. If you are concerned with your academic performance, talk to the teacher as soon as possible.
Minnesota State University, Mankato Grading Scale

How Your GPA is Calculated

Every term on a student’s record is filled with courses that have some type of grade attached to them. In calculating the GPA, only courses with letter grades of A, B, C, D, (including +’s and −’s) and F are used. Every course carries with it a certain number of quality points. Quality points are found by multiplying a course’s credits by its grade.

To allow us to do the multiplication, we convert letter grades into numbers as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Quality Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4</td>
</tr>
<tr>
<td>B+</td>
<td>3.33</td>
</tr>
<tr>
<td>C+</td>
<td>2.33</td>
</tr>
<tr>
<td>D+</td>
<td>1.33</td>
</tr>
<tr>
<td>A−</td>
<td>3.67</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
</tr>
<tr>
<td>B−</td>
<td>2.67</td>
</tr>
<tr>
<td>C−</td>
<td>1.67</td>
</tr>
<tr>
<td>D−</td>
<td>.67</td>
</tr>
<tr>
<td>F</td>
<td>0</td>
</tr>
</tbody>
</table>

Obtaining Your Minnesota State University, Mankato Grade

Concurrent Enrollment course grades are submitted by the Concurrent Enrollment teacher to the Assistant Director of PSEO & Concurrent Enrollment at Minnesota State University, Mankato within five days of the conclusion of the academic term. In some cases, depending on high school policy, you may receive a different grade for the high school credits than the grade you receive for your college credits. Grades can be viewed online. Printed grade reports are not mailed to students and cannot be given over the phone. To obtain or verify your University grade or to print an unofficial transcript, go to https://www.mnsu.edu/eservices/. You will be required to provide your Minnesota State University, Mankato StarID and Password.

1. Go to https://www.mnsu.edu/eservices/
2. Enter StarID and Password.
3. Click on “Grades and Transcripts” and note the option available: Check Grades You may visit http://www.mnsu.edu/registrar/webgrades.html for more detailed instructions on viewing grades online.

Disputing a Grade

Except in cases of error, it is rare that grades are changed. However, if you believe you have a justifiable complaint about your grades, first talk with your Concurrent Enrollment teacher. If your problem is not satisfactorily resolved, contact the Assistant Director for PSEO & Concurrent Enrollment at Minnesota State University, Mankato.

Important information you will want to have when disputing a grade includes course syllabus, test scores, assignment scores, etc.
Your Minnesota State University, Mankato Transcript
All Minnesota State University, Mankato transcripts are handled by the University's Office of the Registrar, not the Office of New Student and Family Programs. It is the student's responsibility to verify that information on a transcript is correct. If your name is misspelled, your student ID number or your grade appears incorrect, contact the Assistant Director for PSEO & Concurrent Enrollment at Minnesota State University, Mankato.

Unofficial Transcripts
Unofficial transcripts are free. Unofficial transcripts will be faxed to destinations within the USA at no charge. There is a fee of $7.25 per transcript for overseas destinations. You must provide the same information as you would for an official transcript request. The form is available online at http://www.mnsu.edu/campushub/forms/msu_official_transcript.pdf. This form can be printed, completed and faxed to the Campus Hub Fax: 507-389-2227.

Option One: Obtain your Unofficial Transcript Online
1. Visit www.mnsu.edu
2. Click on ‘Current Students’
3. Under the ‘Current Students’ menu, click on ‘E-Services/Registration’
4. Log-in with your Minnesota State Mankato StarID and Password
5. You will now be on the Student E-Services Page
6. Click on ‘Grades and Transcripts’ and choose the option: Academic Record

Option Two: Obtain your Unofficial Transcript from the Campus Hub. Bring your photo ID to the Campus Hub in the Centennial Student Union and they will print one while you wait.

Questions concerning Minnesota State Mankato transcripts should be directed to the Campus Hub, SU 117, phone 507-389-1866 or 800-722-0544, Campus Hub Fax: 507-389-2227.
Official Transcripts
Official transcripts require a minimum $7.25 charge. Official transcript requests cannot be taken over the phone or via e-mail. Students with fiscal holds on their record will not receive their official transcript until they have their fiscal hold removed by contacting the Business Office.

Option One: Order transcripts through National Student Clearinghouse by visiting https://www.mnsu.edu/its/userid/studentclearinghouse/ and following the instructions provided.

Option Two: Request your Official Transcript in person. Stop by the Campus Hub in the Centennial Student Union or the Registrar’s Office. The following information is needed to place an official transcript request:

1. Student’s social security number
2. Student’s Tech ID
3. Student’s current and/or former name
4. Student’s birth date
5. Student’s dates of attendance at Minnesota State Mankato
6. Student’s current mailing address
   7. Student’s daytime telephone number
   8. Student’s signature authorizing the request
   9. Address to which transcript is to be sent
   10. Number of transcripts needed
   11. $7.25 per transcript requested. If paying by credit card (VISA, MasterCard, Discover), the credit card number and expiration date.
   12. E-mail address (We will use this to notify you if your transcript is mailed to an address other than your own.)

Option Three: Obtain your Official Transcript by U.S. Mail. Complete the request form, found at http://www.mnsu.edu/registrar/forms/off_transcript.pdf.

Mail your request to:
Minnesota State University, Mankato
Office of the Registrar
132 Wigley Administration Center
Mankato, MN 56001

Normal processing time for official transcript requests is one week.
Questions concerning MSU transcripts should be directed to the Transcripts Department WA 132, phone 507-389-5250 or 800-722-0544.
Using your Credits after High School

Now that you know how to request the official record of your Minnesota State University, Mankato credits earned through Concurrent Enrollment, here are some instructions that will help you use those credits after high school.

If you apply to Minnesota State University, Mankato, you don’t need to worry about transferring credits, you already have a permanent transcript at Minnesota State University, Mankato. Be sure, however, to mention on your undergraduate admission application that you’ve already completed course work at Minnesota State University, Mankato. You may complete an undergraduate application online at http://www.mnsu.edu/admissions/applynow.html. If you have questions about the application process, you may call the Admissions Office at 800-722-0544.

If you apply to another college or university, Minnesota State University, Mankato is regionally accredited by the Higher Learning Commission and is part of the Minnesota State Colleges and Universities system (MnSCU). Therefore, credits earned at Minnesota State University, Mankato should transfer to other Minnesota colleges and universities, as well as those outside of Minnesota. To determine equivalency and applicability of courses, you must check with the receiving institution. If transferring Minnesota State University, Mankato general education courses to another MnSCU institution, the receiving institution must accept the placement of courses into the appropriate goal areas that were determined by Minnesota State University, Mankato.

Data collected over the years indicates that the vast majority of students succeed in securing recognition for their Minnesota State University, Mankato credits earned through Concurrent Enrollment.

Recognition of your Minnesota State University, Mankato credits earned through Concurrent Enrollment can come in several forms. Be aware of these distinctions as you apply to other colleges and universities.

Credits may:
- Be directly transferred toward your chosen degree.
- Be accepted as elective credits.
- Exempt you from taking a required course.
- Make you eligible for placement into a higher level course.
- Help fulfill general education requirements.

Tips for Securing Credit Recognition
- Save your class syllabus and all your written work and exams so that you can submit evidence of the level of work your Concurrent Enrollment course required.
- Clearly indicate on the college application forms that you have taken course work at another university.
- Include an official Minnesota State University, Mankato transcript as part of your application. Note: Important that it is official, universities and colleges will not review unofficial transcripts for transferability.
- Should a college have questions about the Concurrent Enrollment course you have taken, present a portfolio of assignments and examinations to the college with the request that the portfolio be evaluated on an individual basis.

If transfer of credit is denied simply because the course was taken as a part of the Concurrent Enrollment program, contact the Concurrent Enrollment Assistant Director at Minnesota State University, Mankato for assistance.
Transferology
The Web-based Course Transfer System is a tool for transfer students to help determine how courses will transfer to/from Minnesota State University, Mankato. Students simply need to create an account and sign in as a registered user at Transferology.com. Once signed in, student can select from a large group of colleges and universities listed on the site to see how courses will transfer to/from Minnesota State University, Mankato. If you have further questions please contact our transfer staff in the Admissions Office at 507-389-1822.

University Essentials
As a Concurrent Enrollment student, you are a Minnesota State University, Mankato student. As such, you are eligible to access many of the same resources that are enjoyed by on-campus students. Take advantage of the opportunities available to you, such as online library access, the Center for Academic Success, and your MavMail e-mail account.

StarID
The StarID is a username for use at all the MnSCU Universities. This needs to be activated once before use. The StarID is used to access MavMAIL (e-mail), D2L Brightspace, E-Services (register for classes, access transcripts, pay bills, look up final grades), etc.

Your StarID will be listed on your acceptance e-mail from the university.

For more information and the ability to activate or reset your password, visit:
http://www.mnsu.edu/starid/

Tech ID Number
As a Minnesota State University, Mankato student, you will be issued an 8-digit Tech ID Number. The University uses this number to identify you in its student record system. Your Tech ID number will be printed on your MavCARD, which you will receive during your Concurrent Enrollment campus visit. If you forget your Tech ID number, you can look it up online at https://www.mnsu.edu/its/userid/reg/logininfo.html.

TechID Password
Your password is used in combination with your Tech ID Number to access services such as grades and transcripts. You can find your password online by typing the link https://www.mnsu.edu/its/userid/reg/logininfo.html into a navigation bar. When you access your password for the first time, it will have been preset to one of the following:

- Your birth date in YYMMDD format or
- The last six digits of your social security number

If you experience problems finding your Tech ID or password online, please call the Registration Help Center at 507-389-2252.
MavCARD
Your first MavCARD is free and delivered to you during your Concurrent Enrollment campus visit. If you should need a replacement MavCARD, you may obtain one from the MavCARD office in the Centennial Student Union on campus. You will be charged $5.00 for a replacement MavCARD. This MavCARD is valid anytime during your junior or senior year that you are enrolled in a Concurrent Enrollment course.

Uses for your MavCard:
- Link it to your Wells Fargo checking account and use it as an ATM/PIN-debit card
- Add your own MavCASH (mavcash.mnsu.edu) to use at:
  - The vending machines
  - Photocopy machines
  - MavPRINT stations
  - Copy Shoppes
  - University Dining Services (MavAve, Carkoski Commons, Jazzman’s, Chet’s Place)
  - Barnes and Noble Bookstore
- Access library services including online databases and to check out books
- Utilize the campus busses and shuttles for free
- Participate in intramural sports
- Gain access to:
  - Otto Recreation Center
  - Indoor rock climbing wall and outdoor rock climbing pinnacle
  - Group fitness classes
  - Highland Pool
- Free admission to all athletic events
  - Note: For hockey games, e-mail “michael.altomari@mnsu.edu” the Wednesday before the hockey game to have tickets waiting for you at will call of the Verizon Wireless Center
- Free admission to campus events
  - Student Events Team events, speakers, etc.
  - http://mnsu.mastercalendar.mnscu.edu/MasterCalendarMNSU/
- Discounts
  - Performing Arts Center productions (https://www.mnsu.edu/theatre/)
  - Always ask if businesses have a student discount! For example, you can save 5% at Hy-Vee when you show your MavCARD!

MavMAIL
The Assistant Director of PSEO & Concurrent Enrollment will help you activate your Minnesota State University, Mankato MavMail account during orientation. Please check your MavMail regularly, as this is the Assistant Director of PSEO & Concurrent Enrollment’s main form of communication to you.
MSU Library
Minnesota State University, Mankato has dozens of databases, special collections, and archives in its library. As a Minnesota State University, Mankato student you enjoy full library privileges to access these resources. Even better, you are able to access them without being on campus. Concurrent Enrollment students will learn to access the Minnesota State University, Mankato Online Library resources during orientation. Visit the online Library at: http://www.lib.mnsu.edu for more information.

Reference Assistance
1. Visit lib.mnsu.edu
2. Select: ‘Ask a Librarian’
3. Select: -Chat
   -E-mail
   -Request a consultation
   -Call 507-389-5958

Document Delivery
If you are a student living at least 30-miles from Minnesota State University, Mankato, you are eligible to have books and articles from the Minnesota State University collection mailed to your home at no charge.
1. Visit lib.mnsu.edu
2. Select: ‘Services for Students at a Distance’

Renewal
Renewal for materials that you have checked out from the library can be done one of four ways:

1. Online at lib.mnsu.edu
2. E-mail: msulibrary@mnsu.edu (include bar code on materials, bar code on MavCard and name)
3. In person: you do not need to bring the materials you wish to renew, but may renew your materials at the front desk of the library. Visit http://lib.mnsu.edu/about/hours.html for hours of service.
4. U.S. Mail - Send a renewal request to:
   Minnesota State University, Mankato
   Library Services, ML 3097
   PO Box 8419
   Mankato, MN 56002-8419
Concurrent Enrollment Course Offerings

The Concurrent Enrollment program delivers Minnesota State University, Mankato courses according to individual high school needs. Concurrent Enrollment courses are currently offered in the following subject areas listed below.

Additional courses may be offered within our Concurrent Enrollment program by making arrangements with the Assistant Director.

For detailed descriptions of each course, visit http://www.mnsu.edu/concurrent/offerings.html

### Biological Sciences

<table>
<thead>
<tr>
<th>Minnesota State University, Mankato Course</th>
<th>Requirements</th>
<th>Class Size</th>
<th>MnSCU General Education Goal Area</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BIO 100 – Our Natural World (4 credits)</strong>: An introductory course designed for students not majoring in science. Focuses on basic biological principles with special emphasis on the human species. Includes scientific problem solving, biodiversity, human and social aspects of biology, ecology, cellular processes and organ function, human reproduction, pre-natal development and heredity. Lecture, laboratory, and small group discussions</td>
<td>There are no pre-requisites for this course. Students must meet the university admission requirements to earn university credit.</td>
<td>Maximum of 30 students, 16 of which must be enrolled in the course for university credit. If more than 30 students are registered, schools must either open another section at the current rate for a concurrent course or remove students not taking the course for university credit.</td>
<td>This course falls under MnSCU general education goal area 3. A student will need one more 3 credit course from a different discipline to fulfill this area.</td>
</tr>
<tr>
<td><strong>BIO 105 – General Biology I (4 credits)</strong>: Study of biological processes at the suborganismal level including cell chemistry, metabolism, reproduction, genetics, and complex tissue physiology. Laboratory and discussion sessions stress problem solving and experimental design.</td>
<td>There are no pre-requisites for this course. Students must meet the university admission requirements to earn university credit.</td>
<td>Maximum of 30 students, 16 of which must be enrolled in the course for university credit. If more than 30 students are registered, schools must either open another section at the current rate for a concurrent course or remove students not taking the course for university credit.</td>
<td>This course falls under MnSCU general education goal area 3. A student will need one more 3 credit course from a different discipline to fulfill this area.</td>
</tr>
</tbody>
</table>
## Communication Studies

<table>
<thead>
<tr>
<th>Course</th>
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<th>Class Size</th>
<th>MnSCU General Education Goal Area</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CMST 102 – Public Speaking (3 credits)</strong></td>
<td>A course in communication principles to develop skills in the analysis and presentation of speeches.</td>
<td>This course must be capped at 25 students, 13 of which must be taking the course for university credit. If more than 25 students are registered, schools must either open another section at the current rate for a concurrent course, or remove students not taking the course for university credit.</td>
<td>This course falls under MnSCU general education goal area 1B, speech and oral reasoning.</td>
</tr>
</tbody>
</table>
## English

<table>
<thead>
<tr>
<th>Minnesota State University, Mankato Course</th>
<th>Requirements</th>
<th>Class Size</th>
<th>MnSCU General Education Goal Area</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ENG 101 – Composition (4 credits):</strong> English 101 is a process writing course; students practice strategies for exploring ideas and develop their revision processes through peer response, instructor feedback, and guided analysis of their own writing. Critical reading, research, and reflection are important components of the course. Class discussion and writing assignments help students read for comprehension, genre understanding, and rhetorical inspiration/critique. Students apply their developing reading skills in a multi-source library research project, which is showcased in their capstone portfolios. In addition to displaying their writing accomplishments, the portfolio includes a reflective essay in which students describe their rhetorical choices and writing development in the course.</td>
<td>In order to qualify for English 101, a student must: (a) submit an ACT with an English score of 18 or above, or (b) an SAT writing score of 440 or above, or (c) an Accuplacer Reading Comprehension score of 78 or higher. A student must also meet university admission requirements to earn university credit for the course.</td>
<td>This course must be capped at 25 students, 13 of which must be taking the course for university credit. If more than 25 students are registered, schools must either open another section at the current rate for a concurrent course, or remove students not taking the course for university credit.</td>
<td>This course falls under MnSCU general education goal area 1A, English composition.</td>
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<tr>
<td><strong>ENG 110 - Intro to Literature (4 credits):</strong> Study and analysis of elements of prose, poetry, and drama in English from earlier periods through contemporary. Emphasizes critical reading of literature. May include such genres as short story, novel, memoir, nonfiction, biography, autobiography, poem, play, and screenplay.</td>
<td>In order to qualify for English 110, a student must meet university admission requirements to earn university credit for the course.</td>
<td>This course must be capped at 25 students, 13 of which must be taking the course for university credit. If more than 25 students are registered, schools must either open another section at the current rate for a concurrent course, or remove students not taking the course for university credit.</td>
<td>This course falls under MnSCU general education goal area 6, Humanities and the Arts. Students will need one more course from a different discipline to fulfill this area.</td>
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### Geography

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<tr>
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<tr>
<td>GEOG 103 – Intro to Cultural Geography (3 credits): Cultural aspects of interactions between people and their environment focusing on spatial patterns of population, agriculture, politics, language, religion, industrialization, and urbanization. Emphasis is placed on the processes that create the cultural landscaped and on management of land and natural resources.</td>
<td>There are no pre-requisites for this course. Students must meet the university admission requirements to earn university credit.</td>
<td>Maximum of 30 students, 16 of which must be enrolled in the course for university credit. If more than 30 students are registered, schools must either open another section at the current rate for a concurrent course or remove students not taking the course for university credit.</td>
<td>This course helps to fulfill both goal area 5, History and Social Behavioral Sciences, and goal area 8, Global Perspectives. Students will need one more course, in a different discipline to fulfill goal area 5. This course also helps to fulfill the Diverse Cultures component. Students will need one more course to meet graduation requirements.</td>
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### Government

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<tr>
<td>POL 111 - United States Government (3 credits): Become informed enough to play your part in governing the United States. Start by learning about the Constitution, our rights and freedoms, how the national government works and the opportunities and challenges of citizen influence. Political Science methods, and the challenges of citizenship are emphasized.</td>
<td>There are no pre-requisites for this course. Students must meet the university admission requirements to earn university credit.</td>
<td>Maximum of 30 students, 16 of which must be enrolled in the course for university credit. If more than 30 students are registered, schools must either open another section at the current rate for a concurrent course or remove students not taking the course for university credit.</td>
<td>This course helps to fulfill goal area 5, History and Social &amp; Behavioral Sciences. Students will still need one more course from a different discipline to complete the requirements. This course also fulfills goal area 9, Ethical and Civic Responsibilities.</td>
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### Health Sciences

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<td><strong>HLTH 101 - Health and the Environment (3 credits):</strong> This course is designed to introduce the wellness concept, encouraging development of physical, mental, social, and environmental health of the individual. The course ultimately fosters decision-making through a variety of instructional strategies.</td>
<td>There are no prerequisites for this course. Students must meet the university admission requirements to earn university credit.</td>
<td>Maximum of 30 students, 16 of which must be enrolled in the course for university credit. If more than 30 students are registered, schools must either open another section at the current rate for a concurrent course or remove students not taking the course for university credit.</td>
<td>This course fulfills goal area 10, People and the Environment, of the MnSCU general education requirements.</td>
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### Math

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<td><strong>MATH 112 - College Algebra (4 credits):</strong> Concepts of algebra (real numbers, exponents, polynomials, rational expressions), equations and inequalities, functions and graphs, polynomial and rational functions, exponential and logarithmic functions, systems of equations and inequalities, matrices and determinants, conic sections, sequences and series, probability and binomial theorem.</td>
<td>In order to qualify for this course a student must submit an ACT Math score of 22 or higher or an Accuplacer Elementary Algebra score of 76 AND an Accuplacer Calculus Readiness score of 50 or higher.</td>
<td>Maximum of 30 students, 16 of which must be enrolled in the course for university credit. If more than 30 students are registered, schools must either open another section at the current rate for a concurrent course or remove students not taking the course for university credit.</td>
<td>This course fulfills goal area 4, Math and Logical Reasoning, of the MnSCU general education requirements.</td>
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### Psychology

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<td>PSYC 101 - Intro to Psychological Science (4 credits)</td>
<td>There are no pre-requisites for this course. Students must meet the university admission requirements to earn university credit.</td>
<td>Maximum of 30 students, 16 of which must be enrolled in the course for university credit. If more than 30 students are registered, schools must either open another section at the current rate for a concurrent course or remove students not taking the course for university credit.</td>
<td>This course helps to fulfill goal area 5, History and Social &amp; Behavioral Sciences, of the MnSCU general education requirements.</td>
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### Speech, Hearing, and Rehabilitation Services

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<td>CDIS 207 - Advanced Sign Language I (3 credits)</td>
<td>In order to qualify for this course students must have successfully completed CDIS 206, or equivalent. Students must also be formally admitted to the university as a concurrent enrollment student.</td>
<td>Maximum of 30 students, 16 of which must be enrolled in the course for university credit. If more than 30 students are registered, schools must either open another section at the current rate for a concurrent course or remove students not taking the course for university credit.</td>
<td>This course fulfills goal area 8, Global Perspectives, of the MnSCU general education requirements.</td>
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<td><strong>SPAN 102 - Elementary Spanish II (4 credits):</strong> An introduction to the basic language skills of listening, speaking, reading and writing; presentation of condensed cultural notes.</td>
<td>In order to earn university credit for this course a student must have completed SPAN 101, or an equivalent course. They must also be formally admitted the university as a concurrent enrollment student.</td>
<td>Maximum of 30 students, 16 of which must be enrolled in the course for university credit. If more than 30 students are registered, schools must either open another section at the current rate for a concurrent course or remove students not taking the course for university credit.</td>
<td>This course fulfills goal area 8, Global Perspectives, of the MnSCU general education requirements.</td>
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<tr>
<td><strong>SPAN 201 - Intermediate Spanish I (4 credits):</strong> A review of the fundamentals of grammar, practice in written and oral expression, development of listening and reading skills, brief cultural components.</td>
<td>In order to earn university credit for this course a student must have one year university level Spanish or equivalent. Students must also be formally admitted to the university as a concurrent enrollment student.</td>
<td>Maximum of 30 students, 16 of which must be enrolled in the course for university credit. If more than 30 students are registered, schools must either open another section at the current rate for a concurrent course or remove students not taking the course for university credit.</td>
<td>This course fulfills goal area 8, Global Perspectives, of the MnSCU general education requirements.</td>
</tr>
<tr>
<td><strong>SPAN 202 - Intermediate Spanish II (4 credits):</strong> A review of the fundamentals of grammar, practice in written and oral expression, development of listening and reading skills, brief cultural components.</td>
<td>In order to earn university credit for this course a student must have one year university level Spanish or equivalent. Students must also be formally admitted to the university as a concurrent enrollment student.</td>
<td>Maximum of 30 students, 16 of which must be enrolled in the course for university credit. If more than 30 students are registered, schools must either open another section at the current rate for a concurrent course or remove students not taking the course for university credit.</td>
<td>This course fulfills goal area 8, Global Perspectives, of the MnSCU general education requirements.</td>
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Questions
We hope this booklet provides you with a complete background about Concurrent Enrollment as well as assist you with any questions you have about the Concurrent Enrollment process. If you do have additional questions, please feel free to contact our office:

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