NOTICE OF VACANCY

OPENING DATE: February 2, 2015
POSITION: Graduate Assistant: Department of Geography
APPLICATION DEADLINE: Priority consideration will be given to applications received by March 6, 2015. Review of applications will continue until position/s is filled.
DATE OF APPOINTMENT: August 24, 2015; 2015-2016 Academic Year
SALARY: Up to $9000 plus tuition stipends, dependent upon availability of funds, period of appointment and assignment. Appointments made after the tenth day of classes are not eligible for tuition waiver.

RESPONSIBILITIES: Provide research assistance to faculty members, laboratory assistance in techniques courses, or technical support such as maintaining equipment, grading, or map and library work. Teaching assistants in lab courses require coursework in GIS, GPS, Remote Sensing, or Statistics, depending on position.

REQUIRED QUALIFICATIONS:
- Bachelor’s degree in geography or related field.
  - Teaching assistantships will require completed coursework in GIS, GPS, Remote Sensing, or Statistics, depending on position.
- Admitted to Minnesota State University graduate program by start date.
- Enrolled in a minimum of six (6) credits per semester during assistantship, and in good academic standing.
- Experience in student leadership, communication, or related area.

PREFERRED QUALIFICATIONS:
- Excellent communication and interpersonal skills.
- Demonstrated problem-solving skills.
- Ability to work independently and cooperatively.
- Demonstrated attention to detail.
- Demonstrated commitment to fostering a diverse working and learning environment.

RELATED INFORMATION: Contingent upon satisfactory performance and available funds, there is a possibility that this appointment may be continued beyond the initial period of employment. Additional information on Minnesota State University, Mankato can be found at www.mnsu.edu. Graduate Assistants must enroll in a minimum of six credits per semester. Graduate Assistants with a summer appointment must enroll for at least one graduate credit. Additional information about graduate assistantships at Minnesota State Mankato and application are available at: http://grad.mnsu.edu.

TO APPLY: Send Graduate Assistant application (grad.mnsu.edu/forms/), resume, cover letter detailing how you meet the above qualifications, unofficial transcripts, and names, addresses and phone numbers for three references to the address below.

CONTACT: Carol Reedstrom, Office Manager
Geography
Minnesota State University, Mankato
206 Morris Hall
Mankato, MN 56001
Phone: 507-389-2617
TTY: 800-627-3529 or 711
Fax: 507-389-2980
Email: carol.reedstrom@mnsu.edu

Minnesota State University, Mankato has a long-standing commitment to diversity and is actively seeking to nurture and enrich its underrepresented communities. Women, minorities, veterans, and individuals with disabilities are encouraged to apply. In accordance with USCIS regulations, successful applicants must be legally able to accept work in the United States. Requests for reasonable accommodation of a disability during the application and/or interview process should be made to the Office of Human Resources, 507-389-2015 (V), 800-627-3529 or 711 (MRS/TTY). This Vacancy Notice is available in alternative format upon request. Minnesota State University, Mankato is an affirmative action/equal opportunity University and is a member of the Minnesota State Colleges and Universities System.