NOTICE OF VACANCY

OPENING DATE: February 4, 2016
POSITION: Graduate Teaching Assistant: Department of Health Science
APPLICATION DEADLINE: Priority consideration will be given to applications received by April 1, 2016.
DATE OF APPOINTMENT: Fall Semester 2016
SALARY: Approximately $9,000. In addition to salary, benefits include waiver of out-of-state tuition and full tuition up to 18 semester credits, not including summer sessions. Appointments made after the tenth day of classes are not eligible for tuition waiver.

RESPONSIBILITIES: The Teaching Assistant will be responsible for teaching discussion sections and/or up to two sections of Health Science general education course offerings during the academic year. Course assignments include HLTH 101: Health and the Environment or HLTH 210: First Aid and CPR. Teaching Assistants will also maintain two hours of office hours weekly for each section taught. Assigned tasks may also include assisting Health Science Faculty with teaching responsibilities.

REQUIRED QUALIFICATIONS:
- Earned baccalaureate degree in health related discipline.
- Admission to College of Graduate Studies and Research at Minnesota State University, Mankato.
- Demonstration of effective written and verbal communication skills.

PREFERRED QUALIFICATIONS:
- Red Cross CPR certification, undergraduate coursework aligned with teaching responsibilities.
- Certified Health Education Specialist (CHES) Credential.
- Preference will be given to applicants admitted to the M.S. program in the Department of Health Science.
- Continuing students must have demonstrated satisfactory teaching ability and progress in their programs.
- Demonstrated commitment to fostering a diverse working and learning environment.

RELATED INFORMATION: Students must commit to their Teaching Assistantship responsibilities for the full academic year. Contingent upon satisfactory performance and available funds, there is a possibility that this appointment may be continued beyond the initial period of employment. Graduate students must be enrolled for a minimum of six (6) graduate credits per semester (500 or 600) level. Additional information about graduate assistantships at Minnesota State Mankato and application are available at: http://grad.mnsu.edu/.

TO APPLY: Submit letter of application, Graduate Assistantship Application form (http://grad.mnsu.edu/forms/appforgradassistantship.pdf) with names and phone numbers of three professional references, current resume, and transcript to address below. An official or certified copy of the transcript will be required prior to consideration as a finalist for this position. Applications received by the deadline will be given priority consideration.

CONTACT:
Dr. Dawn Larson, Graduate Program Coordinator
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Minnesota State University, Mankato has a long-standing commitment to diversity and is actively seeking to nurture and enrich its underrepresented communities. Women, minorities, veterans, and individuals with disabilities are encouraged to apply. In accordance with USCIS regulations, successful applicants must be legally able to accept work in the United States. Requests for reasonable accommodation of a disability during the application and/or interview process should be made to the Office of Human Resources, 507-389-2015 (V), 800-627-3529 or 711 (MRS/TTY). This Vacancy Notice is available in alternative format upon request. Minnesota State University, Mankato is an affirmative action/equal opportunity University and is a member of the Minnesota State Colleges and Universities System.